KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees Thursday, December 8, 2011, 4:30 PM
B.A. Jensen Board Room
Kirkwood Community College, Cedar Rapids, IA

MINUTES

Present: Trustees Lois Bartelme, Paul Glenn, Karen Gorham, Elaine Harrington, Marcia Rogers, Keith Stamp, John Swanson.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary.

Chair Bartelme called the meeting to order at 4:33 p.m.

Trustees Glenn and Gorham moved and seconded approval of the minutes of the regular board meeting held on November 10, 2011, and directed them to be made a part of the permanent record. Motion carried: 7-0.

Trustee Stamp and Swanson moved and seconded approval of the amended agenda. Motion carried: 7-0.

REPORTS OF PRESIDENT AND SECRETARY

Steve Carpenter gave the Kirkwood report.

Kathy Hall introduced Kirkwood student, Shelby Schaefer, recipient of the Board of Trustees scholarship.

Sue Kuennen reported on Kirkwood’s efforts to identify English majors and how the college is assisting these students in exploring the field.

Tom Kaldenberg gave a presentation on the work of the Facilities Department grounds and maintenance divisions.

CONSENT AGENDA

Trustees Rogers and Harrington moved and seconded approval of the Consent Agenda. Motion carried: 7-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. Acterra Group, Inc. – Wind Turbine – add $10,000.00
C. Synopsis of Bills pages 1 through 96 for total approval of $2,971,060.00
D. Audit Committee Minutes and Charter

REGULAR AGENDA

Trustees Harrington and Glenn moved and seconded approval of Final Industrial New Jobs Training Agreement (260E) pursuant to Chapter 260E, Code of Iowa and Supplemental Program pursuant to section 15A.7, Code of Iowa with Geonetric Inc of Linn County. Motion carried: 7-0,
Trustees Harrington and Glenn moved and seconded approval of preliminary Industrial New Jobs Training Agreements (260E) with:
1) Divine Engineering, Inc. of Linn County
2) AgSugar International, Inc. of Linn County
3) Enseva – Hiawatha LLC of Linn County
4) MDS Acquisition Corp DBA Metal Expanding of Linn County
Motion carried: 7-0.

Trustees Stamp and Swanson moved and seconded approval of $46,500,000 General Obligation School Bond Anticipation Notes, Series 2011
1) Tax Exemption Certificate
2) Authorizing the issuance of notes, approving form of Credit Agreement and directing executive of Credit Agreement.
Motion carried: 7-0.

Trustees Swanson and Glenn moved and seconded approval of the acquisition of property for the Regional Education Center located in Linn County at a cost of $5,700,000. Motion carried: 7-0.

There being no further business coming before the Board, Trustees Harrington and Glenn moved and seconded the meeting be adjourned at 6:22 p.m. Motion carried: 7-0.

By:

Lois Bartelme, Chair
Sheryl Cook, Secretary
1. Resignations/Terminations
   c. Jessie Alex, Instructor, Nursing, effective December 30, 2011.

2. Replacements

3. Internal Transfer
   a. Holly Zuber, Office Coordinator, Social Science/Career Option, has transferred to Office Coordinator, Distance Learning, effective December 15, 2011, at no change in her annual salary. She replaces Cathy Boardman.

4. Leave of Absence
   a. Michele Payne, Professor, English, Iowa City Campus, has requested a leave of absence under Article VII, Section 3.B “Professional Leave” of the Kirkwood Faculty Association Bargaining Agreement, from January 17, 2012, through May 11, 2012.

5. Change in Contract
   b. Mick Starcevich, President, extend contract from January 1, 2012, through December 31, 2014 at an annual salary of $246,376 for calendar year 2012.