KIRKWOOD COMMUNITY COLLEGE  
Regular Meeting of the Board of Trustees, Thursday, July 8, 2010, 4:30 PM  
Business Event Room, The Kirkwood Center  
Kirkwood Community College, Cedar Rapids, IA  

MINUTES

Present: Trustees Lois Bartelme, Karen Gorham, John Hall, Elaine Harrington, Jim Mollenhauer, Marcia Rogers, Keith Stamp, John Swanson,

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary.

Chair Bartelme called the meeting to order at 4:30 p.m.

Trustees Mollenhauer and Swanson moved and seconded approval of the minutes of the regular board meeting held on June 10, 2010, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Gorham and Harrington moved and seconded approval of the agenda. Motion carried: 8-0.

REPORTS OF PRESIDENT AND SECRETARY

Steve Carpenter gave the Kirkwood report.

Amy Ashlock reported on the room scheduling program R25.

Carol Thompson introduced students from the Marion Center and the Kirkwood Resource Center.

Kim Johnson, Marcia Driscoll and Laura Daman reported on Continuing Education short-term training certificates for health, business and industry and industrial technology programs.

Steve Knierim from OPN Architects shared information on the design concept of the Linn Hall remodeling project.

CONSENT AGENDA

Trustees Hall and Rogers moved and seconded approval of the Consent Agenda. Motion carried: 8-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. Rapids Foodservice Contract & Design – The Hotel - $376.00
   2. Rapids Foodservice Contract & Design – The Hotel - $1,210.00
C. Synopsis of Bills pages 1 through 122 for total approval of $3,841,658.46
D. Reimbursement of expenses for board members attending meetings and workshops
E. Payment of bonds for Secretary and Treasurer
F. Designating depository banks
G. Authorizing Secretary to issue warrants
H. Appointment of representatives and alternates to the Metro Interagency Insurance Program Board of Directors

REGULAR AGENDA

Trustees Hall and Stamp moved and seconded approval of preliminary Industrial New Jobs Training Agreement (260E) with:

1. CRST Dedicated Services of Linn County
2. CRST International of Linn County
3. CRST Lincoln Sales of Linn County
4. CRST Logistics of Linn County
5. CRST Van Expedited of Linn County
6. Great Plains Casualty of Linn County

Motion carried: 5-0.

There being no further business coming before the Board, Trustees Rogers and Swanson moved and seconded the meeting be adjourned at 7:00 p.m.

By:  
Lois Bartelme, Chair  
Sheryl Cook, Secretary
1. New Positions
   a. Consideration of negotiations for the employment of Saralyn Smith-Collingwood, Pastry Chef, The Hotel at Kirkwood, effective June 1, 2010, at an annual salary of $37,500.
   b. Consideration of negotiations for the employment of Maria Upmeyer, One Stop Specialist, Enrollment Management, effective June 28, 2010, at an annual salary of $28,750, contingent upon enrollment.
   c. Consideration of negotiations for the employment of Barry W. Dietsch, CCID Grants Accounting Manager, Financial Management, effective July 1, 2010, at an annual salary of $55,000.
   d. Consideration of negotiations for the employment of Justin A. Stone, KCELT Instructional Designer, Institutional Effectiveness, effective July 7, 2010, at an annual salary of $65,000.

2. Retirements
   a. Linda L. Levy, Administrative Assistant, Student Development, who has been employed 26 years, effective December 31, 2010.
   b. Harley “Bob” Downs, HMTRI/ETC Training Manager, Continuing Education, who has been employed 13 years, effective December 31, 2010.
   c. Marvelene M. Foreman, Office Coordinator, Instruction, who has been employed 12 years, effective December 31, 2010.
   d. Elizabeth A. Selk, Director, Heritage Area Agency on Aging, who has been employed 11 years, effective December 31, 2010.

