MINUTES

Present: Trustees Lois Bartelme, Paul Glenn, Karen Gorham, John Hall, Elaine Harrington, Jim Mollenhauer, Marcia Rogers (via telephone), Keith Stamp, John Swanson.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:32 p.m.

Chair Bartelme declared the meeting open for Public Hearing on the construction of storage buildings for the Facilities department. There being no questions or comments, Trustees Glenn and Hall moved and seconded the hearing be closed. Motion carried: 9-0.

Trustees Stamp and Mollenhauer moved and seconded approval of the minutes for the regular meeting held on July 11, 2013 and directed them to be made a part of the permanent record. Motion carried: 9-0.

Trustees Gorham and Swanson moved and seconded approval of the amended agenda. Motion carried: 9-0.

Wendy Good and Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA

Trustees Harrington and Stamp moved and seconded approval of the Consent Agenda. Motion carried: 9-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. Woodruff Construction – Linn County Regional Center – add $86,153.00.
   3. Bi-State Contracting, Inc. – Washington County Regional Center – add $48,548.87
C. Synopsis of Bills pages 1 through 76 for a total of $5,879,542.63

REGULAR AGENDA

Trustees Glenn and Hall moved and seconded approval of the Workforce Training and Economic Development Fund FY 2013 Progress Report and the FY 2014 and FY 2015 Proposed Plan. Motion carried: 9-0.

Trustees Hall and Mollenhauer moved and seconded approval of the Form of the Lease Purchase Agreement, Form of the Trust Agreement and Agreement to Lease Purchase or Lease (including Exhibit G, Form of Lease Agreement) for the Kirkwood Regional Center at the University of Iowa (KRCUI). Motion carried: 9-0.
Trustees Mollenhauer and Stamp moved and seconded approval of the Sale by the College to the Marion Independent School District of a parcel of real estate together with improvements located in Marion, Iowa for the purchase price of $700,000 is approved, ratified and confirmed; the closing of said sale is approved, and the President, Mick Starcevich, or the Vice President/Chief Financial Officer, James N. Choate, are each authorized to execute and deliver a deed for same. Motion carried: 9-0.

Trustees Glenn and Harrington moved and seconded approval of the low bid for construction of storage buildings for the Facilities department. The bid will be awarded to Garling Construction in the amount of $758,000.00. Motion carried: 9-0.

INFORMATIONAL ITEMS

Lee Belfield, General Manager, The Hotel at Kirkwood Center, gave an update on The Hotel room and catering sales.

There being no further business coming before the Board, Trustees Mollenhauer and Stamp moved and seconded the meeting be adjourned at 6:05 p.m. Motion carried: 9-0.

By: ____________________________   _______________________________
    Lois Bartelme, Chair       Sheryl Cook, Secretary
1. New Positions
   a. Consideration of negotiations for the employment of Stephen Hanisch, Instructor, Construction Academy, Industrial Technology, effective August 5, 2013, at an annual salary of $49,816 for a 174-day contract.
   b. Consideration of negotiations for the employment of Sophie Joly, Temporary Instructor, Biology, Math/Science, effective August 5, 2013, at an annual salary of $49,016 for a 174-day contract.

2. Retirement
   a. Tim Feldkamp, Professor/Director, Instrumental Music, Arts & Humanities, who has been employed for 27 years, effective December 31, 2013.
   b. Judy Oehlerich, Department Assistant, Hospitality, who has been employed 23 years, effective December 31, 2013.
   c. Leanne Harman, Reproduction Equipment Operator, Print Services, who has been employed 14 years, effective December 31, 2013.
   d. Nancy Glab, Dean, Allied Health, who has been employed 11 years, effective December 31, 2013.
   e. Randy Stolte, Associate Professor, Diesel Technology, Industrial Technologies, who has been employed 11 years, effective December 31, 2013.

3. Resignations/Terminations
   a. Cherie Brown, Department Assistant, Secondary Programs, effective July 10, 2013.
   b. Sheila Crook-Lockwood, Program Developer I, Continuing Education & Training Services, effective July 19, 2013.
   c. Jenna Conrad, Department Assistant, Arts & Humanities, effective August 2, 2013.
   d. Tim McGee, Director, Distance Learning, effective August 7, 2013.

4. Replacements
   b. Consideration of negotiations for the employment of Phil Murphy, Program Developer I, Continuing Education & Training Services/KTOS, effective July 22, 2013, at an annual salary of $44,838. He replaces
Teresa Brockhage.

c. Consideration of negotiations for the employment of Megan Newman, Department Assistant, Continuing Education & Training Services, effective July 22, 2013, at an hourly rate of $13.39. She replaces Beth Schrader.

d. Consideration of negotiations for the employment of Kayla Robson, Specialist, Case Management, Heritage Area Agency on Aging, effective July 22, 2013, at an annual salary of $30,175, contingent upon funding from Medicaid. She replaces Karen Roe.

e. Consideration of negotiations for the employment of Shalome Tonelli, Instructor, Nursing, effective July 22, 2013, at an annual salary of $56,160 for a 201-day contract. She replaces Gene Leutzinger.

f. Consideration of negotiations for the employment of Jessica Rozek, Instructor, Nursing, effective July 23, 2013, at an annual salary of $56,969 for a 201-day contract. She replaces Jenny Lenger.

g. Consideration of negotiations for the employment of Wendy Marsh, Pastry Chef, effective August 1, 2013, at an annual salary of $43,591. She replaces Saralyn Smith-Collingwood.

h. Consideration of negotiations for the employment of Fred Kiser, Temporary Instructor/Director, Choral Activities, Arts & Humanities, effective August 5, 2013, at an annual salary of $52,216 for a 174-day contract. He replaces Ray Salucka.

i. Consideration of negotiations for the employment of Jennifer Christofferson, Director, Financial Planning & Analysis, Finance, effective August 5, 2013, at an annual salary of $80,000. He replaces Mike Drennon.

j. Consideration of negotiations for the employment of Allyson Kragel, Coordinator, Communications & Marketing, effective August 5, 2013, at an annual salary of $41,993. She replaces Jon Keimig.

k. Consideration of negotiations for the employment of Mariann Ryan, Program Specialist, Workplace Learning Connection, effective August 19, 2013, at an annual salary of $28,631 for a 195-day workday agreement. She replaces Jennifer Ott.

l. Consideration of negotiations for the employment of Barbara Tupper, Program Specialist, Workplace Learning Connection, effective August 19, 2013, at an annual salary of $28,631 for a 195-day workday agreement. She replaces Shana Andrews.