KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees, Wednesday, February 17, 2010, 4:30 PM
B.A. Jensen Board Room, Kirkwood Hall, Kirkwood Community College, Cedar Rapids, IA

MINUTES

Present: Trustees Lois Bartelme, Paul Glenn, Karen Gorham, John Hall, Jim Mollenhauer, Keith Stamp, John Swanson.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:34 p.m.

Trustees Mollenhauer and Stamp moved and seconded approval of the minutes of the regular board meeting held January 14, 2010, and directed them to be made a part of the permanent record. Motion carried: 7-0.

Trustees Glenn and Gorham moved and seconded approval of the agenda. Motion carried: 7-0.

REPORTS OF PRESIDENT AND SECRETARY

Steve Carpenter gave the Kirkwood report.

Al Rowe introduced the 2009-2010 Professional Development Fellows: Linda Abernathy, Hope Burwell, Maggie Thomas and John Weglarz. Shaunda Clark was unable to attend the meeting. The group shared their experiences and goals for faculty development.

Sandra Cooper and Tanya Scott reported on TEAS (Test of Essential Academic Skills) and how it has impacted the nursing admission process and the students in the program.

CONSENT AGENDA

Trustees Hall and Stamp moved and seconded approval of the Consent Agenda. Motion carried: 6-1.
A. Personnel (as attached to these minutes)
B. Change Orders:
   1. Miron Construction Co., Inc – The Hotel at Kirkwood – add $27,595.00
C. Synopsis of Bills pages 1 through 136 for total approval of $9,804,654.15
D. Workplace Learning Connection Fiscal Sponsorship Agreements

REGULAR AGENDA

Trustees Stamp and Mollenhauer moved and seconded a resolution approving publication of the Preliminary Budget for 2010-2011 and setting a date of March 11, 2010 for Public Hearing. Motion carried: 7-0.

Trustees Hall and Swanson moved and seconded approval to move the Humane Officer Training program from the development phase to the implementation phase. Motion carried: 7-0.

There being no further business coming before the Board, Trustees Swanson and Hall moved and seconded the meeting be adjourned at 6:10 p.m.

By: ____________________________
Lois Bartelme, Chair

By: ____________________________
Sheryl Cook, Secretary
1. **Retirements**

   a. Sharon L. Fordice, Purchasing Manager, Accounting Services, who has been employed 32 years, effective June 30, 2010.

   b. Kay L. Nebergall, Director, HS/ABE, Secondary Programs, who has been employed 30 years, effective June 30, 2010.

   c. Cecilia R. Regan, Supervisor, Accounting, Accounting Services, who has been employed 30 years, effective June 30, 2010.

   d. Cheryl A. Myres, Department Assistant, Skills-to-Employment, who has been employed 29 years, effective June 30, 2010.

   e. John A. Halder, Executive Director, CCID, who has been employed 23 years, effective June 30, 2010.

   f. Ted G. Kunz, Broadcast Engineering Technician, AV Services, who has been employed 23 years, effective June 30, 2010.

   g. Patricia E. Albaugh, Office Coordinator, Learning Services, who has been employed 20 years, effective June 30, 2010.

   h. Georgia L. Foss, Custodial/Maintenance, Facilities, who has been employed 13 years, effective June 30, 2010.

   i. Pamela J. Carpenter, One Stop Specialist, Enrollment Management, who has been employed 12 years, effective June 30, 2010.

   j. Jane R. Snook, Application Support Director, Information Technologies, who has been employed 12 years, effective June 30, 2010.

   k. Douglas C. Elam, Program Manager HMTRI, Continuing Education, who has been employed 10 years, effective June 30, 2010.

   l. Jacqueline S. Van Meter, Office Coordinator, Industrial Technologies, who has been employed 9 years, effective June 30, 2010.

   m. Donald A. Glass, Custodial/Maintenance, Facilities, who has been employed 9 years, effective June 30, 2010.

   n. Otis A. Armstrong, Jr., Professor, Horse Science, Agricultural Science, who has been employed 37 years, effective August 31, 2010.

   o. Linda S. Christian, Professor, Developmental Math, Learning Services, who has been employed 28 years, effective August 31, 2010.

   p. Paul D. Hauser, Professor, English, who has been employed 26 years, effective August 31, 2010.

   q. Susan D. Simon, Professor, Disability Services Careers, Social Science/Career Option, who has been employed 24 years, effective August 31, 2010.
2. New Positions
   b. Consideration of negotiations for the employment Derek J. Plagge, Banquet Manager, The Hotel at Kirkwood, effective February 1, 2010, at an annual salary of $41,000.
   c. Consideration of negotiations for the employment of Amy N. Yegge, Office Coordinator, The Hotel at Kirkwood, effective February 8, 2010, at an annual salary of $24,000.

3. Resignations/Terminations

4. Replacements
   a. Consideration of negotiations for the employment of Debra A. Steinbronn, Marketing Services Specialist, Marketing Services, effective January 18, 2010, at an annual salary of $28,750. She replaces Dorothy Johnston.