KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees Thursday, May 10, 2012, 5:00 P.M.
B.A. Jensen Board Room
Kirkwood Community College, Cedar Rapids, IA

MINUTES

Present: Trustees Lois Bartelme, Paul Glenn, Karen Gorham, John Hall, Elaine Harrington, Jim Mollenhauer, Marcia Rogers (left meeting at 5:30 p.m.), Keith Stamp, John Swanson.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 5:00 p.m.

Chair Bartelme declared the meeting open for Public Hearing on construction of truck driving ranges, training loop and parking lot at The Kirkwood Continuing Education Training Center. There being no questions or comments, Trustees Mollenhauer and Glenn moved and seconded the hearing be closed. Motion carried: 9-0.

Chair Bartelme declared the meeting open for Public Hearing on construction of the Kirkwood Eagle Tech Store. There being no questions or comments, Trustees Mollenhauer and Glenn moved and seconded the hearing be closed. Motion carried: 9-0.

Chair Bartelme declared the meeting open for Public Hearing on interior remodeling in Benton Hall. There being no questions or comments, Trustees Mollenhauer and Glenn moved and seconded the hearing be closed. Motion carried: 9-0.

Chair Bartelme declared the meeting open for Public Hearing for proposition on the Issuance of not to exceed $6,000,000 Industrial New Jobs Training Certificates. There being no questions or comments, Trustees Mollenhauer and Glenn moved and seconded the hearing be closed. Motion carried: 9-0.

Trustees Glenn and Swanson moved and seconded approval of the minutes of the regular board meeting held on April 12, 2012, and directed them to be made a part of the permanent record. Motion carried: 9-0.

Trustees Hall and Stamp moved and seconded approval of the agenda. Motion carried: 9-0.

At this time two regular agenda items were addressed:

Trustees Glenn and Harrington moved and seconded approval of a resolution instituting proceedings to take additional action for the issuance of not to exceed $6,000,000 Industrial New Jobs Training Certificates awarding to UMB Bank NA of Kansas City MO at the interest rate of 1.864704%.
1. Resolution Directing the Sale and Delivery of $5,560,000 Industrial New Jobs Training Certificates, Series 2012-1.
3. Approval of a Resolution Authorizing the Issuance of $5,560,000 Industrial New Jobs Training Certificates, Series 2012-1, and providing for the securing of such certificates for the purpose of carrying out an Industrial New Jobs Training Program Project designated as the 2012-1 Multiple Projects.
Motion carried: 9-0.

Trustees Rogers and Mollenhauer moved and seconded approval of a resolution to redeem and prepay the Industrial New Jobs Training Certificates, Series 2004-1A and Series 2004-1B, dated November 1, 2004 on June 1, 2012. Motion carried: 9-0.

REPORTS OF PRESIDENT AND SECRETARY

Jennifer Bradley introduced the All USA Community College Academic Team and Trustees Harrington and Gorham presented the students with their scholarship award.
Genny Yarne, John Weglarz, Jessica Beck and Mary Rhiner gave a presentation on the Master Teacher program for new faculty.

Bobbi Hagist and the Early Warning team members Allison Heims, Tiffany Myres and Kate Black gave an update on the Early Warning process.

**CONSENT AGENDA**

Trustees Stamp and Mollenhauer moved and seconded approval of the Consent Agenda. Motion carried: 8-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. Knutson Construction Services – Linn Hall – add $20,372.00
C. Synopsis of Bills pages 1 through 101 for total approval of $3,231,314.83
D. Heritage Area Agency on Aging Task Force
E. Appointment of Lon Olejniczak to the Kirkwood Foundation Board of Directors
F. Audit Committee minutes for April 12, 2012

**REGULAR AGENDA**

Trustees Glenn and Swanson moved and seconded approval of the low bid from CJ Moyna of Elkader IA for $1,103,740.77 for construction of truck driving ranges, training loop and parking lot at The Kirkwood Continuing Education Training Center. Motion carried: 8-0.

Trustees Mollenhauer and Harrington moved and seconded approval of the low bid from City Construction of Iowa City of $714,800 for construction of the Kirkwood Eagle Tech store. Motion carried: 8-0.

Trustees Gorham and Glenn moved and seconded approval of the low bid from Sheets Construction of Maquoketa IA for $397,400 plus $17,580 for Alternate #1 for Benton Hall interior remodeling. Motion carried: 8-0.

