KIRKWOOD COMMUNITY COLLEGE
Meeting of the Board of Trustees
Thursday, December 13, 2018, 4:30 P.M.
BA Jensen Board Room

MINUTES

Present: Trustees Jim Mollenhauer (via Zoom conference), Alan Jensen, Tracy Pearson, Rose Rennekamp, Marcia Rogers (via Zoom conference), Keith Stamp, John Swanson, Joel Thys, Lorraine Williams (arrived 4:36 pm).

Also Present: Lori Sundberg, President; Jim Choate, Treasurer; Carrie Anderson, Secretary.

Vice Chair Pearson called the meeting to order at 4:30 p.m.

Trustees Stamp and Thys moved and seconded approval of the minutes for the regular meeting held on November 8, 2018, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Rennekamp and Swanson moved and seconded approval of the agenda. Motion carried: 8-0.

Justin Hoehn gave the Kirkwood Report.

INFORMATIONAL ITEMS

Treasurer Choate introduced representatives Dave Ellis and Mandi Holcomb, from Denman & Company, LLP, Kirkwood's auditing firm, who provided a summary of the FY18 audit results.

Treasurer Choate gave the Financial Report. He provided an overview of the FY2019 property tax levy approved by the board in March 2018 and shared information for consideration on the preliminary FY20 recommended property tax levy.

Scott Ermer, Dean of Agricultural Science introduced the Iowa Raptor Project team, Laura Semken, Shawn Hawks and Dave Conrads. Laura Semken provided an overview of the Iowa Raptor Project and the programs offered to educate the community about raptors.

CONSENT AGENDA

Trustees Jensen and Williams moved and seconded approval of the Consent Agenda. Motion carried: 9-0.

A. Personnel (as attached to these minutes).
B. Synopsis of Bills
   1. Kirkwood Community College pages 1 through 96 for a total of $10,101,246.09.
   2. The Hotel at Kirkwood Center pages 1 through 7 for a total of $338,135.23.
C. Change Orders:
D. Audit Committee Minutes from November 8, 2018.
E. Grant Wood AEA and Kirkwood Joint Board Meeting Minutes from November 8, 2018.
F. Second Reading of Board Policies:
   1. Kirkwood Board of Trustees: Statement of Guiding Principles
   2. Board Policy 102 – Non Discrimination
   3. Board Policy 208 – Secretary – Duties
   4. Board Policy 212 – Conduct of Meetings

NEW BUSINESS AGENDA

Administration:
Trustees Jensen and Rennekamp moved and seconded approval of a resolution for the Washington Hall Addition and Renovation Project and authorization of the publication of notice to bidders setting the date of February 14, 2019 for public hearing. Motion carried: 9-0.

Trustees Rennekamp and Williams moved and seconded approval of a resolution naming Kirkwood’s five regional high demand job list for the Future Ready Iowa Last Dollar Scholarship Program to include:
1. Automation and Instrumentation Technologies
2. Medical Assistant
3. Dental Technician
4. Robotics
5. Customer Service Representative

Board:
Trustees Thys and Swanson moved and seconded approval of the second reading of Board Policy 204: Codes of the Board. Trustee Rennekamp motioned to amend Policy 204: Codes of the Board by striking item 9) “Support Kirkwood’s fundraising efforts through personal giving in accordance with one’s means and willingness to share in the solicitation of others”. Trustee Stamp seconded. Roll call vote: Ayes – Rogers, Stamp, Rennekamp. Nays – Mollenhauer, Swanson, Williams, Pearson, Thys, Jensen. Motion to amend failed: 3-6.

Trustees Thys and Swanson moved and seconded again to approve the second reading of Board Policy 204: Codes of the Board as presented. Roll call vote: Ayes – Mollenhauer, Swanson, Stamp, Williams, Pearson, Thys, Rogers, Jensen. Nays: Rennekamp. Motion carried: 8-1.

Trustees Rennekamp and Williams moved and seconded approval of the second reading of Board Policy 214: College Board Member Liability. Motion carried: 9-0.

There being no further business coming before the Board, Trustees Stamp and Rennekamp moved and seconded the meeting be adjourned at 5:52 p.m.

By: ______________  ______________
James Mollenhauer, Chair Carrie L. Anderson, Secretary
1. Replacements
   b. Consideration of negotiations for the employment of Corrie Flowers, Custodian, Facilities & Security, effective December 3, 2018, at an hourly rate of $13.76. She replaces Chad Prenatt.
   c. Consideration of negotiations for the employment of Doris Nyaga, Director, Grants, Continuing Education & Training Services, effective December 5, 2018, at an annual salary of $76,985. She replaces Heather Conley.
   d. Consideration of negotiations for the employment of Marla Grosvenor, Instructor, Nursing Programs, effective January 2, 2019, at an annual salary of $65,362 for a 201-day contract. She replaces Amy Shultes.
   e. Consideration of negotiations for the employment of Kiley Jordan, Nursing Programs, effective January 2, 2019, at an annual salary of $65,824 for a 201-day contract. She replaces Shalome Tonelli.

2. Separation of Employment
   e. John Benefield, Front Office Manager, The Hotel at Kirkwood Center, effective November 30, 2018.
   f. Monica Miller, Temporary Instructor, Iowa City Campus, effective December 18, 2018.
   g. Bruce Hamous, Temporary Instructor, Industrial Technologies, effective December 21, 2018.

3. Change of Contract
   a. Jim Crowther, Professor, Accounting, Iowa City Campus, has requested a one-year change in his contract from 201-day to 174-day for the 2019/2020 academic year, according to Article IV, Section 1.B of the Kirkwood Faculty Bargaining Agreement.

4. Promotions/Reclassifications
   a. Kayla Bowley, Office Assistant, Continuing Education & Training Services, was promoted to Department Assistant, Continuing Education & Training Services, effective December 3, 2018, at an hourly rate of $16.11. She replaces Katie Arnold.