MINUTES

Present: Trustees Jim Mollenhauer, Tracy Pearson, Rose Rennekamp, Marcia Rogers, Keith Stamp (arrived 5:11 p.m.), John Swanson, Joel Thys, Lorraine Williams.

Also Present: Mick Starcevich, President; Jim Choate, Treasurer; Carrie Anderson, Secretary.

Chair Mollenhauer called the meeting to order at 4:30 p.m.

Trustees Williams and Pearson moved and seconded approval of the minutes for the regular meeting held on July 13, 2017, and directed them to be made a part of the permanent record. Motion carried: 7-0

Trustees Thys and Rogers moved and seconded approval of the agenda. Motion carried: 7-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA

Trustees Thys and Williams moved and seconded approval of the Consent Agenda. Motion carried: 7-0.

A. Personnel (as attached to these minutes).
B. Change Order:
   1) Peterson Contractors, Inc. – Cedar Hall Parking Lot Reconstruction – increase $9,534.05.
C. Synopsis of Bills –
   1) Kirkwood Community College pages 1 through 74 for a total of $6,823,690.43.
   2) The Hotel at Kirkwood Center pages 1 through 6 for a total of $518,521.31.
D. FY 2018 Heritage County Task Force Membership addition of two members:
   1) Rex Shepherd, Benton County
   2) John North, Linn County
E. Appointment of Board Members to Audit Committee:
   1) Tracy Pearson, Audit Committee Chair
   2) Alan Jensen, Representative

REGULAR AGENDA

Trustees Rogers and Swanson moved and seconded approval of the Sidewalk Extension Plans and setting the date of September 14, 2017, for public hearing. Motion carried: 7-0

Trustees Pearson and Thys moved and seconded approval of a resolution instructing the auditors of each county within the Merged Area (X) for each of the years provided on Schedule B of the said resolution to levy and assess the tax authorized by the financing documents approved in a prior resolution adopted by the Board on July 13, 2017. Motion carried: 7-0
INFORMATIONAL ITEMS

Jim Choate, CFO and Vice President of Finance and Ben Rabe, Financial Planning & Analysis Supervisor, provided an overview of the budget process for fiscal year 2017-18.

Wes Fowler, Vice President, Human Resources and Al Rowe, Vice President of Institutional Effectiveness introduced Chris King, Program Manager, Learning & Development who shared an overview of Kirkwood’s employee development onboarding process.

Dave Palmer, IACCT Legislative Consultant updated the board on new representation for the 2017-18 year and thanked Steve Ovel for his years of dedicated service to Iowa’s Community Colleges and to Kirkwood.

There being no further business coming before the Board, Trustees Swanson and Rennekamp moved and seconded the meeting be adjourned at 6:12 p.m.

By: ____________________________ ____________________________
    Jim Mollenhauer, Chair          Carrie L. Anderson, Secretary
1. Replacements

   a. Consideration of negotiations for the employment of Mohamed I. Osman, Department Assistant, Iowa City Campus, effective July 18, 2017, at an hourly rate of $15.82. He replaces Lori Weitzell.

   b. Consideration of negotiations for the employment of Leah Taylor, Record Specialist I, Enrollment Management, effective July 24, 2017, at an hourly rate of $15.82. She replaces Jackie Houy.

   c. Consideration of negotiations for the employment of David Boelman, Instructor, Industrial Maintenance, Industrial Technologies, effective July 31, 2017, at an annual salary of $54,599 for a 201-day contract. He replaces George Trotter.

   d. Consideration of negotiations for the employment of Abigail Bolton, Department Assistant, Business & IT, effective July 31, 2017, at an hourly rate of $15.82. She replaces Mary Broders.

   e. Consideration of negotiations for the employment of Josiah Smalley, Application Developer I, IT Services, effective July 31, 2017, at an annual salary of $44,000. He replaces Mike Long.


   i. Consideration of negotiations for the employment of Cindy Erenberger, Department Assistant, Allied Health, effective August 7, 2017, at an hourly rate of $15.82. She replaces Kim Peper.


   k. Consideration of negotiations for the employment of Elisha Stanley, Temporary Instructor, Apparel Merchandising, effective August 7, 2017, for the Fall 2017 semester, at an annual salary of $53,565. She replaces Jessica Santillan.


   m. Consideration of negotiations for the employment of Uzir Thapa, Application Developer I, IT Services, effective August 14, 2017, at an annual salary of $44,000. He replaces Reggie Matthes.

   n. Consideration of negotiations for the employment of Connie Rosene, Temporary Instructor, Psychology, Social Sciences, effective August 14, 2017, for Fall 2017 semester only, at an annualized salary of $55,965. She replaces Carolyn Stephenson.

   o. Consideration of negotiations for the employment of Jeanne Frahm Hahn, Custodian,

Consideration of negotiations for the employment of John Hassen, Instructor, Advanced Manufacturing Academy, Linn County Regional Center, effective August 16, 2017, at an annual salary of $54,365 for a 174-day contract. He replaces Jim Otto.

Consideration of negotiations for the employment of Angie Guss, Specialist, Heritage Area Agency on Aging, effective August 28, 2017, at an hourly rate of $16.92, contingent upon grant funding.

2. Terminations/Resignations
   b. Jessica Santillan, Associate Professor, Apparel Merchandising, Business & IT, effective July 19, 2017.

3. Change in Status

4. Promotions/Reclassifications
   a. Liz Lindner, Center Coordinator, Equestrian Center, was promoted to Manager, Equestrian Center, effective July 1, 2017, at an annual salary of $61,200.

5. Internal Transfer
   a. Judy Stoffel, Program Developer, Dean of Students Office, transferred to Program Developer, Skills-to-Employment, effective July 1, 2017, at no change in her salary.
   b. Lenore Maybaum, Assistant Professor, English, English Department, transferred to Assistant Professor, English, Iowa City Campus, effective September 1, 2017. She replaces Richard Johnson.

6. Career Advancement
   a. Jenna Hunt, Department Coordinator, Business & IT, advanced to Associate Registrar II, Enrollment Management, effective August 7, 2017, at an annual salary of $51,040. She replaces Jill Davis.

7. New Positions
   a. Consideration of negotiations for the employment of Jessica Wolfe, Lab Technician, Agricultural Science, effective August 16, 2017, at an hourly rate of $15.82.

8. Retirements
   a. Gale Primley, Custodian, Facilities & Security, who has been employed 28 years, effective December 31, 2017.
   b. Lee Belfield, General Manager, The Hotel at Kirkwood Center, who has been employed 15 years, effective December 31, 2017.
c. Kathy Hall, Vice President, Foundation/Development, who has been employed 10 years, effective December 31, 2017.