KIRKWOOD COMMUNITY COLLEGE  
Meeting of the Board of Trustees  
Thursday, January 14, 2016, 4:30 P.M.  
6301 Kirkwood Blvd SW, Cedar Rapids IA  

MINUTES  

Present: Trustees Lois Bartelme, Jim Mollenhauer, Tracy Pearson, Marcia Rogers (arrived to meeting at 4:35 p.m.), Keith Stamp, John Swanson, Lorraine Williams.  

Also Present: Mick Starcevich, President; Carrie Anderson, Secretary; Jim Choate, Treasurer.  

Chair Bartelme called the meeting to order at 4:31 p.m.  

Trustee Swanson gave the Oath of Office to newly appointed Board Secretary, Carrie Anderson.  

Chair Bartelme declared the meeting open for public hearing on sale of properties located on Westview Drive, Washington Iowa. There being no questions or comments, Trustees Swanson and Stamp moved and seconded the hearing be closed. Motion carried: 6-0.  

Trustees Swanson and Pearson moved and seconded approval of the minutes for the regular meeting held on December 10, 2015, and directed them to be made a part of the permanent record. Motion carried: 7-0.  

Trustees Pearson and Williams moved and seconded approval of the agenda. Motion carried: 7-0.  

Justin Hoehn gave the Kirkwood Report.  

CONSENT AGENDA  

Trustees Mollenhauer and Williams moved and seconded approval of the Consent Agenda. Motion carried: 7-0.  

A. Personnel (as attached to these minutes).  

C. Synopsis of Bills - pages 1 through 97 for a total of $12,095,598.17.  

D. Audit Committee minutes from December 10, 2015.  

REGULAR AGENDA  

Trustees Swanson and Stamp moved and seconded the adoption of a resolution authorizing the sale of properties located on Westview Drive, Washington, Iowa and to authorize Jim Choate to take such actions and to execute such documents as may be necessary to implement this Resolution. Motion carried: 7-0.  

Trustees Stamp and Mollenhauer moved and seconded approval of preliminary Industrial New Jobs Training Agreements (260#) with:  
1) Dan and Debbie’s Creamery, Inc., Ely  
2) ELPLAST America, Inc., Marion  
3) VIDA Diagnostics, Inc., Coralville  
Motion carried: 7-0.  

Trustees Rogers and Pearson moved and seconded approval of review of all Board Policy Series 100 and 200. Motion carried: 7-0.  

Trustees Mollenhauer and Stamp moved and seconded approval of the first reading of revised board policy #246 – Conduct of Meetings. Motion carried: 7-0.
INFORMATIONAL ITEMS

David Keller gave a report on Student Learning Outcome Assessment.

Joe Sample gave an update on Heritage Area Agency on Aging (HAAA).

There being no further business coming before the Board, Trustees Swanson and Stamp moved and seconded the meeting be adjourned at 6:15 p.m.

By: ____________________________________________  __________________________
    Lois Bartelme, Chair                             Carrie L. Anderson, Secretary
1. New Position
   a. Consideration of negotiations for the employment of Scott Gay, Advisor, TRIO, Learning Services, effective January 4, 2016, at an annual salary of $40,000, contingent upon funding from SSS grant.

2. Replacements
   a. Consideration of negotiations for the employment of Dan Martin, Dean, Industrial Technologies, effective January 11, 2016, at an annual salary of $90,476. He replaces Jeff Mitchell.

   b. Consideration of negotiations for the employment of Heidi Vogel, Counselor, Dean of Students Office, effective February 15, 2016, at an annual salary of $57,759 for a 201-day contract. She replaces Nikki Julian.

   c. Consideration of negotiations for the employment of Elizabeth Baertlein, Instructor, ELA, English, effective August 1, 2016, at an annual salary of $50,400 for a 174-day contract. She replaces Keith Reins.

3. Terminations/Resignations


4. Retirement (Retirement Incentive Program)
   a. Kathy Kaiser, Executive Director, Communications & Marketing, who has been employed 19 years, effective June 30, 2016.

   b. Mary Feeney-Wilfer, Instructor/Coordinator, Anamosa State Penitentiary, Secondary Programs, who has been employed 19 years, effective June 30, 2016.

   c. Nellie Wilson, Horse Technician, Agricultural Science, who has been employed 19 years, effective June 30, 2016.

   d. Brenda Vacek, Department Assistant, Anamosa State Penitentiary, Secondary Programs, who has been employed 17 years, effective June 30, 2016.

   e. Kay Bone, Program Manager, Linn Regional Center, who has been employed 17 years, effective June 30, 2016.

   f. David Bright, One Stop Specialist, Enrollment Management, who has been employed 17 years, effective June 30, 2016.

   g. NancyOrmiston, Department Assistant, Industrial Technologies, who has been employed 17 years, effective June 30, 2016.

   h. Tom Kaldenberg, Associate Vice President, Facilities & Security, who has been employed 13 years, effective June 30, 2016.

   i. Doug Carlyle, Custodian, Facilities & Security, who has been employed 10 years, effective June 30, 2016.
j. Mary Strong, Professor, Nursing Programs, who has been employed 34 years, effective August 31, 2016.

k. Dawn Eitel, Professor, Medical Assisting, Allied Health, who has been employed 16 years, effective August 31, 2016.

l. Ian Philpott, Associate Professor, Electrical Engineering, Industrial Technologies, who has been employed for 10 years, effective August 31, 2016.

5. Career Advancement

a. Ryan Strempke-Durgin, Coordinator, Library Services, advanced to Digital Services Librarian, Library Services, effective January 11, 2016, at an annual salary of $58,683 for a 201-day contract. He replaces Nicole Forsythe.