MINUTES

Present: Trustees Jim Mollenhauer, Alan Jensen, Tracy Pearson, Rose Rennekamp, Keith Stamp, John Swanson, Joel Thys, Lorraine Williams.

Also Present: Mick Starcevich, President; Jim Choate, Treasurer; Carrie Anderson, Secretary.

Chair Mollenhauer called the meeting to order at 4:30 p.m.

Chair Mollenhauer declared the meeting open for public hearing on:
1) Institutional Roadway Improvements-Phase 3
There being no questions or comments, Trustees Swanson and Thys moved and seconded the hearing be closed. Motion carried: 8-0.

Trustees Stamp and Pearson moved and seconded approval of the minutes from the regular board meeting held on May 10, 2018, and the special board meeting held on May 30, 2018, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Jensen and Rennekamp moved and seconded approval of the agenda. Motion carried: 8-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA

Trustees Stamp and Williams moved and seconded approval of the Consent Agenda. Motion carried: 8-0.

A. Personnel (as attached to these minutes).
B. Synopsis of Bills –
   1) Kirkwood Community College pages 1 through 105 for a total of $10,574,460.69.
   2) The Hotel at Kirkwood Center pages 1 through 8 for a total of $317,769.92.
C. Change Order: Recreation Center Remodel, Conlon Construction – increase $14,567.35.
D. Audit Committee Minutes from May 10, 2018.
E. 2018-19 Delivery Service Agreement with Grant Wood AEA.
F. Effective Date of Hire for Incoming President, Dr. Lori Sundberg, as July 31, 2018.
G. Preliminary Industrial New Jobs Training Agreement (260E) Resolutions with:
   1) Eco Lips, Inc., Cedar Rapids
   2) H & E Holdings d/b/a ESM, Marion
   3) Kasa Solutions, Cedar Rapids
H. Designating depository financial institutions and maximum exposures:
   1) US Bank, N.A. - $80,000,000
   2) Wells Fargo Bank, N.A. - $20,000,000
   3) Bankers Trust Company, Des Moines - $20,000,000
   4) Bank of the West - $20,000,000
   5) Regions Bank - $20,000,000
   6) Cedar Rapids Bank & Trust, Cedar Rapids - $20,000,000
   7) Hiawatha Bank & Trust, Hiawatha - $4,000,000
   8) Farmers State Bank, Marion - $4,000,000
I. TELFPlus Program approved financial institutions for deposit of public funds.

REGULAR AGENDA

Trustees Rennekamp and Thys moved and seconded the approval of the Institutional Roadway Improvements Phase 3 Project awarding the base bid of $224,600.00 and the alternate bid for the sidewalk extension of $22,100.00 for a total of $246,700.00 to All American Concrete, Inc. of West Liberty. Motion carried: 8-0

INFORMATION ITEMS

Greg Neumeyer, Vice President of Advancement, introduced Jody Donaldson, Scholarship & Alumni Director who provided an overview of the Alumni and Friends program and introduced members of the Alumni Leadership Council Executive Team, Deb Gertsen, Mary Klinger and Shawn Gallagher.

Bill Lamb, Vice President of Academic Affairs, introduced the 508 Compliance and Accessibility Team who provided an overview of the initiatives Kirkwood is taking to meet accessibility requirements to comply with revisions to Section 508. Presenters included Arron Wings, Dean Learning Services and Library Services, Amanda Chi Thompson, Accommodation Services Coordinator, Todd Prusha, Executive Dean Distance Learning, Emily McWorthy, Instructional Designer, and Alan Peterka, Department Coordinator/Instructional Designer.

There being no further business coming before the Board, Trustees Rennekamp and Swanson moved and seconded the meeting be adjourned at 5:55 p.m.

By: ____________________________  ____________________________
    James Mollenhauer, Chair     Carrie L. Anderson, Secretary
1. Replacements

   a. Consideration of negotiations for the employment of Myranda Hadley, Department Assistant, Social Sciences, effective May 14, 2018, at an hourly rate of $15.82. She replaces Kendra Stanek.

   b. Consideration of negotiations for the employment of Mark Fuller, Department Assistant, Social Sciences, effective May 21, 2018, at an hourly rate of $15.82. He replaces Stephany Wilson.

   c. Consideration of negotiations for the employment of Taylor Henrichs, Marketing Coordinator/Strategist, Communications & Marketing, effective May 21, 2018, at an annual salary of $44,000. She replaces Allyson Kragel.


   e. Consideration of negotiations for the employment of Korey Hall, Instructor, Engineering, Math/Science, effective August 1, 2018, at an annual salary of $53,482 for a 174+-day contract. She replaces John Elliff.

