MINUTES

Present: Trustees Lois Bartelme, Karen Gorham, John Hall, Elaine Harrington, Jim Mollenhauer, Marcia Rogers, Keith Stamp, John Swanson.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:30 p.m.

Chair Bartelme declared the meeting open for Public Hearing on the addition to Jones Hall Energy Training Center. There being no questions or comments, Trustees Mollenhauer and Hall moved and seconded the hearing be closed. Motion carried: 8-0.

Trustees Gorham and Swanson moved and seconded approval of the minutes of the regular board meeting held on May 5, 2011, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Rogers and Stamp moved and seconded approval of the agenda. Motion carried: 8-0.

REPORTS OF PRESIDENT AND SECRETARY

Steve Carpenter gave the Kirkwood report.

Doug Wagemester and Joe Yegge shared highlights from the spring softball season.

CCI Group 4 was introduced. Nde Divine Nju from Cameroon and Gabriela Faris de Macena from Brazil presented their e-portfolios.

John Carney gave a presentation on Continuing Ed transportation programs.

CONSENT AGENDA

Trustees Harrington and Rogers moved and seconded approval of the Consent Agenda. Motion carried: 8-0.

A. Personnel (as attached to these minutes)

B. Change Orders:
   1. Woodruff Construction, LLC – Iowa Hall - add $5,556.00
   2. Woodruff Construction, LLC – Iowa Hall – add $6,728.00
   3. Miron Construction – Johnson Hall - deduct $4,216.00

C. Synopsis of Bills pages 1 through 114 for total approval of $4,718,568.08.

D. Second and final reading of Kirkwood Board Policies:
   1. 735-Unpaid Warrants
   2. 738-Travel Allowance
   3. 744-Investment Policy
   4. 755-Insurance
   5. 763-Bonds for Officers and Employees
   6. 782-Construction, Building, and Site Specifications
   7. 103-Learner Success

E. First reading of the following Kirkwood Board Policies:
   1. 810-Citizens Advisory Committee Organization and Membership
   2. 820-Memorials
   3. 830-Use of College Facilities-Eligible Organizations
4. 842-Fund Raising Activities in the College
5. 843-Use of College for Sales Promotions Prohibited

F. Kirkwood Board of Trustees’ audit committee minutes for December 9, 2010; March 24, 2011; April 14, 2011; and May 10, 2011.

G. Heritage Area Agency on Aging Task Force.

REGULAR AGENDA

Trustees Gorham and Mollenhauer moved and seconded approving the appointment of Rose G. Rennekamp to the Kirkwood Foundation Board of Directors. Motion carried: 8-0.

Trustees Stamp and Hall moved and seconded approval of Preliminary Industrial New Jobs Training agreements (260E) with:
- 1) MobileDemand LC of Linn County
- 2) Specialty Blending Co. LLC of Linn County
- 3) Stamats Communications, Inc. of Linn County

Motion carried: 8-0.

Trustees Mollenhauer and Swanson moved and seconded approval of awarding Portzen Construction, Inc. of Dubuque the low base bid of $707,000.00 for Jones Hall Energy Training Center Addition. Motion carried: 8-0.

Trustees Gorham and Rogers moved and seconded approval for erection of a wind turbine generator and associate site preparation and authorized the publishing of notices to bidders and setting the dates of July 14, 2011 for public hearing. Motion carried: 8-0.

Trustees Hall and Harrington moved and seconded approval of the Negotiated Master Agreement between the Kirkwood Faculty Association and Kirkwood Community College. Motion carried: 8-0.

Trustees Hall and Harrington moved and seconded approval of the total 2011-12 package increase for faculty and staff, not to exceed $2,000,000.

Trustees Swanson and Harrington moved and seconded the adoption of the Learner Success Agenda for 2011-2015. Motion carried: 8-0.

There being no further business coming before the Board, Trustees Mollenhauer and Rogers moved and seconded the meeting be adjourned at 6:48 p.m. Motion carried: 8-0.

By:

Lois Bartelme, Vice Chair
Sheryl Cook, Secretary
Board of Trustees’ Agenda
June 9, 2011
PERSONNEL

1. Retirement
   a. Barb Arceneaux, Marketing Project Coordinator, Marketing Services, who has been employed 23 years, effective June 30, 2011.

2. Resignations/Terminations
   b. Clay Farebrother, Rehabilitation Services Director, Learning Services, effective May 27, 2011.
   d. Ken Riha, Dean, Business & Information Technology, effective June 24, 2011.
   e. Keith Endreson, Coordinator/Career Academy, Workplace Learning Connection, effective June 30, 2011.

3. Replacements
   a. Consideration of negotiations for the employment of Eric Ratliff, Application Developer, Information Technology, effective May 9, 2011, at an annual salary of $45,000. He replaces Susan Spraker.
   c. Consideration of negotiations for the employment of Kristi Ferreter, Program Developer, Continuing Education, effective June 6, 2011, at an annual salary of $36,000. She replaces Janet Slimak.
   d. Consideration of negotiations for the employment of Sue Robinson, Office Coordinator, Agricultural Science, effective June 16, 2011, at an annual salary of $27,000. She replaces Wendy Johnson.
   e. Consideration of negotiations for the employment of Jessica Beck, Instructor, Business/Management, Business & IT, effective August 1, 2011, at an annual salary of $46,557 for a 174-day contract. She replaces Clay Lifto.
   g. Consideration of negotiations for the employment of Joshua Madsen, Instructor, Biology, Iowa City Campus, effective August 4, 2011, at an annual salary of $53,823 for a 201-day contract. He replaces Larry Poulakos.
   h. Consideration of negotiations for the employment of Brian Calata, Instructor, Culinary Arts,
Hospitality, effective August 4, 2011, at an annual salary of $48,457 for a 174-day contract. He replaces David Horsfield.

4. **Promotion**
   a. Mike Sina, Systems Technician, Information Technology, has been promoted to Windows & Network Administrator, Information Technology, effective May 2, 2011, at an annual salary of $43,657. He replaces Brian Blass.
   b. E.J. Brink, Simulation Education Assistant, Continuing Education, has been promoted to Simulator/AV Technician, Continuing Education, effective May 16, 2011, at an annual salary of $32,500. He replaces Tina Ellis.
   c. Tera Pickens, Admissions Advisor, Admissions, has been promoted to Washington County Director, Washington County, effective July 1, 2011, at an annual salary of $51,500. She replaces Nancy Rash.

5. **Internal Transfer**
   a. Garry Boots, Lead Custodial/Maintenance, Monticello Center, has transferred to Custodial/Maintenance, Facilities, effective May 16, 2011, at no change in his annual salary.
   b. David Bullwinkle, Assistant Professor, Philosophy, Arts & Humanities, has transferred to Assistant Professor, Philosophy, Iowa City Campus, effective Fall 2011, at no change in his annual salary. He replaces Bob Sessions.

6. **Change in Resignation Date**
   a. Larry Poulakos, Assistant Professor, Science, Iowa City Campus, has changed his resignation date from May 31, 2011, to August 31, 2011.

7. **Change in Start Date**
   a. Channa Davenport, Instructor, Nursing, has changed her start date from May 18, 2011, to May 12, 2011.