MINUTES

Present: Trustees Paul Glenn, Karen Gorham, John Hall, Elaine Harrington, Jim Mollenhauer, Marcia Rogers, Keith Stamp, John Swanson, Lois Bartelme.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary.

Chair Bartelme called the meeting to order at 4:35 p.m.

Trustees Rogers and Harrington moved and seconded approval of the minutes of the regular board meeting held November 12, 2009, and directed them to be made a part of the permanent record. Motion carried: 9-0.

Trustees Gorham and Glenn moved and seconded approval of the amended agenda. Motion carried: 9-0.

REPORTS OF PRESIDENT AND SECRETARY

Informational reports were postponed until 2010.

CONSENT AGENDA

Trustees Mollenhauer and Glenn moved and seconded approval of the Consent Agenda. Motion carried: 9-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. Portzen Construction, Inc. – Jones Regional Education Center – add $55,953.79
   Certificate for Payment:
      1. Garling Construction – Health Simulation Center – final payment $172,229.35
D. Synopsis of Bills pages 1 through 103 for total approval of $2,815,814.92

REGULAR AGENDA

Trustees Glenn and Harrington moved and seconded a resolution approving upon receipt the preliminary Industrial New Jobs Training agreement (260E) with Edlink LLC of Johnson County. Motion carried: 9-0

Trustees Hall and Stamp moved and seconded a resolution approving consent to assignments of Industrial New Jobs Training Agreements (Alliance Claims Solutions, Inc. Project) to Metal Design Systems, Inc. Motion carried: 9-0.

There being no further business coming before the Board, Trustees Harrington and Rogers moved and seconded the meeting be adjourned at 5:20 p.m.

By:

_____________________________  ______________________________
Lois Bartelme, Chair            Sheryl Cook, Secretary
1. **New Positions**
   a. Consideration of negotiations for the employment of Patrick M. Clemence, Director, Applications Support & Development, Information Technologies, effective November 23, 2009, at an annual salary of $77,000.

2. **Resignations/Terminations**

3. **Replacements**
   a. Consideration of negotiations for the employment of Mary E. Campbell, Accountant, Financial Management, effective November 23, 2009, at an annual salary of $40,000. She replaces Victoria M. Schutter.

4. **Internal Transfer**
   a. Heather M. Mell, KCCE Office Coordinator, Continuing Education, has been transferred to Office Coordinator, Continuing Education, effective December 1, 2009, at no change in her annual salary. She replaces Cassandra L. Jensen.

   b. Stephanie G. Bredman, KCCE Center Director, Continuing Education, has been transferred to Iowa New Jobs Training Manager, Continuing Education, effective December 6, 2009, at an annual salary of $60,000. She replaces James B. Loukota.

5. **Change in Contract**