MINUTES

Present: Trustees Jim Mollenhauer, Alan Jensen, Tracy Pearson, Rose Rennekamp (via telephone), Marcia Rogers, Keith Stamp, John Swanson, Joel Thys, Lorraine Williams.

Also Present: Mick Starcevich, President; Carrie Anderson, Secretary.

Chair Mollenhauer called the meeting to order at 4:30 p.m.

Trustees Pearson and Thys moved and seconded approval of the minutes from the regular board meeting held on June 14, 2018, and directed them to be made a part of the permanent record. Motion carried: 9-0.

Trustees Jensen and Rogers moved and seconded approval of the agenda. Motion carried: 9-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA

Trustees Swanson and Jensen moved and seconded approval of the Consent Agenda. Motion carried: 9-0.

A. Personnel (as attached to these minutes).
B. Synopsis of Bills –
   1) Kirkwood Community College pages 1 through 74 for a total of $16,096,975.48.
   2) The Hotel at Kirkwood Center pages 1 through 6 for a total of $346,757.47.
C. Change Order: Facilities Storage Building, Garling Construction – increase $12,920.84.
D. 2018-19 VITAL Program Agreement with Grant Wood AEA.

INFORMATION ITEMS

Bill Lamb, Vice President of Academic Affairs, introduced Dawn Wood, Dean of International Programs and Ken Nesbett, Study Abroad Advisor, who provided an overview of the International programs at Kirkwood. Serena Tarr, Sociology Faculty and student Brycen Myers shared their experience after returning from a recent Study Abroad Service Learning Program in Greece.

Troy McQuillen, Vice President of Facilities and Jon Buse, Vice President of Student Services provided an overview and update of the timeline on the bond issue building and renovation projects. Workshop Architects presented the concept and designs for the new Student Center to be located in Iowa Hall.

On behalf of the Trustees, Chair Mollenhauer, formally thanked President Starcevich for his years of service to the college and wished him all the best in retirement.

There being no further business coming before the Board, Trustees Swanson and Thys moved and seconded the meeting be adjourned at 6:37 p.m.

By:  

James Mollenhauer, Chair  
Carrie L. Anderson, Secretary
1. Continuation of Contract
   a. A recommendation was made to terminate the following individuals effective June 30, 2018, due to uncertainty of funds, which has now been secured. Recommend the continuation of the contracts for the following named individuals for the 2018/2019 contract year, contingent upon future funding:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patrician Bammert</td>
<td>Instructor</td>
<td>Secondary Programs/Anamosa State Penitentiary</td>
</tr>
<tr>
<td>Nikki Chambers</td>
<td>Instructor/Coordinator</td>
<td>Secondary Programs/Anamosa State Penitentiary</td>
</tr>
<tr>
<td>Andrew Hayward</td>
<td>Instructor</td>
<td>Secondary Programs/Anamosa State Penitentiary</td>
</tr>
<tr>
<td>April Hoffman</td>
<td>Instructor</td>
<td>Secondary Programs/Anamosa State Penitentiary</td>
</tr>
<tr>
<td>Terry Rhinehart</td>
<td>Instructor</td>
<td>Secondary Programs/Anamosa State Penitentiary</td>
</tr>
<tr>
<td>Brenda Hampton</td>
<td>Instructor/Coordinator</td>
<td>Secondary Programs/MCC</td>
</tr>
<tr>
<td>Scott Wittstruck</td>
<td>Instructor</td>
<td>Secondary Programs/MCC</td>
</tr>
<tr>
<td>Colleen Schmitt</td>
<td>Instructor/Coordinator</td>
<td>Secondary Programs</td>
</tr>
<tr>
<td>Brandi Parsons</td>
<td>Instructor/Coordinator</td>
<td>Secondary Programs</td>
</tr>
<tr>
<td>Robbin Rekemeyer</td>
<td>Instructor</td>
<td>Secondary Programs</td>
</tr>
<tr>
<td>Chad Dillon</td>
<td>Instructor/Coordinator</td>
<td>Secondary Programs/Washington County</td>
</tr>
</tbody>
</table>

