KIRKWOOD COMMUNITY COLLEGE
Meeting of the Board of Trustees
Thursday, June 9, 2016, 4:30 P.M.
6301 Kirkwood Blvd. SW, Cedar Rapids, IA

MINUTES

Present: Trustees Lois Bartelme, Alan Jensen, Jim Mollenhauer, Tracy Pearson, Keith Stamp, John Swanson, Joel Thys, Lorraine Williams.

Also Present: Mick Starcevich, President; Carrie Anderson, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:30 p.m.

Trustees Swanson and Thys moved and seconded approval of the minutes for the regular meeting held on May 12, 2016, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Mollenhauer and Stamp moved and seconded approval of the agenda. Motion carried: 8-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA

Trustees Swanson and Jensen moved and seconded approval of the Consent Agenda. Motion carried: 8-0.

A. Personnel (as attached to these minutes).
B. Change Orders:
   1. Kleiman Construction – Johnson Hall Deck Remodel – add $1,572.44
C. Synopsis of Bills - pages 1 through 94 for a total of $8,528,495.15.
D. FY2017 Heritage County Task Force Membership
E. Delivery Service Agreements with Grant Wood AEA
F. MIIP Board Representatives for 2016-17 as Sue Bennett, Compensation & Benefits Manager, Human Resources (Deb Wilson, alternate) and Betty Haar, Professor Health Information Systems, Allied Health (Mary Schneekloth, alternate).

REGULAR AGENDA

Trustees Pearson and Jensen moved and seconded approval of the Recreation Area Improvement Project and authorization of the publication of notice to bidders and setting the date of July 14, 2016, for public hearing. Motion carried: 8-0.

Trustees Mollenhauer and Thys moved and seconded approval of the Replacement of Carpet in The Kirkwood Conference Center at The Hotel at Kirkwood Center awarding the low bid of $134,250.00 to Phelan’s of Iowa City. Motion carried: 8-0.

INFORMATIONAL ITEMS

Tom Kaldenberg provided an overview of facilities and security improvements during his 13 years with Kirkwood.
There being no further business coming before the Board, Trustees Swanson and Thys moved and seconded the meeting be adjourned at 6:19 p.m.

By: ____________________________  ____________________________
    Lois Bartelme, Chair            Carrie L. Anderson, Secretary
1. Replacements
   a. Consideration of negotiations for the employment of Anita Kramer, Department Assistant, Anamosa State Penitentiary, Secondary Programs, effective June 6, 2016, at an hourly rate of $14.00. She replaces Brenda Vacek.
   b. Consideration of negotiations for the employment of Kimberly Kennedy, Systems Reporting Analyst I, IT Services, effective June 6, 2016, at an annual salary of $38,175. She replaces Steve Lovett.
   c. Consideration of negotiations for the employment of Larry Hart, Senior Data Security Engineer, IT Services, effective May 31, 2016, at an annual salary of $67,425. He replaces Howard Buck.
   d. Consideration of negotiations for the employment of Kevin Hansen, Executive Director, Marketing, effective June 20, 2016, at an annual salary of $103,175. He replaces Kathy Kaiser.

2. New Position
   a. Consideration of negotiations for the employment of Kevin Schroeder, Systems Administrator I, IT Services, effective June 20, 2016, at an annual salary of $45,810.

3. Terminations/Resignations
   a. Audrey Everly, Department Assistant, Social Sciences, effective May 11, 2016.
   d. Greg Stewart, Director, Transportation, Continuing Education & Training Services, effective July 1, 2016.

4. Internal Transfer
   a. Mark Bromwich, Assistant Professor, Information Technology, Business & IT, on a 174-day contract, will transfer to Assistant Professor, Information Technology, Business & IT, 201-day contract, effective September 1, 2016, at an annual salary of $66,990 plus negotiated increase. He replaces Nancy O’Geary Smith.

5. Change in Assignment/Status Change
   a. Bryan Bennett, Temporary Instructor, Business & IT, has changed to regular status Instructor, LAN Management, Business & IT, effective August 8, 2016, at no change in his salary. He replaces Samantha Hench.

6. Extended Contract
   a. Consideration of a one-time extension for Summer 2016 for Jim Glasgow, Assistant Professor, Business & IT, for 29 days at a salary of $10,315.
   b. Consideration of a one-time extension for Summer 2016 for Samantha Hench, Assistant Professor, Business & IT, for 29 days at a salary of $9,602.
7. Metro Interagency Insurance Program (MIIP) Board Representatives
   
a. Recommend approval of MIIP board representatives for 2016/2017 as Sue Bennett, Compensation & Benefits Manager, Human Resources (Deb Wilson alternate) and Betty Haar, Professor, Health Information Systems, Allied Health (Mary Schneekloth alternate).