MINUTES

Present: Trustees Alan Jensen, Jim Mollenhauer, Tracy Pearson, Rose Rennekamp, Marcia Rogers, Keith Stamp, John Swanson (via conference call), Joel Thys, Lorraine Williams (arrived 4:35 p.m.)

Also Present: Mick Starcevich, President; Jim Choate, Treasurer, Carrie Anderson, Secretary.

Vice Chair Mollenhauer called the meeting to order at 4:30 p.m.

Trustee Jensen gave the Oath of Office to newly appointed District III Trustee, Rose Rennekamp.

The meeting was turned over to Board Secretary Anderson for the purpose of naming a Board Chair.

Trustee Pearson nominated Jim Mollenhauer for the office of Board Chair. Trustee Jensen seconded the motion.

Trustees Rennekamp and Thys moved and seconded that nominations close. Motion carried: 9-0.

Trustee Jim Mollenhauer was elected to the position of Board Chair. Motion carried: 9-0.

The meeting was turned over to newly elected Board Chair, Jim Mollenhauer.

Trustee Thys nominated Tracy Pearson for the office of Vice Chair. Trustee Williams seconded the motion.

Trustees Rennekamp and Jensen moved and seconded that nominations close. Motion carried: 9-0.

Trustee Tracy Pearson was elected to the position of Vice Chair. Motion carried: 9-0.

Trustee Jensen administered the Oath of Office to the newly appointed Chair and Vice Chair.

Trustees Rogers and Pearson moved and seconded approval of the minutes for the regular meeting held on June 1, 2017, and directed them to be made a part of the permanent record. Motion carried: 8-0. Trustee Rennekamp abstained from voting.

Trustees Jensen and Williams moved and seconded approval of the agenda. Motion carried: 9-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA

Trustees Jensen and Stamp moved and seconded approval of the Consent Agenda. Motion carried: 9-0.

A. Personnel (as attached to these minutes).
B. Revised Resolution including all district counties and precincts for the regular school board election on September 12, 2017.

C. Synopsis of Bills –
   1) Kirkwood Community College pages 1 through 115 for a total of $18,094,848.80.
   2) The Hotel at Kirkwood Center pages 1 through 9 for a total of $458,153.70.

D. MIIP Board Representatives for 2017–18 as Sue Bennett, Compensation & Benefits Manager, Human Resources (Wes Fowler, alternate) and Betty Haar, Professor Allied Health, Kirkwood Faculty Association (Mary Schneekloth, alternate).

INFORMATIONAL ITEMS
Kristy Black, Dean of Regional and County Centers, and Todd Prusha, Executive Dean of Distance Learning, provided an overview and update on Kirkwood’s Regional and County Centers.

REGULAR AGENDA

Trustees Thys and Stamp, moved and seconded approval of Preliminary Industrial New Jobs Training Agreement (260E) with GEICO of North Liberty. Motion carried: 9-0.

Trustees Swanson and Pearson moved and seconded approval of the resolutions approving the refunding of certain General Obligation School Bonds, dated April 2, 2012, Series 2017:
   • Resolution Directing Sale and Delivery.
   • Resolution Appointing Paying Agent, Bond Registrar, Transfer Agent, Approving the Paying Agent and Bond Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement.
   • Approval of Tax Exemption Certificate.
   • Approval of Continuing Disclosure Certificate.
   • Approval of Bond Purchase Agreement.
   • Resolution Authorizing the Issuance.
Motion carried: 9-0.

Trustees Jensen and Stamp moved and seconded approval of the resolutions approving sale and delivery not to exceed $18,500,000 Certificates of Participation, Series 2017A and Series 2017B:
   • Resolution Direction Sale of Certificate and Authorizing the Transfer of the Hotel/Conference Center Real Estate as Collateral Security for the Certificates.
   • Motion for Approval of Tax Exemption Certificates.
   • Motion for Approval of Continuing Disclosure Certificate.
   • Motion for Approval of the Official Statement.
   • Resolution Approving and Directing the Sale and Delivery Not to Exceed $18,500,000 Certificates of Participation, Series 2017A and Series 2017B, Pursuant to Lease Purchase Agreement and Trust Agreement with Bankers Trust Company; Authorizing the Issuance of Certificates and Approving Financing Documents.
   • Resolution Authorizing the Call of the Certificates of Participation, Series 2008 and Series 2009.
Motion carried: 9-0.

Search Consultant Dr. Larry Ebbers and Search Committee Chair, Dr. Lois Bartelme provided an update on the presidential search process and reviewed the summary of required professional and personal characteristics of candidates for the position.

Trustees Rennekamp and Rogers moved and seconded approval of all board of trustees (upon signing confidentiality agreements) having access to the resumes and application materials of the candidates recommended by the search committee for the initial interview. Motion carried: 7-2. Nays were Trustees Jensen and Swanson.
Trustees Rennekamp and Rogers moved and seconded approval to list personal characteristics required of the presidential candidate be advertised as: advanced degree required, doctorate preferred. Motion carried: 9-0.

There being no further business coming before the Board, Trustees Thys and Williams moved and seconded the meeting be adjourned at 6:58 p.m.

