KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees
Thursday, March 12, 2015, 4:30 P.M.
6301 Kirkwood Blvd SW, B.A. Jensen Board Room
Cedar Rapids IA

MINUTES

Present: Trustees Lois Bartelme, Alan Jensen, Jim Mollenhauer, Tracy Pearson, Marcia Rogers (arrived at 4:35 p.m.), Keith Stamp, John Swanson, Joel Thys.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:30 p.m.

Chair Bartelme declared the meeting open for Public Hearing on the 2015-16 Budget and the Iowa City Roof Recover Project. There being no questions or comments, Trustees Swanson and Mollenhauer moved and seconded the hearing be closed. Motion carried: 7-0.

Trustees Stamp and Thys moved and seconded approval of the minutes for the regular meeting held on February 12, 2015, and directed them to be made a part of the permanent record. Motion carried: 7-0.

Trustees Mollenhauer and Pearson moved and seconded approval of the amended agenda. Motion carried: 7-0.

Trustee Rogers joined the meeting at this time.

Justin Hoehn gave the Kirkwood Report.

President Starcevich introduced Dawn Wood, recipient of the Werner Kubsch award.

Jennifer Bradley introduced the Kirkwood All-Iowa Academic Team honorees.

CONSENT AGENDA

Trustees Swanson and Stamp moved and seconded approval of the Consent Agenda. Roll call vote as follows: Ayes - Bartelme, Jensen, Mollenhauer, Pearson, Rogers, Stamp, Swanson, Thys. Nays - none. Motion carried.

A. Personnel (as attached to these minutes).
B. Change Orders:
   1. City Construction – Kirkwood Center for Life Long Learning –
      add $14,807.00
C. Synopsis of Bills - pages 1 through 88 for a total of $7,265,081.83.
D. Minutes from the February 12, 2015 Audit Committee meeting.
REGULAR AGENDA

Trustees Thys and Mollenhauer moved and seconded approval of Final Industrial New Jobs Training Agreements (260E) pursuant to Chapter 260E, Code of Iowa and Supplemental Program, pursuant to Section 15A.7, Code of Iowa with:
1. MediRevv, Inc. of Johnson County
2. Nordstrom, Inc. of Linn County
3. Don Hummer Trucking Corporation of Johnson County
4. CEI Equipment Company of Linn County
5. SOS Sales Help, LLC of Linn County
6. LimoLink, Inc. of Linn County
Motion carried: 8-0.

Trustees Swanson and Rogers moved and seconded approval of Preliminary Industrial New Jobs Training Agreement (260E) with Open Gates Business Development of Washington County. Motion carried: 8-0.

Trustees Pearson and Stamp moved and seconded approval of the Preliminary Budget for 2015-16. Motion carried: 8-0.

Trustees Rogers and Jensen moved and seconded approval to award the Iowa City Roof Recover project to JLH Enterprises at the low bid of $91,840. Motion carried: 8-0.

Trustees Swanson and Rogers moved and seconded approval for acceptance of the resignation of District IV Trustee, Karen Gorham, effective April 9, 2015. Motion carried: 8-0.

Trustees Jensen and Thys moved and seconded approval for the appointment of John Hall to the Facilities Foundation Board of Directors. Motion carried: 8-0.

INFORMATIONAL ITEMS

Cort Iverson, Lisa Dutchik, Mark Bromwich and Alethea Cook shared an overview of the Effectiveness Profiles project.

Al Rowe and Theresa Moore gave an update on Kirkwood’s Center for Excellence in Learning and Teaching (KCELT).

Eliot Blake shared his Assessment Day presentation on what the English faculty have been doing in terms of assessment of student work.

There being no further business coming before the Board, Trustees Mollenhauer and Swanson moved and seconded the meeting be adjourned at 6:30 p.m.

By: ___________________________ ___________________________
Lois Bartelme, Chair         Sheryl Cook, Secretary
1. New Position
   a. Consideration of negotiations for the employment of Kate Jett, Department Assistant, Kirkwood Regional Center at the U of I, effective March 2, 2015, at an hourly rate of $14.

2. Resignations/Terminations
   a. Angie Parenteau, Marketing Specialist, Communications & Marketing, effective February 20, 2015.
   b. Andrea Siebenmann, Program Manager, CCID, effective March 9, 2015.
   d. Tanya Scott, Instructor, Medical Assisting, Allied Health, effective May 15, 2015.
   e. Ingrid Wensel, Director, Heritage Area Agency on Aging, effective May 15, 2015.

3. Replacements
   a. Consideration of negotiations for the employment of Benjamin Rabe, Financial Specialist, Finance, effective February 16, 2015, at an annual salary of $38,175. He replaces Abbie Ferguson.
   b. Consideration of negotiations for the employment of Erica Bergfeld, Program Developer/KTOS, Continuing Education & Training Services, effective March 2, 2015, at an annual salary of $47,125. She replaces Danielle Allen.

4. Internal Transfer
   a. Abbie Ferguson, Financial Analyst, Finance, has transferred to Supervisor, Finance, effective February 8, 2015, at no change in her annual salary. She replaces Jennifer Christopherson.
   b. Alison Robinson, Coordinator, Dean of Students Office, has transferred to Academic Advisor, Dean of Students Office, at no change in her annual salary. She replaces Angela Worrell.

5. Retirement (Incentive Program)
   a. Cathy Encke, Billing Specialist, Finance, who has been employed 35 years, effective June 30, 2015.

6. Termination of Continuing Contract
   a. Consideration of termination of continuing contracts, effective August 31, 2015, for those individuals not requesting private hearings and for those which notices of termination were served, as required by Chapter 279.15 of Iowa Code. The President recommends their termination as follows:

   Megan Green, Professor, Horse Science, Agricultural Science
   Trish Ringgold, Associate Professor, Horse Science, Agricultural Science