KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees, Thursday, August 14, 2008, 4:30 PM
Kirkwood Community College, Cedar Rapids IA

MINUTES

Present: Trustees Merv Cronbaugh, Paul Glenn, John Hall, Elaine Harrington, Keith Stamp, Lois Bartelme.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Board Chair Bartelme called the meeting to order at 4:30 p.m.

Board Chair Bartelme declared the meeting open for Public Hearing on the Hotel and Culinary Center. There being no questions or comments, Trustee Hall and Stamp moved and seconded the public hearing be closed. Motion carried: 6-0.

Trustees Harrington and Hall moved and seconded approval of the minutes of the regular board meeting held July 17, 2008, and directed them to be made a part of the permanent record. Motion carried: 6-0.

Trustee Stamp and Hall moved and seconded approval of the amended agenda. Motion carried: 6-0.

REPORTS OF PRESIDENT AND SECRETARY

Kathy Kaiser gave the Kirkwood report.

Dave Bunting, Rich Edwards and Chuck Hinz reported on COMPASS & College Readiness: A Bridge from High School to Post-Secondary Education.

CONSENT AGENDA

Trustees Cronbaugh and Harrington moved and seconded approval of the Consent Agenda. Motion carried: 6-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. Kleiman Construction, Cedar Hall Addition, increase $89,074.33
   2. Kleiman Construction, Jones Hall Remodel, deduct $2,430.45
   3. Knutson Construction, Horticulture, increase $42,196.00
   4. Miron Construction, KCCE, increase $6,930.00
C. Synopsis of Bills pages 1 through 111 in the amount of $6,129,010.91
D. Resolution approving second reading of Kirkwood Board Policy #831, Kirkwood Community College Smoke-Free and Tobacco-Free Policy

REGULAR AGENDA

Trustees Hall and Stamp moved and seconded approval of the Kirkwood Hotel and Culinary Center and awarding the low bid to Miron Construction for a base bid of $24,109,000, plus alternate No. 1-utility extension for $152,652, and alternate No. 2-soffit features for $171,138. Motion carried: 6-0.

Trustees Cronbaugh and Glenn moved and seconded approval of directing sale of not to exceed $39,000,000 Certificates of Participation, Series 2008 and Series 2009. Roll call vote as follows: Ayes: Bartelme, Cronbaugh, Glenn, Hall, Harrington and Stamp. Nays: None. Motion carried.

Trustees Hall and Stamp moved and seconded approval of a resolution directing sale of not to exceed $39,000,000 Certificates of Participation, Series 2008 and Series 2009 including:
   1. Tax Exemption Certificates
   2. Continuing Disclosure Certificates
3. Directing the Sale and Delivery of $20,000,000 Certificates of Participation, Series 2008 and Series 2009, Pursuant to Lease Purchase Agreement and Trust Agreement with Wells Fargo Bank, National Association Dated as of September 1, 2008; Authorizing the Issuance of Certificates and Approving Financing Documents

Motion carried: 6-0

Trustees Cronbaugh and Harrington moved and seconded approval of final Industrial New Jobs Training agreement pursuant to Chapter 260E, Code of Iowa and supplemental program pursuant to Section 15A.7, Code of Iowa with Engineered Plastic Components Inc of Washington County. Trustee Hall abstained from voting. Motion carried: 5-0.

Trustees Glenn and Hall moved and seconded approval of final Industrial New Jobs Training agreements pursuant to Chapter 260E, Code of Iowa and supplemental program pursuant to Section 15A.7, Code of Iowa with the following companies:
1. Engineered Seal Products Inc of Linn County
2. ESCO Energy Services Company LC of Linn County
3. ImOn Communications LLC of Linn County
4. Infrastructure Technology Solutions LLC of Jones County
5. Midwest Metal Products Co of Linn County

Motion carried: 6-0.


Trustees Stamp and Hall moved and seconded approval of setting date for public sale and authorization of not to exceed $6,500,000 Certificated of Participation, providing for publication of notice thereof, and setting certain terms of sale of lease purchase certificates of participation. Motion carried: 6-0.

Tom Kaldenberg reviewed preliminary drawings for the proposed addition to the Iowa Equestrian Center.

There being no further business coming before the Board, Trustees Cronbaugh and Stamp moved and seconded the meeting be adjourned at 6:00 p.m.

