KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees, Thursday, June 12, 2008, 4:30 PM
Kirkwood Community College, Cedar Rapids IA

MINUTES

Present: Trustees Merv Cronbaugh, Paul Glenn, John Hall, Elaine Harrington, Kevin King, Jim Mollenhauer, Keith Stamp, Lois Bartelme.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Board Chair Bartelme called the meeting to order at 4:30 p.m.

Trustees King and Stamp moved and seconded approval of the minutes of the regular board meeting held May 8, 2008, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustee Harrington and Mollenhauer moved and seconded approval of the agenda. Motion carried: 8-0.

CONSENT AGENDA

Trustees Hall and Harrington moved and seconded approval of the Consent Agenda. Motion carried: 8-0.

A. Personnel (as attached to these minutes)

B. Change Orders:
   1. Knutson Construction Horticulture Bldg $19,022.00
   2. Day Mechanical Systems Johnson Hall HVAC $ 2,440.96
   3. Garling Construction Simulation Lab ($ 1,537.00)

C. Synopsis of Bills pages 1 through 168 in the amount of $7,829,774.70

D. Approval of annual contracts with Grant Wood AEA for Materials Utilization and Delivery Services.

E. Approval of the total package increase for faculty and staff not to exceed $2,900,000.

F. Approval of 2009 Board of Trustee meeting dates.

G. Approval of representatives and alternates to the Metro Interagency Insurance Program Board of Directors.

H. Approval to write off outstanding Kirkwood loans.

REGULAR AGENDA

Trustees Harrington and Cronbaugh moved and seconded approval of a resolution directing the sale and delivery of not to exceed $37,000,000 certificates of participation, series 2008 and series 2009, for the Kirkwood Hotel and Culinary Center, pursuant to lease purchase agreement and trust agreement with Wells Fargo Bank, National Association dated as of August 1, 2008; authorizing the issuance of certificates and approving financing documents. Motion carried: 8-0.

Trustees Cronbaugh and Stamp moved and seconded approval of a resolution setting date for a public sale and authorization of not to exceed $5,000,000 certificates of participation, for the Jones Regional Education Center, providing for publication of notice thereof, and setting certain terms of sale of lease purchase certificates of participation. Motion carried: 8-0.

Trustees Mollenhauer and Hall moved and seconded approval for construction of the Kirkwood Hotel and Culinary Center and authorizing the publishing of notice to bidders and setting the date of July 17, 2008, for public hearing. Motion carried: 8-0.

Trustees Cronbaugh and Stamp moved and seconded approval for construction of the Jones Regional Educational Center and authorizing the publishing of notice to bidders and setting the date of July 29, 2008 for public hearing. Motion carried: 8-0.
Trustees Glenn and Mollenhauer moved and seconded approval of Final Industrial New Jobs Training Agreements (260E) pursuant to Chapter 260E, Code of Iowa and Supplemental Program, pursuant to Section 15A.7, Code of Iowa with:

1. ACT, Inc. of Johnson County
2. Farmers’ All Natural Creamery, L.L.C. of Johnson County
3. GreatAmerica Leasing Corporation of Linn County
4. J & A Printing, Inc. of Linn County
5. NCS Pearson, Inc. of Johnson County

Motion carried: 8-0.

Trustees Mollenhauer and Cronbaugh moved and seconded approval of preliminary Industrial New Jobs Training agreements (260E) with:

1. Kleffman North America, Inc. of Johnson County
2. River Bend Industries, L.L.C. of Iowa County

Motion carried: 8-0.

Trustees Glenn and Hall moved and seconded approval of consenting to assignments of Industrial New Jobs Training Agreements (Geonetric, L.L.C. project) to Geonetric, Inc. Motion carried: 8-0.

Trustees Harrington and Stamp moved and seconded approval of an amendment to Final Industrial New Jobs Training Agreement (ACT, Inc. project.) Motion carried: 8-0.

