Present: Trustees Lois Bartelme, Paul Glenn, Karen Gorham, John Hall, Elaine Harrington, Jim Mollenhauer, Marcia Rogers, Keith Stamp, John Swanson.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:32 p.m.

Trustees Hall and Swanson moved and seconded approval of the minutes of the regular board meeting held on January 10, 2013 and directed them to be made a part of the permanent record. Motion carried: 9-0.

Trustees Mollenhauer and Gorham moved and seconded approval of the agenda. Motion carried: 9-0.

CONSENT AGENDA

Trustees Harrington and Glenn moved and seconded approval of the Consent Agenda. Motion carried: 9-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. Knutson Construction Services – Linn Hall - add $57,303.00
   2. City Construction – KCETC - add $58,387.00
   3. City Construction – EagleTech – add $2,482.00
C. Synopsis of Bills pages 1 through 136 for total approval of $10,617,718.74

REGULAR AGENDA

Trustees Mollenhauer and Stamp moved and seconded approval of Final Industrial New Jobs Training Agreements (260E) pursuant to Chapter 260E, Code of Iowa and Supplemental Program, pursuant to Section 15A.7, Code of Iowa with:

1) Applied Microwave Technology, Cedar Rapids
2) Centro, North Liberty
3) Infinity Contact, Cedar Rapids
4) MDS Acquisition, Cedar Rapids
5) MediRevv, Coralville
6) RuffaloCODY, Cedar Rapids
7) Sedgwick Claims Management Solutions, Coralville
8) Zero Energy Systems, Coralville
9) Frontier Natural Products Coop, Norway
10) Great American Financial Services, Cedar Rapids
11) Mobile Demand LLC, Hiawatha

Motion carried: 9-0.

Trustees Harrington and Hall moved and seconded approval of preliminary Industrial New Jobs Training Agreement (260E) with Viking Range Corporation of Johnson County. Motion carried: 9-0.
Trustees Swanson and Mollenhauer moved and seconded approval for publication of the preliminary budget for 2013-14 and setting the date of Thursday, March 14, 2013 at 4:30 p.m. for public hearing. Motion carried: 9-0.

Trustees Gorham and Hall moved and seconded approval for construction of the Regional Center – Washington County and setting the date of March 28, 2013 at 4:30 p.m. for public hearing. Motion carried: 9-0.

There being no further business coming before the Board, Trustees Harrington and Swanson moved and seconded the meeting be adjourned at 5:21 p.m. Motion carried: 9-0.

By:  
Lois Bartelme, Chair  
Sheryl Cook, Secretary
1. Retirement
   a. Nyle Joyce, Lead Custodial/Maintenance, Facilities, who has been employed 18 years, effective June 30, 2013.

2. New Positions
   a. Consideration of negotiations for the employment of Katie Stephens, Senior Accountant – Enterprise Services, Finance, effective January 7, 2013, at an annual salary of $52,800.
   b. Consideration of negotiations for the employment of Teresa Brockhage, Program Developer, Advanced Manufacturing Sector, Continuing Education, effective January 21, 2013, at an annual salary of $36,000, contingent upon funding from Iowa Department of Labor Advanced Manufacturing grant.

3. Resignations/Terminations
   b. Cherrie Thompson, Collection Specialist, Finance, effective January 17, 2013.
   d. Karla Schlesselman, Department Assistant, Secondary Programs, effective April 5, 2013.

4. Replacements
   a. Consideration of negotiations for the employment of Michelle Vore, Instructor, Nursing, effective January 14, 2013, at an annual salary of $56,506 for a 201-day contract. She replaces Jessica Raabe.
   d. Consideration of negotiations for the employment of Angela Gauna, Graphic Designer, Marketing, effective February 18, 2013, at an annual salary of $32,500. She replaces Christine Cassidy.
   e. Consideration of negotiations for the employment of Reggie Matthes, Application Developer I, Information Technology, effective February 18, 2013, at an annual salary of $36,000. He replaces Eric Ratliff.
   f. Consideration of negotiations for the employment of Erin Brokel, Program Developer, Continuing Education & Training Services, effective February 18, 2013, at an annual salary of $40,000. She replaces Kristi Stimac.
g. Consideration of negotiations for the employment of Mike Hussey, One Stop Specialist, Enrollment Management, effective February 18, 2013, at an hourly rate of $14.31. He replaces Jessica Moore.

5. Internal Transfer
   a. Ana Gilbertson, Program Director, Skills Advantage, Continuing Education, has transferred to Department Coordinator, Industrial Technologies, effective March 4, 2013, at no change in her annual salary. She replaces Angela Gillis.
   b. Brenda Vacek, Administrative Assistant, Nursing, has transferred to Office Coordinator, Anamosa State Penitentiary, effective March 4, 2013, at an hourly rate of $16.54, contingent upon funding from the Department of Corrections. She replaces Carol Husmann.

6. Promotion
   a. Jessica Moore, One Stop Specialist, Enrollment Services, has been promoted to Financial Aid Advisor – Iowa City, Enrollment Management, effective January 28, 2013, at an annual salary of $40,446. She replaces Deanna Henry.