MINUTES

Present: Trustees Lois Bartelme, Karen Gorham, John Hall, Jim Mollenhauer, Tracy Pearson, Marcia Rogers, Keith Stamp, John Swanson, Joel Thys.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:30 p.m.

Trustees Stamp and Thys moved and seconded approval of the minutes for the regular meeting held on November 13, 2014, and directed them to be made a part of the permanent record. Motion carried: 9-0.

Trustees Mollenhauer and Hall moved and seconded approval of the amended agenda. Motion carried: 9-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA

Trustees Pearson and Gorham moved and seconded approval of the Consent Agenda. Motion carried: 9-0.

A. Personnel (as attached to these minutes).

B. Change Orders:
   1. Knutson Construction Services – Linn Hall - $21,183.00
   2. City Construction – Kirkwood Center for Life Long Learning - $1,135.00

C. Synopsis of Bills pages 1 through 105 for a total of $7,342,817.47

D. Audit Committee Minutes from November 13, 2014

REGULAR AGENDA

Trustees Gorham and Rogers moved and seconded approval to move the Exercise Science and Wellness program from the development phase to the implementation phase with a fall 2015 program start. Motion carried: 9-0.

Trustees Stamp and Pearson moved and seconded a resolution approving Preliminary Industrial New Jobs Training Agreements (260E) with:
   1. NextStep.io, Inc. of Linn County
   2. Apache Hose & Belting Company of Linn County

Motion carried: 9-0.

Trustees Hall and Mollenhauer moved and seconded a resolution approving a Twenty-Five Dollar ($25.00) technology fee per semester beginning fall 2015. Motion carried: 9-0.

Trustees Thys and Swanson moved and seconded approval for Kirkwood administration to continue studying student housing on main campus. Motion carried: 9-0.
Trustees Mollenhauer and Pearson moved and seconded approval of a lease between Kirkwood Community College and Grant Wood Area Education Agency for space at the Johnson County Regional Center at the University of Iowa.

INFORMATIONAL ITEMS

Ingrid Wensel gave a report on Heritage Area Agency on Aging.

There being no further business coming before the Board, Trustees Swanson and Mollenhauer moved and seconded the meeting be adjourned at 6:20 p.m.

By: _________________________________ _________________________________

Lois Bartelme, Chair Sheryl Cook, Secretary
1. Resignations/Terminations
   b. Leon Daufeldt, Vocational Specialist, Learning Services, effective December 31, 2014.
   c. Danielle Allen, Program Developer I, Continuing Education & Training Services, effective January 6, 2015.

2. Retirements
   a. Lynda Nelson, Lead Service Desk Analyst, IT Services, who has been employed 31 years, effective December 31, 2014.
   b. Kathy Baker, Coordinator, IT Services, who has been employed 22 years, effective December 31, 2014.
   c. Cheryl Voelker, Service Desk Analyst, IT Services, who has been employed 16 years, effective December 31, 2014.
   d. Clark Thorson, Customer Support Technician, who has been employed 16 years, effective December 31, 2014.

3. Retirements (not under Retirement Incentive Program)
   a. Gary Brownell, Faculty, Auto Tech Academy at Linn Regional, who has been employed seven years, effective January 7, 2014.

4. New Position
   a. Consideration of negotiations for the employment Angela Mosley, Coordinator, Career Services, Kirkwood Regional Center at the University of Iowa, effective December 8, 2014, at an annual salary of $41,229.

5. Replacements
   a. Consideration of negotiations for the employment of Jerilyn Garant, Department Assistant, Continuing Education, effective December 8, 2014, at an hourly wage of $14.00. She replaces Jessica Baustian.
   c. Consideration of negotiations for the employment of Anna Yoe, Custodian Facilities & Security, effective December 8, 2014, at an hourly wage of $11.75. She replaces Amy Winn.
   d. Consideration of negotiations for the employment of Charles Menge, Custodian Facilities & Security, effective December 8, 2014, at an hourly wage of $11.75. He replaces Hung Le.
   e. Consideration of negotiations for the employment of Katie Tanner, Department Coordinator, Allied Health, effective December 8, 2014, at an annual salary of $38,175. She replaces
Tom O’Shea.

f. Consideration of negotiations for the employment of Patrick Muller, Coordinator, Test Services, Learning Services, effective December 8, 2014, at an annual salary of $40,000. He replaces Connie Rusene.

g. Consideration of negotiations for the employment of Matthew DeMoss, Application Developer I, IT Services, effective December 8, 2014, at an annual salary of $38,175. He replaces Ping Yu.

h. Consideration of negotiations for the employment of Steven Lovett, System Analyst I, IT Services, effective December 8, 2014, at an annual salary of $38,175. He replaces Deanna Bilisland.

i. Consideration of negotiations for the employment of Mindi Bucklin, Accountant II, Finance, effective January 5, 2015, at an annual salary of $44,283. She replaces Jillian Reynolds.

j. Consideration of negotiations for the employment of Mark Jones Russell, Temporary Instructor, Art, Arts & Humanities, effective January 5, 2015, at an annual salary of $54,640 for a 174-day contract. He replaces Conifer Smith.

6. Lateral Transfer

a. Megan Dorgan, Department Assistant, Heritage Area Agency on Aging, has transferred to Department Assistant, Bookstore, effective November 17, 2014, at no change in her hourly rate. She replaces Lisa Nimmer.

7. Internal Transfer

a. Anthony Green, Banquet Chef, The Hotel at Kirkwood Center, has transferred to Instructor, Culinary, Hospitality Arts, effective January 5, 2015, at an annual salary of $50,840 for a 174-day contract. He replaces Dave Dettman.

8. Promotion

a. Jon Buse, Dean, Dean of Students Office, has been promoted to Vice President, Student Services, effective December 1, 2014, at an annual salary of $120,000. He replaces Kristie Fisher.