Trustees Cronbaugh and Mollenhauer moved and seconded approval for adoption of a plan to implement HF 2620, changing the election laws of the State of Iowa affecting the length of Trustee terms, and the time for regular school elections. Motion carried: 8-0.

Trustees Harrington and King moved and seconded approval of the regular school election set for September 9, 2008. Motion carried: 8-0.

There being no further business coming before the Board, Trustees Glenn and Hall moved and seconded the meeting be adjourned at 5:15 p.m.

By: ________________________________  ________________________________
    Lois Bartelme, Chair                  Sheryl Cook, Secretary
1. Death of Employee

2. New Position
   a. Consideration of negotiations for the employment of Heather A. Robalik, Regional Project Manager, CCID, effective May 20, 2008, at no change in her annual salary, contingent upon funding from CCSIP.
   b. Consideration of negotiations for the employment of Timothy A. Hadsall, Instructor, Construction Management, Industrial Technologies, effective August 4, 2008, at an annual salary of $42,495 for a 174-day contract.

3. Retirement
   a. Wendy E. Geertz, Professor, Legal Assistant Program, Social Science/Career Option, who has been employed 20 years, effective June 30, 2008.

4. Resignations/Terminations

5. Replacements
   a. Consideration of negotiations for the employment of Eric S. Weiler, Annual Giving Director, Resource Development, effective May 27, 2008, at an annual salary of $54,000. He replaces Nancy L. Craig.
   b. Consideration of negotiations for the employment of Justin W. Sacora, Cook, Sammy’s Kafé, effective May 27, 2008, at an annual salary of $27,000. He replaces Richard L. Cart.
   d. Consideration of negotiations for the employment of Dawn Wood, International Programs Director, International Programs, effective July 7, 2008, at an annual salary of $60,000. She replaces Connie M. Mays.
   g. Consideration of negotiations for the employment of Richard L. Crow, Instructor, Agriculture,
Agricultural Science, effective August 4, 2008, at an annual salary of $48,145 for a 201-day contract. He replaces Brian L. Kreutner.

Consideration of negotiations for the employment of Lori A. Merlak, Instructor, Computer/Business Education, Business & Information Technology, effective August 4, 2008, at an annual salary of $43,095 for a 174-day contract. She replaces Marilyn R. Beebe.


Internal Transfer

Josh A. Troutman, Recreation Center Director, Recreation Center, has been transferred to Instructor, Physical Education, Math/Science and Recreation Center Director, effective July 1, 2008, at an annual salary of $60,732 for a 201-day contract. He replaces James L. Overturf.

David A. Keller, Associate Professor, Mathematics, Math/Science, has been transferred from a 174-day contract to a 201-day contract effective August 30, 2008. He replaces Kathryn E. Davis.

Kenneth J. Carroll, Assistant Professor, Agricultural Science, has been transferred from a 174-day contract to a 201-day contract effective August 30, 2008. He replaces Stephen J. Atherton.

Promotion

Nyle E. Joyce, Custodial/Maintenance, Facilities, has been promoted to Lead Custodial/Maintenance, Facilities, effective May 15, 2008, at an annual salary of $30,958. He replaces Jon E. Custis.

Marcia K. Driscoll, Account Clerk, Business Services, has been promoted to Project & Office Support Specialist, Information Technologies, effective May 16, 2008, at an annual salary of $29,863. She replaces Julia A. Hime.

Jennifer L. Schwab, Office Coordinator, Health Science, has been promoted to Department Assistant, KTOS, effective June 16, 2008, at an annual salary of $26,829. She replaces Doris A. Metz.

Tanya R. Scott, Office Coordinator, Health Science, has been promoted to Department Coordinator, Health Science, effective July 1, 2008, at an annual salary of $37,259. She replaces Susan A. Willig.

Approve MIIP board members:

Bob Freeman, MIIP Board Member
Sue Bennett, MIIP Board Alternate
Nancy Sauerman, MIIP Board Member
Betty Haar, MIIP Board Alternate