   b. A recommendation was made to terminate the following individuals effective August 31, 2018, due to uncertainty of funds, which has now been secured. Recommend the continuation of the contracts for the following named individuals for the 2018/2019 contract year, contingent upon future funding:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Gilchrist-Brock</td>
<td>Instructor/Coordinator</td>
<td>Secondary Programs</td>
</tr>
<tr>
<td>Christine Thompson</td>
<td>Instructor/Coordinator</td>
<td>Secondary Programs</td>
</tr>
<tr>
<td>Sean McAtee</td>
<td>Instructor</td>
<td>Secondary Programs</td>
</tr>
</tbody>
</table>

2. Replacements
   a. Consideration of negotiations for the employment of Laura Carson, Department Assistant, KCCK-FM, effective June 25, 2018, at an hourly rate of $17.72. She replaces Michelle Collier.
   b. Consideration of negotiations for the employment of Meghan Davis, Program Specialist, Workplace Learning Connection, effective July 16, 2018, at an annual salary of $42,900. She replaces Sarah Shepherd.

3. Death of Employee

4. Contract Change
   a. Kim Woods, Assistant Professor, Nursing, has requested a one-time change in contract from a 201-day contract to a 174-day contract effective September 1, 2018, for academic year 2018/2019.

5. Reassignment
   a. Terry Rhinehart, Instructor/Coordinator, Secondary Programs/Jones Regional Center, was recommended for termination effective June 30, 2018, due discontinuation of the program. Consideration of the reassignment to Instructor, Secondary Programs/Anamosa State Penitentiary, with full reinstatement of his full-time professional staff status with a continuation of his contract, and reversal of the board’s action on May 10, 2018, approving his termination. He replaces Donna Buckle.

6. Separation of Employment
   a. Uzir Thapa, Application Developer I, IT Services, effective June 14, 2018.
   b. Angela James, Operations Manager, Skills-to-Employment, effective June 18, 2018.
c. Nathan Wolter, Manager, IT Services, effective June 30, 2018.

d. Liya Fitzpatrick, Director, Finance, effective July 6, 2018.

e. Frank Allen Witt, Assistant Professor, Construction, Linn Regional Center, effective July 31, 2018.

f. Lisa Stiles, Instructor, Nursing Programs, effective August 31, 2018.

7. New Positions

a. Consideration of negotiations for the employment of Mary Shanney, Instructor, Iowa Medical Classification Center, Secondary Programs, effective July 2, 2018, at an annual salary of $42,900, contingent upon funding from the Iowa Department of Corrections.

b. Consideration of negotiations for the employment of Shawn Story, Program Supervisor, Continuing Education & Training Services, effective July 2, 2018, at an annual salary of $58,683, contingent upon funding from external sources.

c. Consideration of negotiations for the employment of Jim Otto, Temporary Instructor, Advanced Manufacturing, Washington Center, effective August 1, 2018, at an annual salary of $56,911 for a 174-day contract.

8. Reinstatement

a. Uzir Thapa was reinstated to his previous position of Application Developer I, IT Services, effective June 26, 2018.

9. Retirement (Under Retirement Incentive Program)

a. Sue Kuennen, Professor, English, who has been employed 30 years, effective December 31, 2018.

b. Devonee McDonald, Professor, English, who has been employed 28 years, effective December 31, 2018.

c. Rey Rodriguez, Custodian, Facilities & Security, who has been employed 10 years, effective December 31, 2018.

d. Tonja Robins, Professor, English, Iowa City Campus, who has been employed 13 years, effective December 31, 2018.

10. Promotion

a. John Benefield, Executive Housekeeper, The Hotel at Kirkwood Center, has been promoted to Front Office Manager, The Hotel at Kirkwood, effective June 22, 2018, at an annual salary of $63,000. He replaces Brian Schooley.

b. Ramona Taylor, Financial Aid Specialist, Enrollment Management, has been promoted to Veteran Services Coordinator, Enrollment Management, effective July 2, 2018, at an annual salary of $44,900. She replaces Vicki Terronez.