KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees Thursday, February 23, 2012, 4:30 P.M.
B.A. Jensen Board Room
Kirkwood Community College, Cedar Rapids, IA

MINUTES

Present: Trustees Lois Bartelme, Paul Glenn, Karen Gorham, Elaine Harrington, Jim Mollenhauer, Marcia Rogers, Keith Stamp, John Swanson.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair called the meeting to order at 4:32 p.m.

Trustees Mollenhauer and Swanson moved and seconded approval of the minutes of the regular board meeting held on January 12, 2012, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustee Harrington and Stamp moved and seconded approval of the agenda. Motion carried: 8-0.

REPORTS OF PRESIDENT AND SECRETARY

Troy McQuillen introduced the championship 2012 Turf Bowl team.

Neal McKnight shared her insight on Kirkwood students in the English program.

Steve Carpenter gave the Kirkwood report.

Jody Donaldson and Eric Weiler gave an update on the Kirkwood alumni program.

Julie Copeland and Nathan Wolter reported on a new venture for the Kirkwood Bookstore called EagleTech (computer store selling three brands of computers and supporting peripheral devices with training and repair).

Jeff Mitchell shared “Imagination, Innovation and Growth” for Industrial Technologies programs.

CONSENT AGENDA

Trustees Gorham and Mollenhauer moved and seconded approval of the Consent Agenda. Motion carried: 8-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. Portzen Construction – Jones Hall – add $866.00
   2. Acterra Group, Inc. – Wind Turbine – add $35,200.00
   3. Woodruff Construction – Iowa Hall – deduct $195.00
   4. Acterra Group, Inc. – Wind Turbine – add $13,687.00
   5. Acterra Group, Inc. – Wind Turbine – deduct $12,216.00
   6. Portzen Construction – Jones Hall – request for early release of retention monies
C. Synopsis of Bills pages 1 through 128 for total approval of $10,233,084.65
D. College-Foundation Memorandum of Understanding
E. Final Reading of Board Policy 732-Business and Operating Procedures-Purchase Orders

REGULAR AGENDA

Trustees Glenn and Swanson moved and seconded approval for publication of the preliminary budget for 2012-13 and setting a date of March 8, 2012 for public hearing. Motion carried: 8-0.
Trustees Mollenhauer and Rogers moved and seconded approval of a resolution fixing date for a meeting on the issuance of not to exceed $4,200,000 General Obligation School Refunding Bonds, Series 2012B and providing for certain terms of sale. Motion carried: 8-0.

Trustees Glenn and Swanson moved and seconded approval of a resolution directing the advertisement for sale and approving electronic bidding procedures and providing for certain terms of sale for $10,000,000 General Obligation Refunding School Bonds, Series 2012A. Motion carried: 8-0.

Trustees Harrington and Gorham moved and seconded approval of Final Industrial New Jobs Training Agreement (260E) pursuant to Chapter 260E, Code of Iowa and Supplemental Program pursuant to section 15A.7, Code of Iowa with:
1. Bio Springer North American Corporation of Linn County
2. Red Star Yeast Company LLC of Linn County
3. Centro Inc of Johnson County
4. Crystal Group Inc of Linn County
Motion carried: 8-0.

Trustees Rogers and Stamp moved and seconded approval of a resolution consenting to Assignment of Industrial New Jobs Training Agreement (URrelay, INC. Project) to UR ACQUISITION CORP. Motion carried: 8-0.

There being no further business coming before the Board, Trustees Swanson and Harrington moved and seconded the meeting be adjourned at 6:57 p.m. Motion carried: 8-0.

By:

Lois Bartelme, Chair
Sheryl Cook, Secretary
1. New Positions
   a. Consideration of negotiations for the employment of Olga Petrova, Associate Professor, English Language Acquisition, Iowa City Campus, effective September 1, 2011, at no change in her annual salary for a 174-day contract.
   b. Consideration of negotiations for the employment of Lisa Folken, Assistant Director, Jones Regional Education Center, effective January 3, 2012, at an annual salary of $42,000.
   c. Consideration of negotiations for the employment of Nancy Hockaday, Marketing Coordinator, Heritage Area Agency on Aging, effective February 5, 2012, at an annual salary of $36,000, contingent upon funding from ADRC.

2. Death of Employee

3. Resignations/Terminations

4. Replacements
   a. Consideration of negotiations for the employment of Ryan Etscheidt, Office Coordinator, Admissions, effective January 30, 2012, at an annual salary of $25,000. He replaces Donna Coleman-Bedker.
   b. Consideration of negotiations for the employment of Kendra Ogle, Office Coordinator, Social Science/Career Option, effective February 6, 2012, at an annual salary of $25,000. She replaces Holly Zuber.
   c. Consideration of negotiations for the employment of Heather Niec, Simulation Education Assistant, Continuing Education, effective February 6, 2012, at an annual salary of $27,250. She replaces Tanya Barth.
   d. Consideration of negotiations for the employment of Craig Stadtmueller, Career Development Coordinator, Jones Regional Education Center, effective February 9, 2012, at an annual salary of $25,000 for a 200-day contract. He replaces Lisa Folken.
   e. Consideration of negotiations for the employment of Deanna Henry, Financial Aid Advisor, Enrollment Management, effective February 29, 2012, at an annual salary of $38,500. She replaces Matt Falduto.

5. Internal Transfer
   a. Tom Ernster, Associate Professor, English Main Campus/Marion, has transferred to Associate Professor, English/Main Campus, effective February 15, 2012, at no change in his
salary. He replaces Shelby Myers-Verhage.

b. Tonja Robins, Assistant Professor, English, has transferred to Assistant Professor, English, Iowa City Campus, effective September 1, 2011, at no change in her annual salary for a 174-day contract. She replaces Olga Petrova.

6. Promotion

a. Matt Falduto, Financial Aid Advisor, Enrollment Services, has been promoted to One Stop Manager, Enrollment Services, effective January 12, 2012, at an annual salary of $51,000. He replaces Chris Bowser.

7. Reassignment

a. Jimmy Reyes, Instructor, Nursing, has been reassigned to Interim Dean, Nursing, effective January 12, 2012, through June 30, 2012, at an annual salary of $79,000. He replaces Sandra Cooper.

8. Change in Contract

a. Cate Sheller, Professor, Pre-Computer Science, Math/Science, has requested a permanent change in contract from 201-day to 174-day, effective September 1, 2012.