MINUTES

Present: Trustees Lois Bartelme, Alan Jensen, Jim Mollenhauer, Tracy Pearson, Marcia Rogers, Keith Stamp, John Swanson, Joel Thys, Lorraine Williams.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:30 p.m.

Trustees Mollenhauer and Swanson moved and seconded approval of the minutes for the regular meeting and the Kirkwood/Grant Wood AEA joint meeting held on November 12, 2015, and directed them to be made a part of the permanent record. Motion carried: 9-0.

Trustees Thys and Rogers moved and seconded approval of the amended agenda. Motion carried: 9-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA

Trustees Stamp and Pearson moved and seconded approval of the Consent Agenda. Motion carried: 9-0.

A. Personnel (as attached to these minutes).
B. Change Order:
   1. Unzeitig Construction – Iowa Hall 3rd Floor - add $1,643.38.
C. Synopsis of Bills - pages 1 through 102 for a total of $7,394,633.72.
D. Audit Committee minutes from November 12, 2015.
E. Second Reading of Board Policy #251-Bills.
F. Second Reading of Board Policy #304-Duties of the President.
G. Appointment of Alan Jensen as IACCT representative to replace Lois Bartelme.

REGULAR AGENDA

Trustees Swanson and Mollenhauer moved and seconded a resolution authorizing investing available cash balances with Miles Capital, Inc. in accordance with Iowa Code guidelines. Motion carried: 9-0.

INFORMATIONAL ITEMS

John Henik, Melissa Carnahan, and Dena Rauch gave an update on keeping curriculum current and the web-based tool CurricUNET.

Mike McLaughlin gave an update on the Katz Family Simulation Center and the Multidisciplinary Simulation Event on July 14, 2015.

There being no further business coming before the Board, Trustees Swanson and Mollenhauer moved and seconded the meeting be adjourned at 6:23 p.m.

By: ___________________________  ___________________________
    Lois Bartelme, Chair            Sheryl Cook, Secretary
1. New Position
   b. Consideration of negotiations for the employment of Andrew Hlubek, Department Coordinator, Regional Center at University of Iowa, effective December 7, 2015, at an annual salary of $41,993.

2. Replacements
   a. Consideration of negotiations for the employment of Jenna Hunt, Department Coordinator, Business & IT, effective December 7, 2015, at an annual salary of $40,600. She replaces Chris King.
   b. Consideration of negotiations for the employment of Bryan Bennett, Temporary Instructor, LAN Management, Business & IT, effective January 14, 2016, for the Spring 2016 semester, at an annual salary of $56,400 for a 174-day contract. He replaces John Symington.

3. Terminations/Resignations
   a. Sara Brace, Department Assistant, Heritage Area Agency on Aging, effective November 6, 2015.
   b. Lisa Nimmer, Department Assistant, Nursing, effective December 1, 2015.
   c. Stephanie Fangmann, Coordinator/Supervisor, Heritage Area Agency on Aging, effective December 4, 2015.

4. Internal Transfer
   a. Mike Chapman, Department Assistant, Heritage Area Agency on Aging, transferred to Resource & Data Specialist, Heritage Area Agency on Aging, effective November 15, 2015. He replaces Leisa Bernardi.