PRESENT: Trustees Lois Bartelme, Paul Glenn, Karen Gorham, John Hall, Jim Mollenhauer, Marcia Rogers, Keith Stamp, John Swanson.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary.

Chair Bartelme called the meeting to order at 4:35 p.m.

Trustees Stamp and Mollenhauer moved and seconded approval of the minutes of the regular board meeting held on December 13, 2012 and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Hall and Swanson moved and seconded approval of the agenda. Motion carried: 8-0.

Wendy Good and Justin Hoehn gave the Kirkwood Report. Beginning this month, following the Board meeting, the Kirkwood Report will be posted to the Kirkwood website under “News & Events”.

CONSENT AGENDA

Trustees Mollenhauer and Glenn moved and seconded approval of the Consent Agenda. Motion carried: 8-0.

A. Personnel (as attached to these minutes)

B. Change Orders:
   1. City Construction – KCETC - add $36,425.00
   2. City Construction – EagleTech - add $9,180.00
   3. Woodruff Construction – Linn County Regional Center – add $3,313.00
   4. Knutson Construction Services – Linn Hall – add $36,547.00

C. Synopsis of Bills pages 1 through 83 for total approval of $4,928,690.38

D. Second and Final Reading of Board Policy 244-Organizational Meeting

REGULAR AGENDA

Trustees Rogers and Hall moved and seconded approval of Final Industrial New Jobs Training Agreements (260E) pursuant to Chapter 260E, Code of Iowa and Supplemental Program, pursuant to Section 15A.7, Code of Iowa with:

1) HH Ventures, LLC of Linn County
2) Channel Fusion, Inc. of Linn County

Motion carried: 8-0.

REPORTS OF PRESIDENT AND SECRETARY

Dr. Dee Baird, President & CEO, Cedar Rapids Metro Economic Alliance and Mr. Mark Nolte, Interim President, Iowa City Area Development Group (ICAD) gave a presentation on Iowa's Creative Corridor.

There being no further business coming before the Board, Trustees Rogers and Stamp moved and seconded the meeting be adjourned at 6:10 p.m. Motion carried: 8-0.

By:  __________________________________________  __________________________________________
     Lois Bartelme, Chair     Sheryl Cook, Secretary
1. Retirements
   a. Linda Schuppener, Professor, English, who has been employed 13 years, effective December 31, 2012.
   b. Carmyn Clark, Health Education Assistant, Continuing Education, who has been employed 13 years, effective January 25, 2013.
   c. Steve Blum, Custodial/Maintenance, Facilities, who has been employed 17 years, effective June 30, 2013.
   d. Gary Botos, Librarian, Library, who has been employed 26 years, effective August 31, 2013.
   e. Harleen Bott, Director, Iowa County & Tippie Mansfield Centers, who has been employed 33 years, effective June 30, 2013.
   f. Pat Bunch, Human Resources Specialist, Human Resources, who has been employed 18 years, effective June 30, 2013.
   g. Rob Cummings, Custodial/Maintenance, Facilities, who has been employed 29 years, effective June 30, 2013.
   h. Nancy Hart, Account Specialist, Heritage Area Agency on Aging, who has been employed 18 years, effective June 30, 2013.
   i. Sheryl Konen, Professor, Interior Design, Business & IT, who has been employed 28 years, effective June 30, 2013.
   j. Chuck Hinz, Dean, Learning Services, who has been employed 40 years, effective June 30, 2013.
   k. Linda Krog, Professor, American Sign Language, Social Science/Career Option, who has been employed 17 years, effective August 31, 2013.
   l. Larry Lutz, Program Director, Continuing Education & Training Services, who has been employed 33 years, effective June 30, 2013.
   m. Steve Nelson, Custodial/Maintenance, Facilities, who has been employed 32 years, effective June 30, 2013.
   n. Suzanne Nelson, Administrative Assistant, Foundation, who has been employed 35 years, effective June 30, 2013.
   o. Kathy Osborne, Program Coordinator, Resource Center, who has been employed 27 years, effective June 30, 2013.
   p. Steve Ovel, Associate Vice President, Governmental Relations, President’s Office, who has been employed 30 years, effective June 30, 2013.
   q. Ray Salucka, Professor/Director, Choral Music, Arts & Humanities, who has been employed 16 years, effective August 31, 2013.
   r. Rick Severin, Video/Photo Producer, Media Services, who has been employed 21 years, effective June 30, 2013.
s. Gale Smetana, Associate Professor, Communications Media, Social Science/Career Option, how has been employed 11 years, effective August 31, 2013.

t. David Stotelmyre, Professor, CNC Machining, Industrial Technology, who has been employed 35 years, effective August 31, 2013.

u. Jack Terndrup, Professor, Education Careers, Social Science/Career Option, how has been employed 36 years, effective August 31, 2013.

v. Rita Tiedt, Instructor/Evaluator, Learning Services, who has been employed 43 years, effective June 30, 2013.

w. Julie Toomsen, Office Coordinator, Distance Learning, who has been employed 28 years, effective June 30, 2013.

x. Norma Willis, Financial Aid Advisor, Enrollment, who has been employed 38 years, effective June 30, 2013.

2. Terminations


e. Don Frey, Instructor, Accounting, Business & IT, effective January 15, 2013.


g. Carol Husmann, Office Coordinator, Anamosa State Penitentiary, Secondary Programs, effective January 31, 2013.

3. Replacements

a. Consideration of negotiations for the employment Lejla Ford, Program Coordinator, Heritage Area Agency on Aging, effective January 7, 2013, at an annual salary of $36,000, contingent upon funding from Heritage. She replaces Katherine Hines.

b. Consideration of negotiations for the employment Kelsey Cox, Case Manager, Heritage Area Agency on Aging, effective January 7, 2013, at an annual salary of $36,000, contingent upon funding from Older American’s Act. She replaces Lindsey Upah.

4. Promotion

a. Lisa Dutchik, Assistant Professor, Accounting, Iowa City Campus, has been promoted to Dean, Business & IT, effective January 7, 2013, at an annual salary of $85,400. She replaces Ken Riha.