KIRKWOOD COMMUNITY COLLEGE
Meeting of the Board of Trustees
Thursday, December 8, 2016, 4:30 P.M.
6301 Kirkwood Blvd. SW, Cedar Rapids, IA

MINUTES

Present: Trustees Lois Bartelme, Alan Jensen, Marcia Rogers, Keith Stamp, John Swanson, Joel Thys, Lorraine Williams (arrived 4:41 p.m.).

Also Present: Mick Starcevich, President; Carrie Anderson, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:31 p.m.

Chair Bartelme declared the meeting open for public hearing on:

1. Kirkwood Hall 2nd and 3rd Floor Restroom Remodel Project

There being no questions or comments, Trustees Jensen and Swanson moved and seconded the hearing be closed. Motion carried 6-0.

Trustees Swanson and Thys moved and seconded approval of the minutes for the regular meeting held on November 10, 2016, and directed them to be made a part of the permanent record. Motion carried: 6-0.

Trustees Jensen and Rogers moved and seconded approval of the agenda. Motion carried: 6-0.

Justin Hoehn gave the Kirkwood Report.

Dan Martin, Dean of Industrial Technologies and Andrea Ewers, Department Coordinator, introduced student, Mike Sammons, recipient of the 2016 League for Innovation Terry O’Banion Student Technology Award.

CONSENT AGENDA

Trustees Swanson and Thys moved and seconded approval of the Consent Agenda. Motion carried: 7-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. Nelson Electric Co. - Lighting Replacement Project – add $10,842.00
   2. City Construction - Iowa City Campus Remodel – add $14,289.00
   3. Tricon General Construction – Recreation Area Project – add $703.19
   4. MBA Inc. – Baseball and Softball Renovations – add $8,241.79
C. Synopsis of Bills –
   1. Kirkwood Community College pages 1 through 94 for a total of $8,398,575.98
   2. The Hotel at Kirkwood Center pages 1 through 6 for a total of $522,829.45
D. Audit Committee minutes from November 10, 2016
E. Membership of Leah Donald and Angela Roemeran to the Heritage Agency’s Task Force
REGULAR AGENDA

Trustees Stamp and Jensen moved and seconded approval of the Kirkwood Hall second and third floor restroom remodeling project at the recommended low base bid of $154,500 to Sheets Design Build of Maquoketa, Iowa. Motion carried: 7-0.

Trustees Rogers and Thys moved and seconded approval of Preliminary Industrial New Jobs Training Agreement (260E) with The Powder Shop, Inc., in Cedar Rapids. Motion carried: 7-0.

Trustees Jensen and Williams moved and seconded approval of a resolution under Industrial New Jobs Training Act approving use of Preliminary Industrial New Jobs Training Agreements executed by officers of Kirkwood Community College. Motion carried: 7-0.

INFORMATIONAL ITEMS

Jon Buse, Vice President of Student Services, introduced the Kirkwood mental health student counseling staff, Mary Gesing, Heidi Vogel, Angie Ziesman Weiler, Jacalyn McCarville, Anita Van Dyke and Bruce McCommis, who provided an overview on Kirkwood’s mental health counseling services and resources for students.

There being no further business coming before the Board, Trustees Swanson and Rogers moved and seconded the meeting be adjourned at 6:16 p.m.

By: ____________________________   _______________________________
    Lois Bartelme, Chair   Carrie L. Anderson, Secretary
1. Replacements
   
   
   b. Consideration of negotiations for the employment of Peg Sprengeler, Executive Assistant, Finance, effective November 30, 2016, at an annual base compensation of $52,000. She replaces Joan Hanna.
   
   
   d. Consideration of negotiations for the employment of Brent Hacker, Custodian, Facilities & Security, effective December 5, 2016, at an hourly base rate of $13.25. He replaces Jeff Serbousek.
   
   e. Consideration of negotiations for the employment of Amy Schultes, Instructor, Nursing, effective January 3, 2017, at an annual base compensation of $59,220 for a 201-day contract. She replaces Susan Arneson.
   
   f. Consideration of negotiations for the employment of Wes Fowler, Vice President, Human Resources, with expected start date between January 15 and February 1, 2017, at an annual salary of $125,000. He replaces Mike Roberts.

2. New Positions
   
   a. Consideration of negotiations for the employment of Laurie Doyon, Program Specialist, Skills-to-Employment, effective November 14, 2016, at an annual salary of $41,295, contingent upon funding from federal grants.
   
   b. Consideration of negotiations for the employment of Greg Hall, Director of Compliance, Finance, effective December 5, 2016, at an annual salary of $74,000.

3. Terminations/Resignations
   
   
   b. Sarah Kelly, Student Support Specialist, Iowa City Campus/Enrollment Services, effective November 11, 2016.
   
   c. Greg Petersen, Associate Professor, Biotechnology, Math/Science, effective December 30, 2016.

4. Retirement Incentive Program
   
   a. Conifer Smith, Professor, Art, Arts & Humanities, who has been employed 17 years, effective June 30, 2017.

5. Promotion
   
   a. Laurie Worden, Associate Director, Workplace Learning Connection, has been promoted to Director, Workplace Learning Connection, effective January 1, 2017, at an annual salary of $70,545.