MINUTES

Present: Trustees Lois Bartelme, Paul Glenn, Karen Gorham, John Hall, Elaine Harrington, Keith Stamp, John Swanson.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:30 p.m.

Chair Bartelme declared the meeting open for Public Hearing on the 2013-14 Preliminary Budget. There being no questions or comments, Trustees Hall and Glenn moved and seconded the hearing be closed. Motion carried: 7-0.

Trustees Glenn and Stamp moved and seconded approval of the minutes as amended for the regular meeting held on March 28, 2013 and directed them to be made a part of the permanent record. Motion carried: 7-0.

Trustees Gorham and Swanson moved and seconded approval of the agenda. Motion carried: 7-0.

Wendy Good and Justin Hoehn gave the Kirkwood Report

CONSENT AGENDA

Trustees Hall and Harrington moved and seconded approval of the Consent Agenda. Motion carried: 7-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. Knutson Construction Services – Linn Hall - add $72,693.00
   2. City Construction – KCETC - add $38,715.00
   3. Woodruff Construction – Linn County Regional Center – add $14,751.00
C. Synopsis of Bills pages 1 through 110 for total approval of $7,866,154.38
D. Minutes from the March 28, 2013 Audit Committee Meeting

REGULAR AGENDA

Trustees Glenn and Stamp moved and seconded approval of preliminary Industrial New Jobs Training Agreement (260E) with Thompson and Thompson Long Term Care, Inc. of Washington County. Motion carried: 6-0. Trustee Gorham abstained from voting.

Trustees Glenn and Stamp moved and seconded approval of preliminary Industrial New Jobs Training Agreement (260E) with Big Country Warehousing, LLC of Johnson County. Motion carried: 7-0.

Trustees Stamp and Harrington moved and seconded approval of the preliminary budget for 2013-14. Motion carried: 7-0.
Trustees Hall and Harrington moved and seconded approval of the sale of $10,000,000 General Obligation Refunding School Bonds, Series 2013A to low bidder FTN Financial Capital Markets of Memphis TN at the interest rate of 1.790733%. Motion carried: 7-0.

Trustees Swanson and Glenn moved and seconded approval of the sale of $1,800,000 General Obligation Refunding Bonds, Series 2013B to low bidder UMB Bank of Kansas City MO at the interest rate of 0.450151%. Motion carried: 7-0.

Trustees Hall and Swanson moved and seconded approval of a resolution authorizing issuance of not to exceed $10,000,000 Certificates of Participation and directing negotiation of terms of lease agreement and purchase option, preparation of lease documents and issuance of Certificates of Participation Project Notes for the Regional Center-Washington County. Motion carried: 7-0.

Trustees Swanson and Gorham moved and seconded approval for appointment of Roger Klouda, Sherry Kramer and Chris Skogman to the Kirkwood Foundation Board of Directors. Motion carried: 7-0.

INFORMATIONAL ITEMS

Kristy Black, Dean Regional and County Centers, and Todd Prusha, Dean, Distance Learning and Secondary Programs, gave the Trustees an update on the regional centers and shared a promotional video that can be found on the Kirkwood website.

Dale Simon, Associate Vice President Iowa City Campus and Shelly Myers-Verhage, English Faculty Iowa City Campus, reported on activities and classes at the Kirkwood Iowa City Campus.

There being no further business coming before the Board, Trustees Stamp and Swanson moved and seconded the meeting be adjourned at 6:30 p.m. Motion carried: 7-0.

By:

Lois Bartelme, Chair
Sheryl Cook, Secretary
1. Termination of Continuing Contracts

   a. Consideration of termination of continuing contracts for those individuals not requesting private hearings and for those which notices of termination were served, as required by Chapter 279.15 of Code of Iowa. The President recommends their termination as follows:

   Mary Feeney-Wilfer, Instructor/Coordinator, Anamosa State Penitentiary
   Amy Decker, Instructor, Anamosa State Penitentiary
   Barbara Szucs, Instructor, Anamosa State Penitentiary
   Catherine Skarbek, Instructor, Anamosa State Penitentiary
   Patti Bammert, Instructor, Anamosa State Penitentiary
   Brenda Hampton, Instructor/Coordinator, Iowa Medical Classification Center
   Scott Wittstruck, Instructor, Iowa Medical Classification Center

2. Retirement

   a. Carol Roemig-Heusinkveld, Professor/Counselor, Dean of Students Office, who has been employed for 36 years, effective June 30, 2013.

3. Resignations/Terminations


4. Replacements


   b. Consideration of negotiations for the employment of Alisha Parker, Program Developer, KTOS/Continuing Education and Training Services, effective April 15, 2013, at an annual salary of $40,000. She replaces Ana Gilbertson.

   c. Consideration of negotiations for the employment of Deanna Schnabbe, Education Assistant, Continuing Education and Training Services, effective April 15, 2013, at an hourly rate of $13.10. She replaces Carmyn Clark.

5. Contract Extension

   a. Consideration of a one-time extension of the following named faculty member's 2012/2013 contract for the days indicated with salaries noted for the Summer 2013 semester:

<table>
<thead>
<tr>
<th>Name</th>
<th>Days</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Theresa Moore</td>
<td>10</td>
<td>$3,036</td>
</tr>
</tbody>
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