KIRKWOOD COMMUNITY COLLEGE  
Regular Meeting of the Board of Trustees  
Thursday, June 1, 2017, 4:30 P.M.  
6301 Kirkwood Blvd. SW, Cedar Rapids, IA

MINUTES
Present: Trustees Lois Bartelme, Alan Jensen (arrived 4:34 p.m.), Jim Mollenhauer, Tracy Pearson, Marcia Rogers (via conference call), Keith Stamp, John Swanson, Joel Thys, Lorraine Williams (arrived 4:40 p.m.)

Also Present: Mick Starcevich, President; Carrie Anderson, Secretary.

Chair Bartelme called the meeting to order at 4:30 p.m.

Trustees Swanson and Thys moved and seconded approval of the minutes for the regular meeting held on May 11, 2017, and directed them to be made a part of the permanent record. Motion carried: 7-0

Trustees Mollenhauer and Stamp moved and seconded approval of the agenda. Motion carried: 7-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA
Trustees Stamp and Mollenhauer moved and seconded approval of the Consent Agenda. Motion carried: 9-0.
A. Personnel (as attached to these minutes).
B. Synopsis of Bills –
   1) Kirkwood Community College pages 1 through 72 for a total of $5,000,847.26.
   2) The Hotel at Kirkwood Center pages 1 through 6 for a total of $331,394.67.
C. Audit Committee Minutes from May 11, 2017.
D. 2017-18 Delivery Services Agreement with Grant Wood AEA.
E. 2017-18 VITAL Program Agreement with Grant Wood AEA.
F. FY 2018 Heritage County Task Force Membership.
G. Designating depository financial institutions and maximum exposures:
   1) US Bank, N.A. - $80,000,000
   2) Wells Fargo Bank, N.A. - $20,000,000
   3) Bankers Trust Co., Des Moines - $20,000,000
   4) Bank of the West - $20,000,000
   5) Regions Bank - $20,000,000
   6) Cedar Rapids Bank & Trust, Cedar Rapids, - $20,000,000
   7) Hiawatha Bank & Trust, Hiawatha - $4,000,000
   8) Farmers State Bank, Marion - $4,000,000

REGULAR AGENDA
Trustees Pearson and Williams, moved and seconded approval of the regular school board election on September 12, 2017. Motion carried: 9-0

Trustees Stamp and Thys moved and seconded approval calling for election related to issuance of General Obligation Bonds for Kirkwood Community College to be authorized to remodel, erect and equip buildings at the main campus and other enrollment locations, acquire a site or sites for use of the Community College, contract indebtedness therfor, and issue its school bonds in an amount not exceeding $60,000,000 for that purpose. Motion carried: 9-0
Trustees Jensen and Pearson moved and seconded approval of a resolution allowing the college to institute proceedings to take additional action for the authorization and issuance of General Obligation School Refunding Bonds related to bonds issued in 2012 in an amount not to exceed $9,400,000. Motion carried: 9-0

Trustees Jensen and Pearson moved and seconded approval of a resolution allowing the college to institute proceedings to take additional action for the authorization and issuance of refinancing debt issued in 2008 and 2009 by issuance of Certificates of Participation Series 2017A and Series 2017B in an amount not to exceed $18,500,000. Motion carried: 9-0

Trustees Swanson and Mollenhauer moved and seconded approval of the nomination of Rose Rennekamp to serve as District III Director, effective June 3, 2017, for the duration of the current term. Motion carried: 9-0

Trustees Stamp and Thys moved and seconded approval of the presidential search committee members. Motion carried: 9-0

**INFORMATIONAL ITEMS**

Todd Prusha, Executive Dean of Distance Learning, Mike Dillon, CBE Instructional Designer, Brooke Strahn-Koller, Dean of Social Sciences, Judy Stoffel, Student Access Program Developer and Carla Andorf, Director of Skills to Employment provided an overview of Competencies and Pathways and the relationship between Continuing Education & Training Services and Academic Affairs.

Mike McLaughlin, Dean of Health Occupations & Simulation Center, Amy Lasack, Senior Director of Corporate Training and Brenda Ireland, Manager of Operations presented their Best Practices in Continuing Education & Training Services from the LERN Conference.

Troy McQuillen, Vice President of Facilities and Security presented results from a recent traffic study and gave an update on proposed changes to campus roads, campus street naming and sidewalk additions.

There being no further business coming before the Board, Trustees Swanson and Thys moved and seconded the meeting be adjourned at 6:25 p.m.

By:                                      
Jim Mollenhauer, Vice-Chair          Carrie L. Anderson, Secretary
Board of Trustees’ Agenda
June 1, 2017
PERSONNEL

1. Replacements


b. Consideration of negotiations for the employment of Erin Dahlstrom, Instructor, Animal Health, Agricultural Science, effective July 24, 2017, at an annual salary of $57,718 for a 201-day contract. She replaces Anne Duffy.


d. Consideration of negotiations for the employment of Joseph Schmitz, Instructor, Criminal Justice, Social Sciences, effective August 1, 2017, at an annual salary of $55,165 for a 174-day contract. He replaces Michael Birmingham.

e. Consideration of negotiations for the employment of Christopher Gray, Instructor, 3D Art, Arts & Humanities, effective August 1, 2017, at an annual salary of $52,565 for a 174-day contract. He replaces Conifer Smith.

2. Internal Transfer

a. Jill Davis, Associate Registrar II, Enrollment, has transferred to Technical Business Analyst, IT Services, effective May 22, 2017, at an annual salary of $54,908. She replaces Amy Ashlock.

3. Terminations/Resignations


c. Laura Timm, Senior Student Support Specialist, Enrollment, effective June 1, 2017.


h. Anthony Jensen, Program Manager, Academic Affairs, effective June 30, 2017.


4. a. The following individuals were recommended for termination effective June 30, 2017, due to the uncertainty of funds, which have now been secured. Recommend the continuation of the contracts for the following named individuals for the contract year, contingent upon future funding:
  
  Terry Rhinehart  Instructor/Coordinator  Jones Regional Center
  Chad Dillon  Instructor/Coordinator  Washington Center
  Mary Gilchrist-Brock  Instructor/Coordinator  Washington Center

5. Change in Contract
   
a. Sam Stark, Instructor, Welding, Industrial Technology, will change from a 174-day contract to a 201-day contract effective September 1, 2017. He replaces Dennis Ringgenberg.

6. Extended Contract
   
a. Consideration of a one-time extension of the contract for Tonja Robins, Associate Professor, Iowa City Campus, at a salary of $10,756 for a 29-day contract to maintain coverage during Summer 2017.

7. New Positions
   
a. Consideration of negotiations for the employment of Julia Rabe, Instructor, American Sign Language, Arts & Humanities, effective August 1, 2017, at an annual salary of $51,965 for a 174-day contract.

b. Consideration of negotiations for the employment of Brenda Falgier, Instructor, American Sign Language, Iowa City Campus, effective August 1, 2017, at an annual salary of $53,165 for a 174-day contract.