MINUTES

Present: Trustees Karen Gorham, John Hall, Elaine Harrington, Kevin King, Jim Mollenhauer, Keith Stamp, Lois Bartelme.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Board Chair Bartelme called the meeting to order at 4:30 p.m.

Board Chair Bartelme declared the meeting open for Public Hearing on the Hotel and Culinary Center. There being no questions or comments, Trustee Mollenhauer and Stamp moved and seconded the public hearing be closed. Motion carried: 7-0.

Trustees Hall and King moved and seconded approval of the minutes of the regular board meeting held June 12, 2008, and directed them to be made a part of the permanent record. Motion carried: 7-0.

Trustee Harrington and Mollenhauer moved and seconded approval of the amended agenda. Motion carried: 7-0.

REPORTS OF PRESIDENT AND SECRETARY

Steve Carpenter gave the Kirkwood report.

Jon Neff, Craig O’Brien and Phil Meaney gave a tour of the remodeled Control Room for Distance Learning.

Alan Peterka and Kit Umscheid shared information on the Kirkwood Second Life Group.

Melissa Jensen reported on energy savings initiatives.

CONSENT AGENDA

Trustees Hall and King moved and seconded approval of the Consent Agenda. Motion carried: 7-0.

A. Personnel (as attached to these minutes)
B. Synopsis of Bills pages 1 through 160 in the amount of $7,332,663.17

REGULAR AGENDA

Trustees Mollenhauer and Harrington moved and seconded approval of the Financial Advisory Services Agreement with Piper Jaffray & Company with respect to the financing of the Kirkwood Hotel & Culinary Center and the Jones Regional Education Center. Motion carried: 7-0.

Trustees King and Stamp moved and seconded approval of a resolution setting date for a public sale and authorization of not to exceed $39,000,000 certificates of participation, for the Kirkwood Hotel & Culinary Center, providing for publication of notice thereof, and setting certain terms of sale of lease purchase certificates of participation. Motion carried: 7-0.

Trustees Gorham and King moved and seconded approval of a resolution authorizing college officials to purchase related bond insurance for the certificates of participation for the Kirkwood Hotel & Culinary Center, if deemed necessary. Motion carried: 7-0.

Trustees Stamp and Harrington moved and seconded approval of a resolution to approve the Master Lease Agreement No. 1 with Goldleaf Leasing, LLC dba FSB Leasing dated July 7, 2008 together with Lease Schedule No 1 dated July 15, 2008 for copier printer equipment in the amount of $1,030,874.87. Motion carried: 7-0.
Trustees Hall and Mollenhauer moved and seconded approval of the plans and specifications for construction of the Kirkwood Hotel and Culinary Center. Motion carried: 7-0.

Trustees Stamp and Gorham moved and seconded approval for construction of the Jones Regional Educational Center and authorizing the publishing of notice to bidders and setting the date of September 9, 2008 for public hearing. Motion carried: 7-0.

Trustees Gorham and Harrington moved and seconded approval for construction of the Jones Regional Educational Center and authorizing the publishing of notice to bidders and setting the date of September 9, 2008 for public hearing. Motion carried: 7-0.

Trustees Gorham and Harrington moved and seconded a resolution approving preliminary Industrial New Jobs Training agreement (260E) with Rock-Tenn Converting Company of Johnson County. Motion carried: 7-0.

Trustees Harrington and Hall moved and seconded a resolution approving the first reading of a new Kirkwood Board Policy #831 Kirkwood Community College Smoke-Free and Tobacco-Free Policy. Motion carried: 7-0.

Trustees Mollenhauer and King moved and seconded approval to offer participation in the State of Iowa sponsored 403(b) retirement investment plan for eligible employees. Motion carried: 7-0.

There being no further business coming before the Board, Trustees Mollenhauer and Harrington moved and seconded the meeting be adjourned at 6:40 p.m.

By: ________________________________  ________________________________
    Lois Bartelme, Chair                Sheryl Cook, Secretary
1. Extension of Employment
   a. The employment of the following named individuals was terminated by the Board of Trustees at their regularly scheduled meeting on April 22, 2008, because of the uncertainty of the continuation of funding. It is recommended that these individuals be reinstated to the following positions for the period of July 1, 2008, through June 30, 2009, contingent upon funding from the appropriate external, non-Kirkwood sources:

      - Mary R. Feeney-Wilfer, Instructor/Coordinator, Anamosa State Penitentiary
      - Barbara J. Szucs, Instructor, Anamosa State Penitentiary
      - Sherry L. Partsey, Instructor, Anamosa State Penitentiary
      - Amy M. Decker, Instructor, Anamosa State Penitentiary
      - Nancy R. York, Instructor, Anamosa State Penitentiary
      - Catherine M. Skarbek, Instructor, Anamosa State Penitentiary
      - Brenda J. Hampton, Instructor/Coordinator, Iowa Medical Classification Center

2. New Positions
   a. Consideration of negotiations for the promotion of Gary M. Rose, Workforce Career Consultant, Skills-to-Employment, to Program Director, Disaster NEG, Skills-to-Employment, effective July 1, 2008, at an annual salary of $37,740, contingent upon funding from the Disaster National Emergency grant.
   b. Consideration of negotiations for the employment of Sharon A. Fara, Coordinator, Student Housing, Admissions, effective July 14, 2008, at an annual salary of $31,500.
   c. Consideration of negotiations for the employment of Heidi A. Hansel, Director, Assistant Professor, Accounting, Business & Information Technology/Director, Institutional Research, effective August 16, 2008, at an annual salary of $75,825.

