KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees Thursday, June 14, 2012, 4:30 P.M.
B.A. Jensen Board Room
Kirkwood Community College, Cedar Rapids, IA

MINUTES

Present: Trustees Lois Bartelme, Paul Glenn, Karen Gorham (via phone for reports only – left meeting at 5:33 p.m.), John Hall, Elaine Harrington, Jim Mollenhauer, Marcia Rogers, Keith Stamp.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary.

Chair Bartelme called the meeting to order at 4:30 p.m.

Trustees Stamp and Glenn moved and seconded approval of the minutes of the regular board meeting held on May 10, 2012, and directed them to be made a part of the permanent record. Motion carried: 7-0.

Trustees Mollenhauer and Hall moved and seconded approval of the agenda. Motion carried: 7-0.

REPORTS OF PRESIDENT AND SECRETARY

Jenny Lensch, Amy Ashlock, Cort Iverson, Steve Carpenter and Marcel Kielkucki reported on the Learner Success Agenda Market Intelligence Tactic 1.1 graduate follow-up study.

Dawn Wood gave an update on activities for International programs and introduced Sidalia Pin Do Rego, an international student from East Timor, and Chelsea Schminke, a study abroad student to Australia.

David Hughes and Kim Fensterman shared information on Kirkwood’s Continuing Education Fire programs.

CONSENT AGENDA

Trustees Hall and Harrington moved and seconded approval of the Consent Agenda. Motion carried: 7-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. Knutson Construction Services – Linn Hall – add $52,805.00
   2. Academy Roofing & Sheet Metal Co – KCETC – add $1,330.00
   3. Academy Roofing & Sheet Metal Co – KCETC – add $420.00
   4. Knutson Construction Services – Hotel Bar – add $1,696.00
   5. Gingerich Well & Pump Services – Linn Hall – deduct $985.00
C. Synopsis of Bills pages 1 through 71 for total approval of $4,092,985.06
D. Delivery Services Contracts with Grant Wood Area Education Agency

REGULAR AGENDA

Trustees Rogers and Mollenhauer moved and seconded approval of preliminary Industrial New Jobs Training Agreements (260E) with:
   1. Expense Reduction Analysts of Linn County
   2. Patient Education Institute of Johnson County
Motion carried: 7-0.

Trustees Mollenhauer and Stamp moved and seconded approval of the negotiated Master Agreement between the Kirkwood Faculty Association and Kirkwood Community College for the next three years at 4% total package for each year. Motion carried: 7-0.
Trustees Harrington and Rogers moved and seconded approval of the total package increase for faculty and staff not to exceed $2,000,000.

There being no further business coming before the Board, Trustees Mollenhauer and Harrington moved and seconded the meeting be adjourned at 6:30 p.m. Motion carried: 7-0.

By: ____________________________  ______________________________
    Lois Bartelme, Chair   Sheryl Cook, Secretary
Board of Trustees’ Agenda  
June 14, 2012  
PERSONNEL  

1. New Positions  
   a. Consideration of negotiations for the promotion of Melanie Ewalt, Executive Chef, The Hotel at Kirkwood, to Director, Food and Beverage, The Hotel at Kirkwood, effective June 8, 2012, at an annual salary of $72,500.  
   b. Consideration of negotiations for the employment of Kyle Davis, General Manager, Sammy’s Kafe, The Hotel at Kirkwood at Center, effective June 8, 2012, at an annual salary of $40,000.  
   c. Consideration of negotiations for the employment of Nathan Wolter, EagleTech Manager, EagleTech Store, effective July 2, 2012, at an annual salary of $45,000.  

2. Resignations/Terminations  
   a. Brittney Telleen, Department Coordinator, Agricultural Science, effective June 8, 2012.  
   b. Derek Plagge, Banquet Manager, The Hotel at Kirkwood Center, effective June 8, 2012.  
   d. Linda Abernathy, Associate Professor, Accounting, Business & IT, effective August 10, 2012.  

3. Replacements  
   a. Consideration of negotiations for the employment of Mary Van Houten, Banquet Manager, The Hotel at Kirkwood, effective May 21, 2012, at an annual salary of $45,000. She replaces Derek Plagge.  
   b. Consideration of negotiations for the employment of Natalie Heinrich, Records Specialist, Enrollment, effective June 25, 2012, at a rate of $12.02 per hour. She replaces Ami Clubb.  
   c. Consideration of negotiations for the employment of Milford Musket, Dean, Social Science, effective July 9, 2012, at an annual salary of $80,500. He replaces Kathleen Van Steenhuysen.  
   d. Consideration of negotiations for the employment of Theresa Moore, KCELT Faculty Development Specialist, Institutional Effectiveness/KCELT, effective July 9, 2012, at an annual salary of $58,305 for a 201-day contract. She replaces Genny Yarne.  
   e. Consideration of negotiations for the employment of Lori Woeste, Dean, Math/Science, effective July 23, 2012, at an annual salary of $92,000. She replaces Bob Driggs.  
   g. Consideration of negotiations for the employment of Emily Brown, Instructor, English, effective August 1, 2012, at an annual salary of $45,273 for a 174-day contract. She replaces Tom Ernster.  
   h. Consideration of negotiations for the employment of Lisa Angelella, Instructor, English,
effective August 1, 2012, at an annual salary of $48,473 for a 174-day contract. She replaces Tonja Robins.

i. Consideration of negotiations for the employment of Darek Benesh, Instructor, English, effective August 1, 2012, at an annual salary of $48,773 for a 174-day contract. He replaces Dom Franco.

4. Internal Transfer

a. Sue Neil, Program Coordinator, Workplace Learning Connection, has been transferred to Program/Development Coordinator, Workplace Learning Connection, effective July 2, 2012. She replaces Kelley Drowne.

5. Internal Promotion

a. Ami Clubb, Office Coordinator, Enrollment, has been promoted to One Stop Specialist, Enrollment, effective May 21, 2012, at a rate of $14.31 per hour. She replaces Maria Upmeyer.

b. Justin Billings, Banquet Chef, The Hotel at Kirkwood, has been promoted to Executive Chef, The Hotel, effective June 8, 2012, at an annual salary of $55,000. He replaces Melanie Ewalt.

6. Change in Contract

a. Heidi Hansel, Associate Professor, Accounting, Business & Information Technology, has been transferred from a 174-day contract to a 201-day contract effective September 1, 2012. She replaces Jim Crowther.