MINUTES

Present: Trustees Lois Bartelme, Paul Glenn, Karen Gorham, Elaine Harrington, Jim Mollenhauer, Marcia Rogers, Keith Stamp, John Swanson.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:30 p.m.

Trustees Glenn and Swanson moved and seconded approval of the minutes for the regular meeting held on June 13, 2013 and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Mollenhauer and Rogers moved and seconded approval of the agenda. Motion carried: 8-0.

Wendy Good and Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA

Trustees Gorham and Mollenhauer moved and seconded approval of the Consent Agenda. Motion carried: 8-0.

A. Personnel (as attached to these minutes)

B. Change Orders:
   1. Woodruff Construction – Linn County Regional Center – add $32,196.00.
   3. City Construction – KCETC – add $2,087.00.
   4. Bi-State Contracting, Inc. – Washington County Regional Center – add $1,207.96
   5. Bi-State Contracting, Inc. – Washington County Regional Center – add 0.

C. Synopsis of Bills pages 1 through 91 for a total of $4,324,077.35.

REGULAR AGENDA

Trustees Rogers and Harrington moved and seconded approval of preliminary Industrial New Jobs Training Agreement (260E) with Premiere Business Solutions LLC of Linn County. Motion carried: 8-0.

Trustees Mollenhauer and Swanson moved and seconded approval of a resolution authorizing the issuance of taxable lease purchase anticipation notes, series 2013, for Kirkwood Community College, State of Iowa, in the amount of $9,500,000 and directing executive of the credit agreement. Motion carried: 7-0. Trustee Gorham abstained.

Trustees Rogers and Stamp moved and seconded approval of a resolution approving construction of storage buildings for the Facilities Department and setting the date of August 8, 2013 for public hearing. Motion carried: 8-0.
INFORMATIONAL ITEMS

Jon Buse, Bobbi Miller, Michelle Kruse and Shelley Milks shared information on the Learning Services Agenda instructional innovation objective relating to comprehensive orientation.

There being no further business coming before the Board, Trustees Mollenhauer and Stamp moved and seconded the meeting be adjourned at 6:10 p.m. Motion carried: 8-0.

By: ____________________________   _______________________________
    Lois Bartelme, Chair                     Sheryl Cook, Secretary
1. New Positions
   a. Consideration of negotiations for the employment of Tresa Ertmer, Project Specialist, Foundation/Continuing Education, effective June 24, 2013, at an hourly wage of $14.00.
   b. Consideration of negotiations for the transfer of David Keller, Professor, Mathematics, Math/Science, to Curriculum/Learning Outcome Assessment Specialist, Academic Affairs, effective July 1, 2013, at no change in his annual salary for a 201-day contract.

2. Retirement
   a. Dan Hahn, Professor, Mechanical Engineering, Industrial Technologies, who has been employed 23 years, effective August 31, 2013.

3. Resignations/Terminations
   c. Milford Muskett, Dean, Social Science, effective June 14, 2013.
   d. Jon Keimig, Coordinator, Communications & Marketing, effective June 28, 2013.
   e. Daniel Maloy, Specialist, Education Technology, Continuing Education & Training Services, effective July 1, 2013.
   f. Misty Brents, Academic Advisor, Student Services, effective July 12, 2013.
   g. Channa Davenport, Instructor, Nursing, effective August 30, 2013.
   h. Linda Niebes, Instructor, Nursing, effective August 31, 2013.

4. Replacements
b. Consideration of negotiations for the employment Angela Seeman, Accountant, Finance, effective June 24, 2013, at an annual salary of $38,175. She replaces Jody Rausch.

c. Consideration of negotiations for the employment of Jennifer Sloan, Accounting Specialist, Heritage Area Agency on Aging, effective June 24, 2013, at an hourly rate of $15.40, contingent upon funding from the Older American’s Act. She replaces Nancy Hart.


e. Consideration of negotiations for the employment of Jillissa Moorman, Instructor/Coordinator, Interior Design, Business & IT, effective August 5, 2013, at an annual salary of $48,816 for a 174-day contract. She replaces Sheryl Konen.

f. Consideration of negotiations for the employment of Serena Tarr, Temporary Instructor, Sociology, Social Science, effective August 5, 2013, at an annual salary of $49,016 for a 174-day contract. She replaces Brooke Strahn-Koller.

5. Change in Contract

a. Angie Ziesman-Weiler, Counselor, Dean of Students Office, has transferred from a 201-day contract to a 174-day contract effective September 1, 2013. She replaces Carol Roemig-Heusinkveld.

b. Nikki Julian, Counselor, Dean of Students Office, has transferred from a 174-day contract to a 201-day contract effective September 1, 2013. She replaces Angie Ziesman-Weiler.

c. Lori Merlak, Assistant Professor, Marketing, Business & IT, has transferred from a 174-day to a 201-day contract effective September 1, 2013. She replaces Linda Abernathy.

6. Reassignment

a. Brooke Strahn-Koller, Associate Professor, Sociology, Social Science, has been reassigned to Interim Dean, Social Science, effective June 10, 2013, at an annual salary of $91,150. She replaces Milford Muskett.

7. Career Advancement

a. Anne Kroll, Department Assistant, Nursing, has transferred to Executive Assistant, CCID, effective July 8, 2013, at an annual salary of $34,285, contingent upon funding from CCID. She replaces Carrie Anderson.