KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees, Wednesday, March 11, 2010, 3:30 PM
Kirkwood Center for Continuing Education – Business Event Conference Room
Kirkwood Community College, Cedar Rapids, IA

MINUTES

Present: Trustees Lois Bartelme, Paul Glenn, Karen Gorham, John Hall, Elaine Harrington. Keith Stamp, Marcia Rogers (arrived at 4:00 p.m.) and John Swanson.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 3:45 p.m.

Chair Bartelme declared the meeting open for Public Hearing on the 2011 Preliminary Budget. There being no questions or comments, Trustee Stamp and Gorham moved and seconded the hearing be closed. Motion carried: 6-0.

Trustees Hall and Glenn moved and seconded approval of the minutes of the regular board meeting and the annual joint meeting with Grant Wood AEA held on February 17, 2010, and directed them to be made a part of the permanent record. Motion carried: 6-0.

Trustees Harrington and Rogers moved and seconded approval of the agenda. Motion carried: 7-0.

REPORTS OF PRESIDENT AND SECRETARY

Steve Carpenter gave the Kirkwood report.

Lee Belfield gave a tour of the hotel/culinary construction and introduced the hotel staff.

Scott Ermer and Jane Ann Rix reported on the SEED (Scholarships for Education and Economic Development) program. Students of the program introduced themselves and shared their community projects.

CONSENT AGENDA

Trustees Rogers and Gorham moved and seconded approval of item A (Personnel) on the Consent Agenda. Motion carried: 6-0. Trustee Stamp abstained from voting.

Trustees Glenn and Harrington moved and seconded approval of the following items on the Consent Agenda. Motion carried: 7-0.

B. Final Certificate for Payment
   1. Portzen Construction, Inc – JREC - $69,295.80
   2. Change Orders
   3. Rapids Foodservice Contract & Design – The Hotel – add $475.00
   4. Synopsis of Bills pages 1 through 83 for total approval of $2,986,539.00

REGULAR AGENDA

Trustees Hall and Stamp moved and seconded a resolution approving the 2011 Preliminary Budget. Motion carried: 7-0.

Trustees Glenn and Swanson moved and seconded approval for remodeling Johnson Hall and authorizing the publishing of notice to bidders and setting the date of April 22, 2010 for public hearing. Motion carried: 7-0.

There being no further business coming before the Board, Trustees Glenn and Rogers moved and seconded the meeting be adjourned at 5:10 p.m.

By:

Lois Bartelme, Chair
Sheryl Cook, Secretary
Board of Trustees' Agenda
March 11, 2010
PERSONNEL

1. Retirements
   a. Ruth A. Main Soenksen, Program Manager/Student Loans, Accounting Services, who has been employed 41 years, effective June 30, 2010.
   b. Nancy R. York, Instructor, Anamosa State Penitentiary, who has been employed 34 years, effective June 30, 2010.
   c. Thomas E. Hyde, Professor, CAD, Industrial Technologies, who has been employed 19 years, effective June 30, 2010.
   d. Nancy M. McCoy, Programmer, Information Technology, who has been employed 9 years, effective June 30, 2010.
   e. Jean A. Remour, Office Coordinator, Accounting Services, who has been employed 11 years, effective June 30, 2010.

2. New Positions
   a. Consideration of negotiations for the employment of Melanie L. Ewalt, Executive Chef, The Hotel at Kirkwood, effective March 1, 2010, at an annual salary of $65,000.
   b. Consideration of negotiations for the employment of Elly R. Lamp, Convention Services Manager, The Hotel at Kirkwood, effective March 22, 2010, at an annual salary of $41,000.

3. Terminations/Resignations

4. Replacements
   a. Consideration of negotiations for the employment of Caleb C. Stamp, Accounting Specialist, Financial Management, at an annual salary of $33,000. He replaces Kara deBlois.
   b. Consideration of negotiations for the employment of Tracy Maas, Workforce Career Consultant, Skills-to-Employment, effective March 22, 2010, at an annual salary of $31,500, contingent upon funding from Promise Jobs.

5. Change of Contract
   a. Gorden L. Jacobsen, Professor, Automotive Collision Repair, Industrial Technologies, will change from a 174-day contract to a 201-day contract effective September 1, 2010.