MINUTES

Present: Trustees Merv Cronbaugh, Karen Gorham, John Hall, Elaine Harrington, Kevin King, Jim Mollenhauer, Lois Bartelme.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer

Board Chair Bartelme called the meeting to order at 4:30 p.m.

Trustees Harrington and Mollenhauer moved and seconded approval of the minutes of the regular board meeting held November 8, 2007, and directed them to be made a part of the permanent record. Motion carried: 7-0

Trustee Hall and Gorham moved and seconded approval of the amended agenda. Motion carried: 7-0.

REPORTS OF PRESIDENT AND SECRETARY

Steve Carpenter gave the Kirkwood report.

Lisa Hebl and two students from the Dental Hygiene program reported on their study abroad trip to Guatemala.

John Halder and Connie Mays reported on the Department of State CCSIP Grant and introduced the students that are attending Kirkwood on this grant.

Lori Jeppson gave a presentation on campus health services for staff and students.

Jim Choate shared details of the 2006-07 audit report for the college.

CONSENT AGENDA

Trustees Cronbaugh and Hall moved and seconded approval of the Consent Agenda. Motion carried: 7-0.

A. Personnel (as attached to these minutes)
B. Certificates:
   1. Point Builders Klin Bldg $5,905.95 final payment
C. Change Orders:
   1. Kleiman Construction Academic Bldg $87,750.79 deduct
   2. Miron Construction KCCE $1,603.00 deduct
   3. Miron Construction KCCE $3,925.00
   4. Day Mechanical Systems JH HVAC Upgrade $110.30 deduct
   5. Kleiman Construction Academic Bldg $7,237.78
D. Synopsis of Bills pages 1 through 99, in the amount of $7,306,338.47
E. Bids:
   1. Junge Ford Snow plow truck $33,973.00
F. Cancel April 10, 2008 board meeting and reschedule the April 24, 2008 meeting to Tuesday, April 22, 2008

REGULAR AGENDA

Trustees Hall and King moved and seconded approval of partial assignments of Industrial New Jobs Training agreements (NCS Pearson, Inc. project) to Vangent Inc. Motion carried: 7-0
Trustees Hall and King moved and seconded approved final Industrial New Jobs Training agreements with Vangent Inc. of Johnson County pursuant to Chapter 260E, Code of Iowa and supplemental program pursuant to Section 15A.7, Code of Iowa. Motion carried: 7-0

Trustees Hall and King moved and seconded approved amendments to partially assign final Industrial New Jobs Training agreements (NCS Pearson, Inc. project) to the extent of the remaining interest in such agreements of NCS Pearson, Inc. Motion carried: 7-0.

Trustees Hall and King moved and seconded approval of the Industrial New Jobs Training Act extending time for submittal of agreements of intent executed by officers of Kirkwood Community College Board of Trustees.

Trustees Hall and King moved and seconded approval of preliminary Industrial New Jobs Training agreements (260E) with:

1. VIDA Diagnostics Inc of Johnson County
2. North American Halal Food Industries Inc of Linn County
3. LimoLink Inc of Linn County

Trustees Mollenhauer and Hall moved and seconded approval of appointing Tom Cilek and Dennis Garling to the Kirkwood Facilities Foundation Board Directors.

There being no further business coming before the Board, the meeting was adjourned at 6:30 p.m.

By:__________________________________________  ____________________________
Lois Bartelme, Chair                                              Sheryl Cook, Secretary
Board of Trustees' Agenda  
January 10, 2008  
PERSONNEL

1. New Positions
   a. Consideration of negotiations for the employment of Cheri J. Brumwell, Project and Budget Manager, CCID, effective December 3, 2007, at an annual salary of $46,282, contingent upon funding from the CCSIP grant.
   b. Consideration of negotiations for the employment of Mary Beth Hartenstine, Regional Project Manager, CCID/West, effective December 17, 2007, at an annual salary of $43,721, contingent upon funding from the CCSIP grant.
   c. Consideration of negotiations for the employment of Elizabeth M. Bergeron, Regional Project Manager, CCID, effective January 7, 2008, at an annual salary of $43,721, contingent upon funding from the CCSIP grant.

