KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees
Thursday, July 10, 2014, 4:30 P.M.
6301 Kirkwood Blvd SW, B.A. Jensen Board Room
Cedar Rapids IA

MINUTES

Present: Trustees Lois Bartelme, Karen Gorham, Jim Mollenhauer, Tracy Pearson, Marcia Rogers, Keith Stamp, John Swanson, Joel Thys. Absent: John Hall.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary.

The private hearing scheduled for 3:00 p.m. was postponed to August 14, 2014 at 12:45 p.m.

Chair Bartelme called the meeting to order at 4:30 p.m.

Trustees Stamp and Swanson moved and seconded approval of the minutes for the regular meeting held on June 12, 2014, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Rogers and Mollenhauer moved and seconded approval of the amended agenda. Motion carried: 8-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA

Trustees Gorham and Thys moved and seconded approval of the Consent Agenda. Motion carried: 8-0.

A. Personnel (as attached to these minutes)

B. Change Orders:
   1. Knutson Construction Services – Linn Hall - $47,138.00
   2. Bi-State Contracting, Inc. – Washington Regional - $268.32
   3. Garling Construction – Cedar Hall - $5,820.00

C. Synopsis of Bills pages 1 through 68 for a total of $5,620,001.28

REGULAR AGENDA

Trustees Swanson and Mollenhauer moved and seconded approval of the first reading of a new Kirkwood Board Policy #204 – Board of Trustees – Audit Committee. Motion carried: 8-0.

Trustees Swanson and Mollenhauer moved and seconded approval of the first reading of a revised Kirkwood Board Policy #205 – Board of Trustees – Standing/Temporary Committees. Motion carried: 8-0.

Trustees Gorham and Rogers moved and seconded approval authorizing college administration to enter into a corporate resolution to grant guarantee on behalf of Solution Management Group (SMG) to Bankers Trust related to computer service and warranty contract. Motion carried: 8-0.

Trustees Mollenhauer and Thys moved and seconded approval of preliminary Industrial New Jobs Training Agreement (260E) with Bazooka Farmstar of Washington County. Motion carried: 8-0.
INFORMATIONAL ITEMS

Jody Donaldson gave an update on the Alumni program.

Allison York and adjunct faculty members shared information from the Adjunct Faculty Survey.

DELEGATIONS, PETITIONS AND COMMUNICATIONS

There being no further business coming before the Board, Trustees Mollenhauer and Pearson moved and seconded the meeting be adjourned at 5:57 p.m.

By: ___________________________    ___________________________
    Lois Bartelme, Chair    Sheryl Cook, Secretary
1. New Position
   a. Consideration of negotiations for the employment of Colleen Schmitt, Instructor/Coordinator, ESL, Secondary Programs, effective June 23, 2014, at an annual salary of $41,232, contingent upon funding from the State EEL grant.
   b. Consideration of negotiations for the employment of Donna McAllister, Lab/Veterinary Technician, Agricultural Sciences, effective July 7, 2014, at an hourly rate of $15.
   c. Consideration of negotiations for the employment of Jamie Abernathy, Student Accounts Coordinator, Finance, effective July 21, 2014, at an annual salary of $40,000.
   d. Consideration of negotiations for the lateral transfer of Amy Kelly, Accounts Receivable Coordinator, Finance, to Student Accounts Coordinator, Finance, effective July 21, 2014, at no change in her annual salary.

2. Retirements (Under Retirement Incentive Program)
   a. David Dettman, Professor, Food Service, Hospitality, who has been employed 32 years, effective December 31, 2014.
   b. Emmanuel Asigbee, Professor, Economics, Social Science, who has been employed 24 years, effective December 31, 2014.
   c. Gary Donnermeyer, Professor, Biology, Math/Science, who has been employed 22 years, effective December 31, 2014.
   d. David Btome, Custodian, Facilities & Security, who has been employed 15 years, effective December 31, 2014.
   e. Jane Montgomery, Professor, Computer Programming, Business & IT, who has been employed 15 years, effective December 31, 2014.
   f. John Kerr, Custodian, Facilities & Security, who has been employed 10 years, effective December 31, 2014.
   g. LeRoy Buelow, Lead Maintenance Technician, Facilities & Security, who has been employed 10 years, effective December 31, 2014.

3. Resignations/Terminations
   a. Shannon Bowen, Senior Systems Engineer, IT Services, effective June 13, 2014.
   d. Carol Glass, Department Assistant, Allied Health, effective July 31, 2014
   e. Michelle Kruse, Department Coordinator, Business & IT, effective August 1, 2014.
   f. Syeda Thomas, Assistant Professor, Nursing, effective August 31, 2014.
   g. April Prunty, Instructor, Nursing, effective August 31, 2014
4. Replacements


c. Consideration of negotiations for the employment Melissa Anderson, Accountant, Finance, effective July 7, 2014, at an annual salary of $38,175. She replaces Laura Donovan.