MINUTES

Present: Trustees Lois Bartelme, Paul Glenn, John Hall, Elaine Harrington, Marcia Rogers, Keith Stamp, John Swanson.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:30 p.m.

Trustees Glenn and Hall moved and seconded approval of the minutes of the regular board meeting held on December 9, 2010, and directed them to be made a part of the permanent record. Motion carried: 7-0.

Trustees Stamp and Rogers moved and seconded approval of the agenda. Motion carried: 7-0.

REPORTS OF PRESIDENT AND SECRETARY

Steve Carpenter gave the Kirkwood report.

Emily McWorthy gave a demonstration on ANGEL.

Shauda Clark, Betty Mitchell and Janae Cavanagh, along with dental students, shared their experiences at the IMOM (Iowa Mission of Mercy) clinic held in Cedar Rapids.

Kristie Fisher reviewed changes to the 2011-12 academic calendar.

CONSENT AGENDA

Trustees Hall and Glenn moved and seconded approval of the Consent Agenda. Motion carried: 7-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. Miron Construction –The Hotel – add $11,415.00
   2. Miron Construction – Johnson Hall – add $2,608.00
C. Synopsis of Bills pages 1 through 117 for total approval of $5,446,605.76
D. Final Approval of the following Kirkwood Board Policies:
   1. 505 – Student Personnel, International Education
   2. 520 – Student Personnel, Student Conduct
   3. 530 – Student Personnel, Student Government
   4. 574 – Student Personnel, Commencement
E. First Reading of the following Kirkwood Board Policies:
   1. 612 – Curriculum
   2. 618 – Academic Freedom
   3. 650 – Institutional Research
   4. 675 – Development of Copyrightable Materials and Media by KCC personnel

REGULAR AGENDA

Trustees Rogers and Stamp moved and seconded approval of preliminary Industrial New Jobs Training Agreements (260E) with:
   1. Right Angle Inc of Linn County
   2. Quintex Data Systems of Linn County

Motion carried: 7-0.
Trustees Glenn and Harrington moved and seconded approval of remodeling Iowa Hall and authorizing the publishing of notice to bidders and setting the date of February 3, 2011 for public hearing. Motion carried: 7-0.

Trustees Swanson and Hall moved and seconded approval of improvements to the main entrance to campus and authorizing the publishing of notice to bidders and setting the date of February 3, 2011 for public hearing. Motion carried: 7-0.

Trustees Swanson and Rogers moved and seconded approval of publication of the preliminary budget for 2011-12 and setting the date of March 10, 2011 for public hearing. Motion carried: 7-0.

Trustees Harrington and Swanson moved and seconded approval of a resolution providing for and establishing a self-insurance program for Kirkwood Community College and approving a form of insurance agreement. Motion carried: 7-0.

Trustees Harrington and Swanson moved and seconded approval of a resolution restricting money held in the restricted general fund for purposes of the self-insurance program established by Kirkwood Community College. Motion carried: 7-0.

There being no further business coming before the Board, Trustees Stamp and Harrington moved and seconded the meeting be adjourned at 6:10 p.m. Motion carried: 7-0.

By: ___________________________ ___________________________

Lois Bartelme, Chair Sheryl Cook, Secretary
1. New Positions


b. Consideration of negotiations for the employment of Christine Shea-Hunt, K-PACE Pathway Navigator/Transition Specialist, Secondary Programs, effective January 4, 2011, at an annual salary of $32,500, contingent upon funding from United Way of East Central Iowa and Adult Literacy for the Workforce in Iowa.

c. Consideration of negotiations for the employment of Melissa Adams, Program and Health Promotions Coordinator, Heritage Area Agency on Aging, effective January 4, 2011, at an annual salary of $36,000, contingent upon funding from the Older Americans Act.

2. Retirements

a. Nancy Sauerman, Professor, Psychology, Social Science, who has been employed 31 years, effective June 30, 2011.

b. Lorna Trachta, Department Assistant, English, who has been employed 30 years, effective June 30, 2011.

c. Charles Parker, Jr., Broadcast Engineering Technician, AV Services, who has been employed 30 years, effective June 30, 2011.

d. Dominick Franco, Professor, English, who has been employed 26 years, effective June 30, 2011.

e. Sandra Nulle, Family Caregiver Coordinator, Heritage Area Agency on Aging, who has been employed 17 years, effective June 30, 2011.

f. Nancy Rash, Washington County Director, Washington Center, who has been employed 16 years, effective June 30, 2011.

g. Susan Spraker, Programmer/Analyst, Information Technologies, who has been employed 16 years, effective June 30, 2011.

h. Mary Jane German, Professor, Food Service, Academic Affairs, who has been employed 15 years, effective June 30, 2011.

i. Sherri Erkel, Print Shop Supervisor, Marketing Services, who has been employed 11 years, effective June 30, 2011.

j. Janet Slimak, Program Director, Continuing Education, who has been employed 11 years, effective June 30, 2011.

k. Cynthia Root, ETC Supervisor, Academic Affairs, who has been employed 10 years, effective June 30, 2011.

l. Curtis Rawson, Professor, Computer Programming, Business & Information Technologies, who has been employed 32 years, effective August 31, 2011.

m. Dennis Owen, Professor, Industrial Maintenance Technology, Industrial Technologies, who
has been employed 30 years, effective August 31, 2011.

n. Clayton Lifto, Professor, Management Business & Information Technology, who has been employed 29 years, effective August 31, 2011.

o. Robert Sessions, Professor, Philosophy, Iowa City Campus, who has been employed 26 years, effective August 31, 2011.

p. Barbara Dobling, Professor, Sociology, Social Science, who has been employed 21 years, effective August 31, 2011.

q. Wendy Lingo, Counselor, Student Development, who has been employed 14 years, effective August 31, 2011.

r. Arthur Sibold, Associate Professor, Computer Programming, Business & Information Technology, who has been employed 11 years, effective August 31, 2011.

3. Resignations/Terminations


4. Replacements

a. Consideration of negotiations for the employment of Ben Foley, Instructor, Industrial Maintenance Technology, Industrial Technologies, effective January 4, 2011, at an annual salary of $49,661 for a 201-day contract. He replaces Dennis Owen.


c. Consideration of negotiations for the employment of Sheri Hlavacek, Human Resources Specialist, Human Resources, effective January 4, 2011, at an annual salary of $27,250. She replaces Barb Christopherson.

d. Consideration of negotiations for the employment of Dixie Gusta, Health Education Assistant, Continuing Education, effective January 4, 2011, at an annual salary of $27,250. She replaces Amber Moore.

e. Consideration of negotiations for the employment of David Hughes, Fire, Industrial Health and Safety Program Manager, Continuing Education, effective January 10, 2011, at an annual salary of $47,500. He replaces Bob Downs.

5. Promotion

a. Jill Gleason, Health & Outreach Services Coordinator, Heritage Area Agency on Aging, has been promoted to Associate Director, Heritage Area Agency on Aging, effective January 1, 2011, at an annual salary of $54,667. She replaces Ingrid Wensel.

b. Evone Vognsen, Program Developer, Computer & Information Technology, Continuing Education, has been promoted to Director, Continuing Education Program Development, Continuing Education, at an annual salary of $62,000, effective January 4, 2011. She replaces Kim Johnson.