3. Retirements
   a. Judy S. McDowell, Workforce Career Consultant, Skills-to-Employment, who has been employed 32 years, effective December 31, 2008.
   b. Michael R. Williams, Professor, Computer Programming, Business & Information Technologies, who has been employed 27 years, effective December 31, 2008.
   c. Marlene V. Burns, Office Coordinator, Secondary Programs, who has been employed 11 years, effective December 31, 2008.

4. Resignations/Terminations
   a. Jeremy J. Bechen, Assistant Professor, Business & Information Technologies, effective June 18, 2008.
   c. Cheryl A. Tabarella-Redd, Skills-to-Employment Director, Skills-to-Employment, effective July 1, 2008.
5. Replacements

a. Consideration of negotiations for the employment of Timothy G. Getty, Nutrition and Health Promotion Program Coordinator, Heritage Area Agency on Aging, effective June 19, 2008, at an annual salary of $35,000, contingent upon funding from the Older Americans grant. He replaces Dianna L. Young.

b. Consideration of negotiations for the employment of Lana J. Bendixen, Office Coordinator, Social Science/Career Option, effective June 23, 2008, at an annual salary of $23,000. She replaces Kasey J. Tumilty.

c. Consideration of negotiations for the employment of Damien F. Blair, Office Coordinator, Social Science/Career Option, effective June 23, 2008, at an annual salary of $23,000. He replaces Julian B. West.

d. Consideration of negotiations for the employment of Erin L. Uran-Heninger, Workforce Career Consultant/Promise Jobs, Skills-to-Employment Iowa City, effective June 30, 2008, at an annual salary of $30,000, contingent upon funding from the Promise Jobs grant. She replaces Lindsy K. Braddock.

e. Consideration of negotiations for the employment of LeAnn J. Parker, Office Coordinator, Health Science, effective June 30, 2008, at an annual salary of $23,000. She replaces Jennifer L. Schwab.

f. Consideration of negotiations for the employment of Elizabeth “Jane” Lawrence, Center Assistant, Monticello Center, effective July 1, 2008, at an annual salary of $26,250. She replaces Carmen K. Streets.

g. Consideration of negotiations for the employment of Gregory L. Clevenger, Instructor/Coordinator, Paralegal Program, Social Science/Career Option, effective July 1, 2008, at an annual salary of $50,052 for a 201-day contract. He replaces Wendy E. Geertz.

h. Consideration of negotiations for the employment of Mary “Chris” O’Brien, Director, Grants and Federal Programs, Grants, effective July 7, 2008, at an annual salary of $76,000. She replaces Patricia A. Bernsten.

i. Consideration of negotiations for the employment of Nathan Pick, Recreation Services Evening Coordinator, Recreation Services, effective July 14, 2008, at an annual salary of $31,500. He replaces Brenda S. Vacek.


6. Promotion

a. Timothy B. Gustafson, Custodial/Maintenance, Facilities, has been promoted to Lead Custodial/Maintenance, Facilities, effective June 1, 2008, at an annual salary of $25,250. He replaces Benton J. Barnard.
b. Amanda E. Cook, Office Associate, CCID, has been promoted to Project Coordinator, CCID, effective June 16, 2008, at an annual salary of $25,250. She replaces Heather A. Robalik.

c. Seth A. VanderTuig, Student Services Program Coordinator, Student Life, has been promoted to Student Life Coordinator, Student Life, effective July 1, 2008, at an annual salary of $31,500. He replaces Shirlee A. Tschiggfrie.

d. John R. Carney, Program Director, Continuing Education/KTOS, has been promoted to Transportation Manager, Continuing Education, effective July 7, 2008, at an annual salary of $49,972. He replaces Lester W. Rogers.

e. Clay R. Farebrother, Career Services Coordinator, Student Development, has been promoted to Rehabilitation Services Director, Learning Services/CEO, effective August 1, 2008, at an annual salary of $46,771. He replaces William D. Cooper.

7. Internal Transfers

a. Amanda L. Stevens, Office Coordinator, Heritage Area Agency on Aging, has been transferred to Input/Output Specialist, Heritage Area Agency on Aging, effective July 7, 2008, at no change her in salary. She replaces Michael D. Werner.