   f. Consideration of negotiations for the employment of Emily Waters, Instructor, Psychology, Social Sciences, effective August 1, 2018, at an annual salary of $55,236 for a 174-day contract. She replaces Carolyn Stephenson.

   g. Consideration of negotiations for the employment of Ethan Valentine, Instructor, Psychology, Social Sciences, effective August 1, 2018, at an annual salary of $52,536 for a 174-day contract. He replaces Rachel Dodd.

   h. Consideration of negotiations for the employment of Alexandra Finnegan, Instructor, Economics, Social Sciences, effective August 1, 2018, at an annual salary of $53,036 for a 174-day contract. She replaces Mark Pelzer.

   i. Consideration of negotiations for the employment of Jason McClanahan, Temporary Instructor, Chemistry, effective August 1, 2018, at an annual salary of $51,236. He replaces Cara Schwarz/Bob Heyer.

   j. Consideration of negotiations for the employment of Julie Petersen, Temporary Librarian, Library Services, effective August 13, 2018, at an annual salary of $64,731 for a 201-day contract. She replaces Steve Sickels.

2. Separation of Employment


   c. Jessica Wolfe, Veterinary Technician, Agricultural Sciences, effective June 1, 2013.

   d. Sarah Shepherd, Specialist, Workplace Learning Connection, effective June 1, 2018.


   f. Rebecca Larkin, Marketing Coordinator, Communication & Marketing Services, effective June 20, 2018.


   h. Marcel Kielkucki, Director, Secondary Programs, effective June 22, 2018.

   i. Brian Schooley, Manager, The Hotel at Kirkwood Center, effective June 30, 2018.

3. Internal Transfer

a. Cort Iverson, Director, Institutional Effectiveness/Institutional Research, will transfer to Director, Academic Affairs, effective July 1, 2018.

b. Jennifer Hughes, Manager, Institutional Effectiveness/Institutional Research, will transfer to Director, Academic Affairs, effective July 1, 2018.

c. Jodie Stoessel, Executive Assistant, Institutional Effectiveness/Institutional Research, will transfer to Director, Academic Affairs, effective July 1, 2018.

d. Ethan Wykert, Research Assistant I, Institutional Effectiveness/Institutional Research, will transfer to Director, Academic Affairs, effective July 1, 2018.

e. Heather Conley, Director, Institutional Effectiveness/Grants, will transfer to Continuing Education & Training Services, effective July 1, 2018.


g. Victoria Romano, Instructional Designer, Institutional Effectiveness/Grants, will transfer to Human Resources, effective July 1, 2018.

h. Ryan Dehner, Assistant Professor, ELA, English, transfers to Assistant Professor, ELA, Iowa City Campus, effective August 1, 2018, at no change in his annual salary. This position replaces Andreas Soemadi.

4. Promotions/Reclassifications

a. Lindsey Harms, Billing Specialist, Finance, has been promoted to Accountant I, Finance, effective July 1, 2018, at an annual salary of $46,019.

b. Andrea Moore, Accountant I, Finance, has been promoted to Senior Accountant, Finance, effective July 1, 2018, at an annual salary of $54,665.

c. Kristin Klimesh, Accountant I, Finance, has been promoted to Senior Accountant, Finance, effective July 1, 2018, at an annual salary of $54,665.

d. Dianne Redden, Operations Coordinator, Finance, has been promoted to Supervisor, Finance, effective July 1, 2018, at an annual salary of $58,165.

e. Sarah Brown, HR Generalist, Human Resources/The Hotel at Kirkwood Center, was promoted to Supervisor, Human Resources/The Hotel at Kirkwood Center, effective July 1, 2018, at an annual salary of $56,365.

f. Chris King, Learning & Development Program Manager I, Human Resources, was promoted to Learning & Development Manager II, Human Resources, effective July 1, 2018, at an annual salary of $61,912.

5. Reassignment/Continuation of Contract

a. Esperanza Munoz-Perez, Professor, Spanish, Iowa City Campus, was recommended for termination effective August 31, 2018, due to budget constraints and low enrollment. Consideration of the reassignment to Professor, ELA, English (Main Campus), full reinstatement of her full-time faculty status with a continuation of her contract, and reversal of the board's action on May 10, 2018, approving her retirement.

6. Change in Start Date

a. The effective date of hire for Lori Sundberg, President, will be July 31, 2018, rather than the previously approved date of August 1, 2018.
7. Retirement (Non-Incentive)
   a. Rose Petersen, Associate Professor, Reading, English, who has been employed 7 years, effective August 31, 2018.

8. Leave of Absence
   a. Tonya Kehoe, Professor, Art, Iowa City Campus, has requested a leave of absence under Article VII, Section 3.B. "Professional Leave" of the Kirkwood Faculty Association Bargaining Agreement, for the Fall 2018 and Spring 2019 semesters.