KIRKWOOD COMMUNITY COLLEGE  
Regular Meeting of the Board of Trustees, Thursday, August 9, 2012, 4:30 P.M.  
B.A. Jensen Board Room  
Kirkwood Community College, Cedar Rapids, IA

MINUTES

Present: Trustees Lois Bartelme, Paul Glenn, Karen Gorham, John Hall, Elaine Harrington, Jim Mollenhauer, Marcia Rogers, John Swanson.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:30 p.m.

Chair Bartelme declared the meeting open for Public Hearing on the Continuing Ed and Training Center remodel. There being no questions or comments, Trustees Mollenhauer and Swanson moved and seconded the hearing be closed. Motion carried: 8-0.

Trustees Glenn and Rogers moved and seconded approval of the minutes of the regular board meeting held on July 12, 2012, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Gorham and Glenn moved and seconded approval of the agenda. Motion carried: 8-0.

REPORTS OF PRESIDENT AND SECRETARY

Steve Carpenter gave the Kirkwood report.

Cathy Finch shared information on the Physical Therapist Assistants program and how their curriculum includes service to the community. Students from the program shared their experiences during their community service.

Al Rowe gave an update on the college SMART goals.

CONSENT AGENDA

Trustees Hall and Harrington moved and seconded approval of the Consent Agenda. Motion carried: 8-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. C.J. Moyna & Sons, Inc – KCETC – add $10,290.70
   2. Knutson Construction Services – Linn Hall – add $56,993.00
C. Synopsis of Bills pages 1 through 64 for total approval of $3,434,741.86

REGULAR AGENDA

Trustees Glenn and Mollenhauer moved and seconded approval of remodeling the Kirkwood Continuing Education Training Center and awarding the bid to City Construction Group-Iowa City in the amount of $4,245,900. Motion carried: 8-0.

Trustees Glenn and Harrington moved and seconded approval of preliminary Industrial New Jobs Training Agreement (260E) with Health Enterprises Pharmacy Services of Linn County. Motion carried: 8-0.

Trustee Rogers and Mollenhauer moved and seconded approval of the Workforce Training and Economic Development Fund FY 2012 Progress Report. Motion carried: 8-0.

Trustee Rogers and Mollenhauer moved and seconded approval of the Workforce Training and Economic Development Fund FY 2013 and FY 2014 Proposed Plans. Motion carried: 8-0.

There being no further business coming before the Board, Trustees Hall and Mollenhauer moved and seconded the meeting be adjourned at 6:25 p.m. Motion carried: 8-0.

By:  
Lois Bartelme, Chair  
Sheryl Cook, Secretary
Board of Trustees’ Agenda
August 9, 2012
PERSONNEL

1. New Positions
   a. Consideration of negotiations for the employment of Julie Copeland, Director, Retail Operations, Bookstore, effective July 1, 2012, at an annual salary of $72,544.
   b. Consideration of negotiations for the employment of Skylar Stark, Application Developer, Information Technologies, effective August 6, 2012, at an annual salary of $36,000.

2. Retirements
   a. Mary Krambeer, Office Coordinator, Skills-to-Employment, who has been employed 32 years, effective December 31, 2012.
   b. Art Mason, Workforce Career Consultant, Skills-to-Employment, who has been employed 27 years, effective December 31, 2012.
   c. Carmyn Clark, Office Coordinator, Skills-to-Employment, who has been employed 13 years, effective December 31, 2012.

3. Resignations/Terminations
   a. Tanya Barth, Health Education Assistant, Continuing Education, effective July 24, 2012.
4. Replacements


c. Consideration of negotiations for the employment of Mary Beth Hanna, Bookstore Supervisor, Iowa City Bookstore, effective July 23, 2012, at an annual salary of $36,000. She replaces Nathan Wolter.

d. Consideration of negotiations for the employment of Deb Jones, Administrative Assistant, Academic Affairs, effective July 23, 2012, at an hourly rate of $13.11. She replaces Kathy Goettsch.


g. Consideration of negotiations for the employment of Beverly Riege, Program Director, Long Term Care, Continuing Education, effective August 6, 2012, at an annual salary of $36,000. She replaces Marcia L. Driscoll.

h. Consideration of negotiations for the employment of Jennifer Cunningham, Department Coordinator, Arts & Humanities, effective August 6, 2012, at an annual salary of $36,000. She replaces Arbe Bareis.

i. Consideration of negotiations for the employment of Kevin Ault, Bookstore Supervisor, Bookstore, effective August 6, 2012, at an annual salary of $38,500. He replaces Julie Copeland.

j. Consideration of negotiations for the employment of Ping Yu, Application Developer, Information Technologies, effective August 6, 2012, at an annual salary of $36,000. She replaces Jill Davis.