Trustees Harrington and Hall moved and seconded approval of preliminary Industrial New Jobs Training Agreements (260E) with:
   1. APAC Customer Service, Inc. of Linn County
   2. Channel Fusion, Inc. of Linn County
   3. Zero Energy Systems, LLC of Johnson County
   4. Islamic Services of America, Inc. of Linn County
   5. Whirlpool Corporation, Amana Division of Iowa County
Motion carried: 8-0.

Trustees Mollenhauer and Harrington moved and seconded approval increasing tuition $5.00 per credit hour for FY 2012-13 making tuition $133.00 per credit hour. Motion carried: 8-0.

Trustees Gorham and Hall moved and seconded approval to move the Diagnostic Assistant program from the developmental phase to the implementation phase. Motion carried: 8-0.

There being no further business coming before the Board, Trustees Stamp and Glenn moved and seconded the meeting be adjourned at 6:45 p.m. Motion carried: 8-0.

By: _______________________________   _______________________________
    Lois Bartelme, Chair             Sheryl Cook, Secretary
1. Termination of Continuing Contracts
   
a. Consideration of termination of continuing contracts for those individuals not requesting private hearings and for those which notices of termination were served, as required by Chapter 279.15 of Code of Iowa. The President recommends their termination as follows:

   Mary Feeney-Wilfer, Instructor/Coordinator, Anamosa State Penitentiary
   Amy Decker, Instructor, Anamosa State Penitentiary
   Sherry Parsley, Instructor, Anamosa State Penitentiary
   Catherine Skarbek, Instructor, Anamosa State Penitentiary
   Barbara Szucs, Instructor, Anamosa State Penitentiary
   Brenda Hampton, Instructor/Coordinator, Iowa Medical Classification Center
   Scott Wittstruck, Instructor, Iowa Medical Classification Center
   Lisa Goodwin, Instructor, Hospitality

2. Retirement
   
a. Doug Hall, Professor, Art, Arts & Humanities, who has been employed 43 years, effective August 31, 2012.

3. Resignations
   
   
   
c. Beatrice Curio-Penny, Lab Specialist, Iowa City Campus, effective May 4, 2012.
   
   
e. Maria Upmeyer, One Stop Specialist, Enrollment, effective May 31, 2012.
   
   
g. Michael Bootsma, Instructor, Accounting, Iowa City Campus, effective August 31, 2012.
   
h. Jeanelle Boyer, Assistant Professor, Science, Iowa City Campus, effective August 31, 2012.
   
i. Rich Crow, Assistant Professor, Agriculture Production, Agricultural Science, effective August 31, 2012.
   

4. Replacements
   
a. Consideration of negotiations for the employment of Kelsey Bennett, Office Coordinator, Nursing, effective April 30, 2012, at an annual salary of $25,000. She replaces Brenda
b. Consideration of negotiations for the employment of Linda Niebes, Instructor, Nursing, effective May 14, 2012, at an annual salary of $59,229 for a 201-day contract. She replaces Jessie Alex.

c. Consideration of negotiations for the employment of Emilie Olson, Center Assistant, Belle Plaine, effective June 25, 2012, at an annual salary of $27,250. She replaces Chris Wickwire.

d. Consideration of negotiations for the employment of Sara Kepros, Reading Instructor Specialist, Learning Services, effective August 1, 2012, at an annual salary of $47,273 for a 174-day contract. Her position replaces position held by Clay Lifto in Business & Information Technologies.

5. Reassignment

a. Jimmy Reyes, Interim Dean, Nursing, has been assigned as Dean, Nursing, effective April 30, 2012. He replaced Sandra Cooper.

b. Juanita Limas, Instructor, Anatomy/Physiology/Exercise, Math/Science, has moved from temporary status to regular status, effective September 1, 2012.

6. Internal Transfer

a. Julie Prasil, Workforce Career Consultant, Skills-to-Employment, has transferred to Assistive Technology Specialist/SSS Coordinator, Learning Services, effective April 30, 2012, at no change in her annual salary. She replaces Jayne Wumkes.

b. Jim Crowther, Professor, Accounting, Business & Information Technologies, has transferred to Professor, Accounting, Iowa City Campus, effective September 1, 2012, at no change in his salary. He replaces Michael Bootsma.

7. Change in Contract

a. Kory Swart, Associate Professor, Math, Math/Science, has transferred from a 174-day contract to a 201-day contract, effective September 1, 2012. He replaces Cate Sheller.

b. Denise Glew, Instructor, Anatomy/Physiology/Exercise, Math/Science, has transferred from a 174-day to a 201-day contract effective September 1, 2012. She replaces Michael Lyons.