MINUTES

Present: Trustees Lois Bartelme, Karen Gorham, John Hall, Jim Mollenhauer, Tracy Pearson, Marcia Rogers, Keith Stamp, John Swanson, Joel Thys.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 12:47 p.m.

Trustee Mollenhauer made a motion to adjourn to Closed Session to consider the faculty contract termination recommendation of Joseph J. Luchtenberg. Trustee Thys seconded the motion. Motion carried: 9-0.

The regular meeting of the Kirkwood Trustees reconvened at 3:26 p.m.

Trustees Mollenhauer and Pearson moved and seconded a motion to approve the President’s recommendation to terminate the contract of Joseph J. Luchtenberg, a faculty member, at the end of the 2013-14 academic year. Roll call vote as follows: Ayes: Bartelme, Gorham, Hall, Mollenhauer, Pearson, Rogers, Stamp, Swanson, Thys. Nays: None. Motion carried.

Trustees Stamp and Thys moved and seconded approval of the minutes for the regular meeting held on July 10, 2014, and directed them to be made a part of the permanent record. Motion carried: 9-0.

Trustees Rogers and Pearson moved and seconded approval of the agenda. Motion carried: 9-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA

Trustees Stamp and Mollenhauer moved and seconded approval of the Consent Agenda. Motion carried: 9-0.
A. Personnel (as attached to these minutes).
B. Change Orders:
   1. Knutson Construction Services -- Linn Hall - $199,445.00
   2. Bi-State Contracting, Inc. – Washington Regional - $8,022.31
   3. Garling Construction – Cedar Hall - $11,434.00
C. Synopsis of Bills pages 1 through 130 for a total of $12,152,824.32.
D. Second reading of new Kirkwood Board Policy #204-Board of Trustees-Audit Committee.
E. Second reading of revised Kirkwood Board Policy #205-Board of Trustees-Standing/Temporary Committees.
F. Appointment of Sue Bennett, Compensation & Benefits Manager (Deb Wilson, Payroll Supervisor as alternate) and Betty Haar, Associate Professor, Allied Health, as Board Members for the Metro Interagency Insurance Program.
G. Reimbursement of expenses for Board Members attending meetings and workshops.
H. Payment of bonds for Secretary and Treasurer.
I. Secretary to issue warrants.
J. Designating depository banks.
REGULAR AGENDA

Trustees Hall and Gorham moved and seconded approval of preliminary Industrial New Jobs Training Agreements (260E) with:
1) General Mills Cereals Properties LLC of Linn County.
2) Higher Learning technologies Inc. of Johnson County.
3) Moxie Solar LLC of Johnson County
4) Telepharm LLC of Johnson County
Motion carried: 9-0.

INFORMATIONAL ITEMS

Judy Stoffel and Carla Andorf reported on the Wal-Mart Brighter Futures grant and KPACE.

DELEGATIONS, PETITIONS AND COMMUNICATIONS

There being no further business coming before the Board, Trustees Swanson and Mollenhauer moved and seconded the meeting be adjourned at 4:36 p.m.

By:

Lois Bartelme, Chair                          Sheryl Cook, Secretary
Board of Trustees' Agenda
August 14, 2014
PERSONNEL

1. Replacements
   a. Consideration of negotiations for the employment Cathy Dick, Department Assistant, Continuing Education & Training Services, effective July 21, 2014, at an hourly rate of $14.00. She replaces Jo Ann Beer.
   c. Consideration of negotiations for the employment of Norma Jean Smith, Workforce Career Consultant, Skills-to-Employment, effective August 4, 2014, at an annual salary of $38,175, contingent upon funding from WIA and A/DW funds. She replaces Gary Vogt.
   d. Consideration of negotiations for the employment of Robin Henessee, Program Specialist, Workplace Learning Connection, effective August 11, 2014, at an annual salary of $28,631 for a 195-day work agreement. She replaces Barbara Tupper.
   e. Consideration of negotiations for the employment of Laura Green, Instructor, Occupational Therapy Assistant Program, Allied Health, effective August 11, 2014, at an annual salary of $57,778 for a 201-day contract. She replaces Nicky Cline.
   f. Consideration of negotiations for the employment of Sally Schmidt, Department Assistant, Human Resources, effective August 18, 2014, at an hourly rate of $14.00. She replaces Shawna Burkhardt.
   g. Consideration of negotiations for the employment of Elizabeth Jach, Research Analyst, Institutional Effectiveness/Research, effective August 18, 2014, at an annual salary of $57,000. She replaces John McGregor.
   h. Consideration of negotiations for the employment of Mahmoud Siddig, One Stop Specialist, Enrollment Management, effective August 18, 2014, at an hourly rate of $15.12. He replaces Michael Hussey.

2. New Position
   a. Consideration of negotiations for the employment of Mary Gilchrist-Brock, Instructor/Coordinator-Washington Regional Center, Secondary Programs, effective August 11, 2014, at an annual salary of $35,344 for a 195-day contract.

3. Resignations/Terminations
   a. Mary Ann Hamre, Program Developer, Continuing Education & Training Services, effective June 17, 2014
   c. Jo Ellen Page, Department Coordinator, Small Business Development Center, Continuing Education & Training Services, effective September 26, 2014.

4. Promotion
   a. Stephanie Fangmann, Specialist, Case Management, Heritage Area Agency on Aging, has been promoted to Coordinator/Supervisor, Lifelong Links Service Access, Heritage Area Agency on Aging, effective July 18, 2014 at an annual salary of $46,750. She replaces Michele Baughan.
5. Change in Contract

a. Jacalyn McCarville, Instructor/Counselor, Dean of Students Office/IC Campus, is transferring from a 1/4-day to 201-day contract effective September 1, 2014. She replaces Karen McCa.

6. Notice of Continuing Contract

a. The following individuals were recommended for termination effective June 30, 2014, due to the uncertainty of funds from the Iowa Department of Corrections, which has now been secured. Recommend the continuation of the contracts for the following named individuals for the contract year, contingent upon future funding from the Iowa Department of Corrections:
   Mary Feeney-Wilfer, Instructor/Coordinator, Anamosa State Penitentiary
   Catherine Skarbek, Instructor, Anamosa State Penitentiary
   Barbara Szucs, Instructor, Anamosa State Penitentiary
   Patti Bammert, Instructor, Anamosa State Penitentiary
   Brenda Hampton, Instructor/Coordinator, Iowa Medical Classification Center
   Scott Wittstruck, Instructor, Iowa Medical Classification Center

b. The following individuals were recommended for termination effective August 31, 2014, due to the uncertainty of funding and student enrollment, which has now been secured. Recommend the continuation of the contracts for the following named individuals for the contract year, contingent upon future funding and enrollment:
   Stephen Hanisch, Instructor, Construction Academy, Regional Center at U of I
   Frank Allen Witt, Instructor, Construction Management, Linn Regional Center

7. Career Advancement


8. Internal Transfer

a. Sharon Blanchard, Coordinator, Student Housing, Student Life, has transferred to Department Coordinator, Business & IT, effective July 14, 2014, at an annual salary of $42,110. She replaces Michelle Kruse.