KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees, Thursday, February 21, 2008, 4:30 PM
B.A. Jensen Board Room, Kirkwood Hall, Kirkwood Community College, Cedar Rapids, IA

MINUTES

Present: Trustees Merv Cronbaugh, Paul Glenn, Karen Gorham, John Hall, Elaine Harrington, Kevin King, Jim Mollenhauer, Lois Bartelme.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer

Board Chair Bartelme called the meeting to order at 4:30 p.m.

Board Chair Bartelme declared the meeting open for Public Hearing on the construction of a Health Simulation Lab. There being no questions or comments, Trustee Mollenhauer and Harrington moved and seconded the public hearing be closed. Motion carried: 8-0.

Trustees Hall and King moved and seconded approval of the minutes of the regular board meeting held January 24, 2008, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustee Cronbaugh and Harrington moved and seconded approval of the amended agenda. Motion carried: 8-0.

REPORTS OF PRESIDENT AND SECRETARY

Steve Carpenter gave the Kirkwood report.

Phil Thomas and faculty gave a tour of the Precision Sheet Metal program.

Jim Choate presented the 2009 Preliminary Budget.

CONSENT AGENDA

Trustees Glenn and Harrington moved and seconded approval of the Consent Agenda. Motion carried: 8-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. Miron Construction Academic Building $9,268.00
   2. Synopsis of Bills pages 1 through 98, in the amount of $4,525,022.63

REGULAR AGENDA

Trustees Hall and Mollenhauer moved and seconded approval of the construction of the Health Simulation Lab and awarded the contract to Garling Construction from Belle Plaine, IA, for the base bid of $3,329,000, unit price no.1 $150, unit price no.2 add $26 and unit price no. 3 deduct $3. Motion carried: 8-0.

Trustees Cronbaugh and Glenn moved and seconded a resolution approving preliminary Industrial New Jobs Training agreements (260E) with:
   1. ConAgra Foods Food Ingredient Company of Johnson County
   2. J.R.R.W. Transport Inc of Johnson County
   3. Precision Revenue Strategies Inc of Johnson County
Motion carried: 8-0.

Trustees Glenn and King moved and seconded approval of a resolution consenting to assignments of Industrial New Jobs Training Agreements (Life Investors Insurance Company of America Project) to Transamerica Life Insurance Company. Motion carried: 8-0.

Trustees Cronbaugh and King moved and seconded the appointment of Dr. Keith Stamp to the Kirkwood Board of Trustees, District I. Dr. Stamp replaces Stacey Iben who resigned from the Board in January.

There being no further business coming before the Board, the meeting was adjourned at 6:40 p.m.

By: _____________________________________ _____________________________________
Lois Bartelme, Chair   Sheryl Cook, Secretary
1. New Positions
   a. Consideration of negotiations for the employment of Heather M. Mell, Office Coordinator, KCCE, Continuing Education, effective February 11, 2008, at an annual salary of $23,000.

2. Resignations/Terminations
   a. Debra A. Umbdenstock, Development Director, KCCK-FM, effective February 1, 2008.

3. Retirement
   a. Richard L. Cart, Cook, Sammy’s Kafé, who has been employed 10 years, effective June 30, 2008.

4. Replacements
   a. Consideration of negotiations for the employment of Roderick R. Caszatt, Graphic Designer, Marketing Services, effective January 22, 2008, at an annual salary of $27,750. He replaces Todd F. Timney.
   c. Consideration of negotiations for the employment of Patrick B. Klatt, Director, Equine Operations, Agricultural Science, effective February 4, 2008, at an annual salary of $60,000. He replaces David J. Halverson.
   d. Consideration of negotiations for the employment of Hayley A. Beyer, Marketing Coordinator, Marketing Services, effective February 22, 2008, at an annual salary of $36,000. She replaces Brenda L. Costigan.

5. Promotion
   a. Amy A. Lasack, Program Director, Skills Advantage, Continuing Education, has been promoted to Director, KTOS, Continuing Education, effective February 4, 2008, at an annual salary of $57,000. She replaces Katherine R. Chism.
   b. Amy L. Ashlock, Media Support Specialist, Media Services, has been promoted to Student Development Specialist/Academic Advisor, Student Development, effective February 4, 2008, at an annual salary of $34,932. She replaces Bobbi J. Hagist.

6. Internal Transfer
   a. Jennifer Vanoury-Mitchell, Program Director, KTOS, has been transferred to Program Developer, KTOS, at no change in her annual salary. She replaces Kirk F. Watson.