KIRKWOOD COMMUNITY COLLEGE  
Regular Meeting of the Board of Trustees, Thursday, June 10, 2010, 4:30 PM  
B.A. Jensen Board Room, Kirkwood Hall, Kirkwood Community College, Cedar Rapids, IA

MINUTES

Present: Trustees Lois Bartelme, Karen Gorham, Elaine Harrington (arrived at 5:20 p.m.), Jim Mollenhauer, Keith Stamp.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:35 p.m.

Trustees Mollenhauer and Stamp moved and seconded approval of the minutes of the regular board meeting held on May 13, 2010, and directed them to be made a part of the permanent record. Motion carried: 5-0.

Trustees Gorham and Stamp moved and seconded approval of the agenda. Motion carried: 5-0.

REPORTS OF PRESIDENT AND SECRETARY

Steve Carpenter gave the Kirkwood report.

Bob Burnes, Alison Heims and Kate Pierpont shared information on retention initiatives.

Catherine Schaff-Stump reported on the ELA program.

Liz Selk gave an update on state and local activities at Heritage Agency on Aging.

CONSENT AGENDA

Trustees Stamp and Harrington moved and seconded approval of the Consent Agenda. Motion carried: 5-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. Miron Construction – The Hotel & Culinary Center – add $37,992.00
C. Synopsis of Bills pages 1 through 121 for total approval of $5,366,305.23
D. Bids:
   1. Ameritrans – Model 375 Bus (for Athletics) - $133,218.00
E. Waypoint Agreement
F. Write off of outstanding Kirkwood loans

REGULAR AGENDA

Trustees Mollenhauer and Stamp moved and seconded approval of the Negotiated Master Agreement between the Kirkwood Faculty Association and Kirkwood Community College. Motion carried: 5-0.

Trustees Stamp and Harrington moved and seconded approval of the total package increase for faculty and staff not to exceed $1,900,000. Motion carried: 5-0.

Trustees Mollenhauer and Stamp moved and seconded approval of the preliminary Industrial New Jobs Training Agreement (260E) with Fiberight-Blairstown Operating, LLC. Motion carried: 5-0.

There being no further business coming before the Board, Trustees Mollenhauer and Gorham moved and seconded the meeting be adjourned at 6:15 p.m.

By: ____________________________  ____________________________
Lois Bartelme, Chair             Sheryl Cook, Secretary
Board of Trustees’ Agenda  
June 10, 2010  
PERSONNEL

1. New Positions
   a. Consideration of negotiations for the employment of Mike D. Koury, Purchasing Coordinator, The Hotel at Kirkwood Center, effective May 10, 2010, at an annual salary of $35,000.
   b. Consideration of negotiations for the employment of Jason T. Snyder, Chef de Cuisine, The Hotel at Kirkwood Center, effective May 21, 2010, at an annual salary of $35,000.
   c. Consideration of negotiations for the employment of Danielle D. Pickering, Senior Accountant, Accounting Services, effective June 2, 2010, at an annual salary of $52,000.
   d. Consideration of negotiations for the employment of Carla J. Bowers, Student Support Specialist, CCID, effective June 7, 2010, at an annual salary of $37,205, contingent upon funding from Community College Initiative.
   e. Consideration of negotiations for the employment of Susan E. Ahrens, Academic Advisor, Iowa City Campus, effective July 1, 2010, at an annual salary of $42,240.
   f. Consideration of negotiations for the employment of Bobbi J. Hagist, Student Services Director, Student Development, effective July 1, 2010, at an annual salary of $46,500.
   g. Consideration of negotiations for the employment of Heidi L. Morrison, One Stop Specialist/Iowa City Campus, Enrollment Management, effective July 1, 2010, at no change in her annual salary.

2. Resignations/Terminations
   g. Mary L. Lautska, Worksite Program Coordinator, Skills-to-Employment, effective June 30, 2010.

3. Extension of Contract
Personnel
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a. Consideration of a one-time extension of the following named faculty members’ 2009/2010 contract for the days indicated with salaries noted (needed to maintain instruction coverage during Summer 2010):

<table>
<thead>
<tr>
<th>Name</th>
<th>Days</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shelly A. Ford</td>
<td>29</td>
<td>$8,279</td>
</tr>
<tr>
<td>Florencia M. Pecile</td>
<td>14</td>
<td>$3,518</td>
</tr>
</tbody>
</table>

4. Replacements


b. Consideration of negotiations for the employment of Julie K. Copeland, Bookstore Manager, Bookstore Main Campus, effective June 7, 2010, at an annual salary of $60,000.

c. Consideration of negotiations for the employment of Angela L. Parenteau, Marketing Services Specialist, Marketing Services, effective July 1, 2010, at an annual salary of $28,750. She replaces Sandra F. Yeager.


e. Consideration of negotiations for the employment of Samantha F. Hench, Instructor, Information Technology, Business and Information Technology, effective August 2, 2010, at an annual salary of $44,074 for a 174-day contract.

f. Consideration of negotiations for the employment of James M. Glasgow, Instructor, Information Technology, Business and Information Technology, effective August 2, 2010, at an annual salary of $49,674 for a 174-day contract.

g. Consideration of negotiations for the employment of Kristie R. McKibben, Instructor, Mechanical Engineering Technology/CAD, effective August 2, 2010, at an annual salary of $43,874 for a 174-day contract. She replaces John M. Lewis.

h. Consideration of negotiations for the employment of Michael Burkle, Instructor, Horticulture, Agricultural Science, effective August 2, 2010, at an annual salary of $41,174 for a 174-day contract. He replaces James Meisheid.


j. Consideration of negotiations for the employment of Yan Jiang, Instructor, English, effective August 3, 2010, at an annual salary of $49,674 for a 174-day contract. She replaces J.L. McClure.


Consideration of negotiations for the employment of Jessica L. Block, Instructor, Nursing, effective August 5, 2010, at an annual salary of $53,727 for a 201-day contract. She replaces Linda S. Niebes.

Consideration of negotiations for the employment of Sharon J. Cavahagh, Instructor, Dental Assisting, Health Science, effective August 5, 2010, at an annual salary of $52,224 for a 201-day contract. She replaces Jane H. Slach.


5. Promotion

a. Jeffrey L. Mitchell, Program Director, Continuing Education, has been promoted to Dean, Industrial Technologies, effective June 7, 2010, at an annual salary of $81,675. He replaces John Phil Thomas.

b. Marcel J. Kielkucki, Coordinator/HSDL Program, Secondary Programs, has been promoted to Director, High School Completion Programs, Secondary Programs, effective July 1, 2010, at an annual salary of $64,000. He replaces Kay L. Nebergall.

6. Internal Transfer

a. Dawn R. Conner, Office Coordinator, Skills-to-Employment Iowa City, has transferred to Office Coordinator, Learning Services, effective May 17, 2010, at no change in her annual salary.