3. Terminations/Resignations
   b. Lee L. Vasquez, Director, Auxiliary Services, effective June 30, 2010.
   d. Darlene J. Gibson, Department Coordinator, Health Science, effective July 7, 2010.
   e. Lindsay A. Bascom, Lead Teacher, Child Care Center, effective July 31, 2010.
   f. Mary M. Burrack, Assistant Teacher, Child Care Center, effective July 31, 2010.
   g. Jennifer R. Conlon, Assistant Teacher, Child Care Center, effective July 31, 2010.
   h. Lois E. Deaton, Assistant Teacher, Child Care Center, effective July 31, 2010.
   i. Johnna L. Haggerty, Child Care Center Director, effective July 31, 2010.
k. Melissa A. Kirby, Lead Teacher, Child Care Center, effective July 31, 2010.
l. Sherri L. Koch, Lead Teacher, Child Care Center, effective July 31, 2010.
m. Rebecca A. Rasmussen, Lead Teacher, Child Care Center, effective July 31, 2010.
n. Rachel C. Spina, Assistant Teacher, Child Care Center, effective July 31, 2010.
o. Connie Volesky, Assistant Teacher, Child Care Center, effective July 31, 2010.
r. Margaret K. Williams, Lead Teacher, Child Care Center, effective July 31, 2010.
s. Joseph E. Zimmerman, Assistant Teacher, Child Care Center, effective July 31, 2010.

4. Replacements

b. Consideration of negotiations for the employment of Beth A. Tenney, One Stop Specialist, Enrollment Management, effective June 28, 2010, at an annual salary of $28,750. She replaces Cherrie Thompson.
c. Consideration of negotiations for the employment of Nicholas J. Blomme, One Stop Specialist, Enrollment Management, effective June 28, 2010, at an annual salary of $28,750. He replaces Bridget Dusek.
d. Consideration of negotiations for the employment of Lacey Perkins, Records Specialist, Enrollment Management, effective June 28, 2010, at an annual salary of $24,000. She replaces Tiffany Teufel.
e. Consideration of negotiations for the employment of Trudie M. Pearcy, Team Lead/Programmer, Information Technologies, effective June 28, 2010, at an annual salary of $63,000. She replaces Jane R. Snook.
g. Consideration of negotiations for the employment of Kate Rhomberg, Grants Project Assistant, CCID, effective July 1, 2010, at an annual salary of $27,250. She replaces Carla Bowers.
h. Consideration of negotiations for the employment of Karla J. Schlesselman, Office Coordinator, Secondary Programs, effective July 1, 2010, at an annual salary of $25,000. She replaces Sherrilyn Sibold.
i. Consideration of negotiations for the employment of Scott C. Johnson,
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Custodial/Maintenance, Facilities, effective July 1, 2010, at an annual salary of $23,500. He replaces Donald Glass.

j. Consideration of negotiations for the employment of Dale E. Monroe, Iowa New Jobs Training Program Manager, Continuing Education, effective July 1, 2010, at an annual salary of $65,000. He replaces Jeffrey Blackford.

k. Consideration of negotiations for the employment of Michael P. Chapman, Office Associate, Continuing Education, effective July 1, 2010, at an annual salary of $23,500. He replaces Marilyn Sonka.


5. Promotion

a. Tiffany R. Teufel, Office Coordinator, Enrollment Management, has been promoted to One Stop Specialist, Enrollment Management, effective July 1, 2010, at an annual salary of $30,671. She replaces Heidi Morrison.

6. Change of Status


b. Amy Yegge, Office Coordinator, The Hotel at Kirkwood, whose board-approved status will end on June 30, 2010, and change to a non-exempt employee of The Hotel at Kirkwood effective July 1, 2010.

c. Debora L. Klatt, Administrative Assistant, The Hotel at Kirkwood, whose board-approved status will end on June 30, 2010, and change to a non-exempt employee of The Hotel at Kirkwood effective July 1, 2010.

7. Change of Contract

a. Jody L. Weigel, Assistant Professor, Human Services, Social Science/Career Option, will change to Assistant Professor/Coordinator, Human Services, Social Science/Career Option, and from a 174-day to a 201-day contract effective September 1, 2010. He replaces Susan D. Simon.

2010/2011 proposed representatives and alternates to the Metro Interagency Insurance Program (MIIP) Board of Directors:

Sue Bennett, MIIP Board Member
Mike Roberts, MIIP Board Alternate
Nancy Sauerman, MIIP Board Member
Betty Haar, MIIP Board Alternate