KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees
Thursday, August 9, 2018, 4:30 P.M.
6301 Kirkwood Blvd. SW, Cedar Rapids, IA

MINUTES
Present: Trustees Jim Mollenhauer, Alan Jensen, Tracy Pearson, Rose Rennekamp, Keith Stamp, John Swanson, Joel Thys, Lorraine Williams.

Also Present: Lori Sundberg, President; Jim Choate, Treasurer; Carrie Anderson, Secretary.

Chair Mollenhauer called the meeting to order at 4:30 p.m.

Trustees Jensen and Swanson moved and seconded approval of the minutes from the regular board meeting held on July 12, 2018, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Stamp and Rennekamp moved and seconded approval of the agenda. Motion carried: 8-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA
Trustees Swanson and Pearson moved and seconded approval of the Consent Agenda. Motion carried: 8-0.

A. Personnel (as attached to these minutes).
B. Synopsis of Bills –
   1) Kirkwood Community College pages 1 through 72 for a total of $7,162,503.69.
   2) The Hotel at Kirkwood Center pages 1 through 6 for a total of $383,434.97.
C. Change Order: Kirkwood Recreation Center, Conlon Construction – increase $5,238.75.
D. MIIP Board Representatives for 2018-19 as Sue Bennett, Compensation & Benefits Manager, Human Resources (Wes Fowler, alternate) and Betty Haar, Professor Allied Health, Kirkwood Faculty Association (Mary Schneckloth, alternate).
E. Preliminary Industrial New Jobs Training Agreement (260E) Resolutions with:
   1) ACP of Delaware, Inc., Cedar Rapids
   2) Phillips Feed Service, Inc., Cedar Rapids

INFORMATION ITEMS
Nicky Cline, Dean of Allied Health and Jana Pownell, Clinical Documentation Specialist provided an overview and demonstration of the EPIC Electronic Health Records (EHR) system used at Kirkwood to provide training for students in the health occupation programs.

Jon Neff, Vice President of Technology Services shared results from an initial computer utilization study resulting in cost saving benefits to the college. The study will expand next year to include the use of MAC computers, as well as PCs.

There being no further business coming before the Board, Trustees Swanson and Thys moved and seconded the meeting be adjourned at 5:31 p.m. Motion carried: 8-0.

By:

James Mollenhauer, Chair
Carrie L. Anderson, Secretary
1. Replacements
   a. Consideration of negotiations for the employment of Heather George, Department Assistant, Distance Learning, effective July 2, 2018, at an hourly rate of $16.11. She replaces Holly Schwarz.
   c. Consideration of negotiations for the employment of Kathryn Baczeski, Temporary Lead Art Studio Technician, Arts & Humanities, effective August 1, 2018, at an hourly rate of $18.96. She replaces Zachary Wollert.
   d. Consideration of negotiations for the employment of Viktor Chupryna, Instructor, Physics, Iowa City Campus, effective August 6, 2018, at an annual salary of $57,636 for a 174-day contract. He replaces Gregg Park’s Main Campus Business & IT position.

2. Separation of Employment
   b. Heather Conley, Director, Grants, Continuing Education & Training Services, effective August 3, 2018.
   d. Joe Yegge, Academic Advisor/Head Softball Coach, Dean of Students Office/Athletics, effective August 8, 2018.
   e. Dan Wagemester, Telecommunications Specialist, IT Services, effective August 23, 2018.
   g. Amy Schultes, Instructor, Nursing, Nursing Programs, effective August 31, 2018.

3. Internal Transfers

4. Promotion
   a. Kellie Elliott-Kapros, Operations Manager, Heritage Area Agency on Aging, was promoted to Director, Heritage Area Agency on Aging, effective July 1, 2018, at an annual salary of $73,300.
   b. Jill Sindt, Operations Manager, Heritage Area Agency on Aging, was promoted to Director, Heritage Area Agency on Aging, effective July 1, 2018, at an annual salary of $75,551.

5. Contract Change
   a. Catherine Schaff-Stump, Professor, English, has requested a change in contract from a 201-day contract to a 174-day contract effective September 1, 2018.

6. Reassignment
   a. Zachary Wollert, Lead Art Studio Technician, Arts & Humanities, has been reassigned to Temporary Art Instructor, Arts & Humanities, effective August 1, 2018, at annual salary of $52,936 for a 174-day contract. He replaces Jeanine Hill.
7. Recommend appointing Metro Interagency Insurance Program board members for the 2018/2019 plan year as follows:

Sue Bennett, Compensation & Benefits Manager, Human Resources
Wes Fowler, Vice President, Human Resources – Alternate

Betty Haar, Professor, Health Information Technology, Allied Health – for KFA
Mary Schneekloth, Assistant Professor, Management, Business & IT – KFA Alternate