MINUTES – Amended August 13, 2009

Present: Trustees Paul Glenn (via telephone until 4:55 p.m.), Karen Gorham, Elaine Harrington, Kevin King, Jim Mollenhauer, Keith Stamp, Lois Bartelme.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

A moment of silence was held in memory of Trustee Merv Cronbaugh who passed away on June 11, 2009.

Chair Bartelme called the meeting to order at 4:35 p.m.

Trustees Stamp and Mollenhauer moved and seconded approval of the minutes of the regular board meeting held June 11, 2009, and directed them to be made a part of the permanent record. Motion carried: 7-0.

Trustees Gorham and King moved and seconded approval of the agenda. Motion carried: 7-0.

Trustees Gorham and Mollenhauer moved and seconded approval of the appointment of Marcia Rogers as Board of Trustee for District VII, replacing Merv Cronbaugh. Motion carried: 8-0 (Trustee Glenn per telephone vote and Trustee Hall per proxy vote.) Trustee Gorham administered the Oath of Office to newly appointed Trustee Rogers. Congratulations Marcia!

Nominations were opened to fill the Vice Chair vacancy. Trustee Gorham nominated Jim Mollenhauer to fill this vacancy. Trustee Harrington seconded the motion. Trustees Harrington and Stamp moved and seconded to cease nominations.

The Kirkwood Board of Trustees approved the appointment of Jim Mollenhauer as Vice Chair. Motion carried: 9-0 (Trustee Glenn per telephone vote and Trustee Hall per proxy vote.)

Trustees Harrington and King moved and seconded naming Merv Cronbaugh Trustee Emeritus. Motion carried: 9-0 (Trustee Glenn per telephone vote and Trustee Hall per proxy vote.)

Trustee Glenn signed off of the telephone at this time.

REPORTS OF PRESIDENT AND SECRETARY

Steve Carpenter gave the Kirkwood report.

Kit Umscheid and Alan Peterka gave an update on Kirkwood’s Second Life Program.

Al Rowe shared information on data informed decision making, dashboards and scoreboards.

CONSENT AGENDA

Trustees Stamp and Mollenhauer moved and seconded approval of the Consent Agenda. Motion carried: 7-0.

A. Personnel (as attached to these minutes)
B. Final Payments:
   1. Knutson Construction Horticulture $30,000.00
   2. Day Mechanical Systems Johnson Hall $ 5,000.00
C. Change Orders:
   1. Kleiman Construction Cedar Hall Addition add $37,273.00
   2. Kleiman Construction Jones Hall Remodel add $10,780.00
   3. Portzen Construction Jones Regional Ed Center deduct $152,905.88
   4. Garling Construction Simulation Lab add $792.00
   5. Rapids Foodservice Hotel/Culinary add $1,071.00
D. Synopsis of Bills pages 1 through 82 for a total of $4,088,610.26.
REGULAR AGENDA

Trustees Harrington and King moved and seconded approval of Preliminary Industrial New Jobs Training Agreement (260E) with Ralcorp Holdings Inc. of Linn County. Motion carried: 7-0.

Tom Kaldenberg reported on upcoming projects – roof repair at the Resource Center and drainage repair at the campus home.

There being no further business coming before the Board, Trustees Gorham and Stamp moved and seconded the meeting be adjourned at 6:00 p.m.

By:

Lois Bartelme, Chair
Sheryl Cook, Secretary
Board of Trustees' Agenda  
July 9, 2009  
PERSONNEL

1. New Positions
   a. Consideration of negotiations for the employment of Kathryn E. Pierpont, Student Development Specialist, Student Development, effective July 6, 2009, at an annual salary of $32,156.
   b. Consideration of negotiations for the employment of Alison M. Heims, Student Development Specialist, Student Development, effective July 6, 2009, at an annual salary of $31,500.
   c. Consideration of negotiations for the employment of Syeda M. Thomas, Instructor, Nursing, Health Science, effective August 3, 2009, at an annual salary of $50,735 for a 201-day contract.
   d. Consideration of negotiations for the employment of Linda M. Myers, Instructor, Nursing, Health Science, effective August 3, 2009, at an annual salary of $54,550 for a 201-day contract.

2. Retirements
   a. David R. Bunting, Executive Director, Secondary Programs, who has been employed 37 years, effective December 31, 2009.
   b. Linette M. Geissler, Professor, Floral Careers, Horticulture, who has been employed 31 years, effective December 31, 2009.
   c. Sharon L. Burco, Food Coordinator, Child Care Center, who has been employed 22 years, effective December 31, 2009.
   d. James B. Loukota, Director, Auxiliary Accounting, Continuing Education, who has been employed 20 years, effective December 31, 2009.
   e. Barbara L. Christopherson, Human Resources Specialist, Human Resources, who has been employed 18 years, effective December 31, 2009.
   f. Scott W. Engledow, Grounds Maintenance Worker, Grounds, who has been employed 17 years, effective December 31, 2009.
   g. Dixie L. Mercer, Assistant Professor, Office Applications, Business & Information Technology, who has been employed 13 years, effective December 31, 2009.

3. Resignations/Terminations
   b. Brooke M. Majerus, Department Coordinator, Health Science, effective June 30, 2009.
d. Dennis R. Harger, Instructor, Respiratory Therapy, Health Science, has revised his request for retirement to a resignation effective June 30, 2009.
e. Andre Bell, Budget Manager, CCID, effective June 30, 2009.
g. Kate Casper, Department Assistant, CCID, effective July 15, 2009.
h. Damien F. Blair, Office Coordinator, Social Science/Career Option, effective July 31, 2009.

4. Replacements
   a. Consideration of negotiations for the employment of Elijah R. Abel, Grounds Maintenance Worker, Grounds, effective June 8, 2009, at an annual salary of $24,000. He replaces Ryan L. Boisen.
   b. Consideration of negotiations for the employment of Brandi A. Speicher, Graphic Designer, Marketing Services, effective July 6, 2009, at an annual salary of $31,500. She replaces Cristela P. Tschumy.
   c. Consideration of negotiations for the employment of Linda S. Niebes, Instructor, Nursing, effective August 3, 2009, at an annual salary of $55,938 for a 201-day contract. She replaces Dawn M. Boettcher.

5. Change of Contract
   a. Linda K. Abernathy, Assistant Professor, Accounting, has been changed from a 174-day contract to a 201-day contract effective August 30, 2009.
   b. Wendy J. Lingo, Associate Professor, Counseling, Student Development, has requested a one-time change in contract from 201-day to 174-day effective August 30, 2009 through August 29, 2010.