By: ___________________________ ___________________________
    James Mollenhauer, Chair             Carrie L. Anderson, Secretary
1. Replacements


   c. Consideration of negotiations for the employment of Sarah Young, Department Assistant, Library Services, effective June 19, 2017, at an hourly rate of $15.50. She replaces Carol Glandorf.


   g. Consideration of negotiations for the employment of Ronald Atkins, Producer, KCCK-FM, effective July 31, 2017, at an annual salary of $44,000. He replaces Gordon Paulsen.

   h. Consideration of negotiations for the employment of Mohamed Osman, Instructor, Biology, Iowa City Campus, effective August 7, 2017, at an annual salary of $63,725 for a 201-day contract. He replaces Janine Martin.

2. MIIP Board

   a. Recommend appointing Metro Interagency Insurance Program board members for the 2017/2018 plan years as follows:
      - Sue Bennett, Compensation & Benefits Manager, Human Resources
      - Wes Fowler, Vice President, Human Resources - Alternate

3. Terminations/Resignations


4. **Continuation of Contract**

   a. The following individuals were recommended for termination effective June 30, 2017, due to the uncertainty of funds, which have now been secured. Recommend the continuation of the contracts for the following named individuals for the contract year, contingent upon future funding:

      - Cyd Hanson Instructor/Coordinator Secondary Programs
      - Brandi Parsons Instructor/Coordinator Secondary Programs
      - Robbin Rekemeyer Instructor Secondary Programs
      - Colleen Schmitt Instructor Coordinator Secondary Programs

   b. The following individuals were recommended for termination effective August 31, 2017, due to the uncertainty of funds, which have now been secured. Recommend the continuation of the contracts for the following named individuals for the contract year, contingent upon future funding:

      - Sean McAtee Instructor Secondary Programs
      - Christine Thompson Instructor Coordinator Secondary Programs

5. **Change in Contract**

   a. Tim Hadsall, Associate Professor, Construction, Industrial Technologies, will change from a 174-day contract to a 201-day contract effective September 1, 2017. He replaces Jorge Lopez.

6. **Promotions/Reclassifications**

   a. Brett Baumgart, Operations Coordinator, Recreation Center/Dean of Students Office, was promoted to Supervisor, Recreation Center/Dean of Students Office, effective July 1, 2017, at an annual salary of $52,311.

   b. Stephanie Bredman, Manager, Continuing Education and Training Services, was promoted to Director, Continuing Education and Training Services, effective July 1, 2017, at an annual salary of $88,000.


   d. Jennifer Cunningham, Academic Department Coordinator, Arts & Humanities, was promoted to Director, Arts & Humanities, effective July 1, 2017, at an annual salary of $59,708.

   e. Bridget Dusek, Financial Aid Advisor II, Enrollment Management, was promoted to Financial Aid Officer, Enrollment Management, effective July 1, 2017, at an annual salary of $55,641.

   f. Danielle Ebaugh, Coordinator, Dean of Students Office, was promoted to Supervisor, Dean of Students Office, effective July 1, 2017, at an annual salary of $56,517.

   g. Brett Eilers, Ground Maintenance Worker, Facilities & Security, was promoted to Lead Grounds Maintenance, Facilities & Security, effective July 1, 217, at an hourly rate of $18.51.

   h. Tierney Hein, Marketing Coordinator, Communications & Marketing, was promoted to Senior Marketing Coordinator, Communications & Marketing, effective July 1, 2017, at an annual salary of $52,311.

   i. Justin Hoehn, Marketing Coordinator, Communications & Marketing, was promoted to Associate Director, Communications & Marketing, effective July 1, 2017, at an annual salary of $62,111.
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j. Brenda Ireland, Manager, Continuing Education and Training Services, was been promoted to Director, Continuing Education and Training Services, effective July 1, 2017, at an annual salary of $70,545.

k. Allyson Kragel, Marketing Coordinator, Communications & Marketing, was promoted to Senior Marketing Coordinator, Communications & Marketing, effective July 1, 2017, at an annual salary of $52,311.

l. Cydney Lovell, Academic Department Coordinator, Agricultural Science, was promoted to Director, Agricultural Science, effective July 1, 2017, at an annual salary of $59,708.

m. Adam Martensen, Application Developer I, IT Services, was promoted to Application Developer II, IT Services, effective July 1, 2017, at an annual salary of $52,127.

n. Brandi Rock, Graphic Designer, Communications & Marketing, was promoted to Senior Graphic Designer, Communications & Marketing, effective July 1, 2017, at an annual salary of $49,210.

o. Mike Sina, Systems Administrator I, IT Services, was promoted to Systems Administrator II, IT Services, effective July 1, 2017, at an annual salary of $61,416.

p. Dawn Wood, Director, International Programs, was promoted to Dean, International Programs, effective July 1, 2017, at an annual salary of $92,816.

7. Career Advancement

a. Micah Wieditz, Accounting Specialist, Finance, advanced to Accountant I, Finance, effective June 5, 2017, at an annual salary of $43,156. She replaces Courtney DeShaw.

8. New Position


9. Lateral Transfer

a. Heather Niec, Department Assistant, Sim Center, Continuing Education & Training Services, transferred to Department Assistant, Allied Health effective July 3, 2017, at no change in her hourly wage. She replaces Kim Dighton.