2. Retirements
   a. W. Joseph Taylor, Media Services Director, Telecommunications, who has been employed 33 years, effective June 30, 2008.
   b. Richard D. Hronik, Farm Technician, Agricultural Science, who has been employed 29 years, effective June 30, 2008.
   c. Marilyn R. Beebe, Professor, Information System Management, Business and Information Technologies, who has been employed 29 years, effective June 30, 2008.
   d. William D. Cooper, Rehabilitation Services Director, Learning Services, who has been employed 28 years, effective June 30, 2008.
   e. Shirlee A. Tschiggfrie, Coordinator, Student Life, who has been employed 27 years, effective June 30, 2008.
   f. Stephen D. Stulken, Professor, Construction Technology, Industrial Technologies, who has been employed 24 years, effective June 30, 2008.
   g. Susan A. Willig, Department Coordinator, Health Science, who has been employed 20 years, effective June 30, 2008.
   h. Cheryle W. Mitvalsky, Vice President, Resource Development, who has been employed 19 years, effective June 30, 2008.
   i. Connie M. Mays, International Education Director, International Education, who has been employed 13 years, effective June 30, 2008.
   j. Jerry A. Bolton, Dean, Agricultural Science, who has been employed 12 years, effective June 30, 2008.
   k. Jon E. Custis, Lead Custodial/Maintenance, Facilities, who has been employed 11 years, effective June 30, 2008.
   l. Carmen K. Streets, Center Assistant, Monticello Center, who has been employed 10 years, effective June 30, 2008.
   m. Ana Maria Berry, Associate Professor, Spanish, Arts & Humanities, who has been employed 10 years, effective June 30, 2008.
3. **Resignations/Terminations**

4. **Replacements**
   a. Consideration of negotiations for the employment of Beatrice Curio-Penny, Science Lab Specialist, Iowa City Campus, effective November 5, 2007, at an annual salary of $30,000. She replaces Jason T. Taylor.
   b. Consideration of negotiations for the employment of Amy M. Decker, Instructor, Literacy and GED, Secondary Programs, effective December 17, 2007, at an annual salary of $30,000, contingent upon funding from the Department of Corrections. She replaces Linda J. Miller.
   c. Consideration of negotiations for the employment of Lisa L. Yonkovic, Records Specialist, Financial Aid, effective December 17, 2007, at an annual salary of $23,000. She replaces Carrie M. Ramer.
   d. Consideration of negotiations for the employment of Kathryn L. Gregor, Instructor, Nursing, Health Science, effective January 2, 2008, at an annual salary of $53,751 for a 201-day contract. She replaces Carolyn March.
   e. Consideration of negotiations for the employment of Eugene R. Leutzinger, Instructor, Nursing, Health Science, effective January 2, 2008, at an annual salary of $52,827 for a 201-day contract. He replaces Sara L. Bagley.
   f. Consideration of negotiations for the employment of Jennifer A. Atteberry, Instructor, Nursing, Health Science, effective January 4, 2008, at an annual salary of $47,162 for a 201-day contract. She replaces Leland D. Bowen.
   g. Consideration of negotiations for the employment of Christopher D. Bowser, Enrollment Services Manager, Enrollment Services/Financial Aid, effective January 7, 2008, at an annual salary of $50,000. He replaces Wilene E. Larpenteur.
   h. Consideration of negotiations for the employment of Julian B. West, Office Coordinator, Social Science/Career Option, effective January 10, 2008, at an annual salary of $23,000. She replaces Yvonne B. Schulte.
   i. Consideration of negotiations for the employment of Kathy L. Hall, Vice President, Resource Development, effective February 1, 2008, at an annual salary of $105,000. She replaces Cheryle W. Mitvalsky.

4. **Promotion**
   a. Doris A. Metz, Department Assistant, KTOS, has been promoted to Operations Coordinator, KTOS, effective January 2, 2008, at an annual salary of $45,039. She replaces Stephanie G. Bredman.