By:

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Lois Bartelme, Chair  Sheryl Cook, Secretary
1. New Positions

a. Consideration of negotiations for the employment of Cristela P. Tschumy, Graphic Designer, Marketing Services, effective July 30, 2008, at an annual salary of $28,750.

b. Consideration of negotiations for the employment of Susan E. Ahrens, Student Services Specialist, Iowa City Campus, effective August 1, 2008, at no change in her annual salary.

c. Consideration of negotiations for the employment of Joseph E. Zimmerman, Assistant Teacher, Child Care Center, effective August 1, 2008, at an annual salary of $22,256.

d. Consideration of negotiations for the employment of Lois E. Deaton, Assistant Teacher, Child Care Center, effective August 1, 2008, at an annual salary of $20,800.

e. Consideration of negotiations for the employment of Sarah I. Walker, Assistant Teacher, Child Care Center, effective August 1, 2008, at an annual salary of $20,800.

f. Consideration of negotiations for the employment of Connie K. Volesky, Assistant Teacher, Child Care Center, effective August 1, 2008, at an annual salary of $20,800.

g. Consideration of negotiations for the employment of Dena M. Schoening, Assistant Teacher, Child Care Center, effective August 1, 2008, at an annual salary of $20,800.

h. Consideration of negotiations for the employment of Mary M. Burrack, Lead Teacher, Child Care Center, effective August 1, 2008, at an annual salary of $27,000.

i. Consideration of negotiations for the employment of Melissa A. Kirby, Lead Teacher, Child Care Center, effective August 1, 2008, at an annual salary of $27,000.

j. Consideration of negotiations for the employment of Lindsay A. Clark, Lead Teacher, Child Care Center, effective August 1, 2008, at an annual salary of $27,000.

k. Consideration of negotiations for the employment of Alicia S. Volquardsen, Lead Teacher, Child Care Center, effective August 1, 2008, at an annual salary of $27,000.

l. Consideration of negotiations for the employment of Joyce M. McGivern, Lead Teacher, Child Care Center, effective August 1, 2008, at an annual salary of $27,000.

m. Consideration of negotiations for the employment of Amanda J. Pflughaupt, Lead Teacher, Child Care Center, effective August 1, 2008, at an annual salary of $27,000.

n. Consideration of negotiations for the employment of Kari Hill, Assistant Teacher, Child Care Center, effective August 8, 2008, at an annual salary of $20,800.

o. Consideration of negotiations for the employment of Carol S. Brown, National Director, CCID, effective September 29, 2008, at an annual salary of $88,000, contingent upon funding from CCID/CCSIP.

2. Resignations/Terminations


c. Jane R. Hawley, Program Director, Skills-to-Employment, effective August 7, 2008.

3. Replacements

a. Consideration of negotiations for the employment of Benjamin P. Grimm, Greenhouse Technician, Agricultural Science, effective July 1, 2008, at an annual salary of $24,000. He replaces Tim C. Gilbertson.

b. Consideration of negotiations for the employment of Lisa A. Baum, Development Director, KCCK-FM, effective July 11, 2008, at an annual salary of $45,000. She replaces Debra A. Umbdenstock.

c. Consideration of negotiations for the employment of Kate E. Pierpont, Office Coordinator, Health Science, effective July 17, 2008, at an annual salary of $24,000. She replaces Tanya R. Scott.

d. Consideration of negotiations for the employment of Jasmine Almoayed, KTOS Program Director, Continuing Education, effective July 21, 2008, at an annual salary of $40,000. She replaces Jennifer Vanourny Mitchell.


g. Consideration of negotiations for the employment of Florencia Pecile, Instructor, Spanish, Arts & Humanities, effective August 1, 2008, at an annual salary of $40,295 for a 174-day contract. She replaces Ana Maria Berry.

h. Consideration of negotiations for the employment of Kate R. Casper, Office Associate/Receptionist, CCID, effective August 4, 2008, at an annual salary of $22,500, contingent upon funding from CCID. She replaces Amanda E. Cook.

i. Consideration of negotiations for the employment of Kelly S. Brejcha, Instructor, Nursing, Health Science, effective August 4, 2008, at an annual salary of $49,127. She replaces Carolyn March.