KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees
Thursday, April 12, 2018, 5:30 P.M.
101 – 50th Avenue SW, Cedar Rapids, IA

MINUTES
Present: Trustees Jim Mollenhauer, Alan Jensen, Tracy Pearson, Rose Rennekamp, Marcia Rogers, Keith Stamp (arrived 5:37 p.m.), John Swanson, Joel Thys, Lorraine Williams.

Also Present: Mick Starcevich, President; Carrie Anderson, Secretary.

Chair Mollenhauer called the meeting to order at 5:34 p.m.

Trustees Swanson and Rennekamp moved and seconded approval of the minutes from the regular board meeting held on March 8, 2018, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Jensen and Thys moved and seconded approval of the agenda. Motion carried: 8-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA
Trustees Thys and Williams moved and seconded approval of the Consent Agenda. Motion carried: 9-0.
A. Personnel (as attached to these minutes).
B. Synopsis of Bills –
   1) Kirkwood Community College pages 1 through 101 for a total of $8,644,039.97.
   2) The Hotel at Kirkwood Center pages 1 through 6 for a total of $350,534.48.
C. Preliminary Industrial New Jobs Training Agreement (260E) Resolutions with:
   1) Heartland Goodwill Enterprises, Coralville
   2) US Venture, Inc., West Branch
D. Final Industrial New Jobs Training Agreement (260E) Pursuant to Chapter 260E, Code of Iowa and Supplemental Program Pursuant to Section 15A.7 Code of Iowa Resolutions with:
   1) Crystal Group, Inc., Hiawatha
   2) FarrPro, Inc., Iowa City
   3) Government Employees Insurance Company, North Liberty
   4) Leepfrog Technologies, Inc., Coralville
   5) TrueNorth Companies, LC, Cedar Rapids

REGULAR AGENDA
Trustees Stamp and Rogers moved and seconded approval of a resolution declaring an official intent under Iowa Code 260G to designate the use of the FY19 ACE-PIAP Award for the construction and/or renovation of existing space and equipment in Linn Hall and Jones Hall for the expansion and enhancement of the nursing programs and the advance manufacturing and robotics program. Motion carried: 9-0.

Trustees Jensen and Pearson moved and seconded approval for setting May 10, 2018 for public hearing on the proposition of issuance of not to exceed $6,840,000 aggregate principal amount of Industrial New Jobs Training Certificates and providing for publication of notice and setting certain terms of sale of certificates. Motion carried: 9-0.
Trustees Swanson and Thys moved and seconded approval of a resolution for the Kirkwood Automotive Technology Renovation project and authorization of the publication of notice to bidders and setting the date of May 10, 2018 for public hearing. Motion carried: 9-0.

Trustees Pearson and Williams moved and seconded approval of the Memorandum of Understanding between Kirkwood Community College and The Old Creamery Theatre Company. Motion carried: 9-0.

INFORMATION ITEMS

Kim Becicka, Vice President of Continuing Education and Training Services introduced Amy Lasack, Senior Director, Corporate Training who provided an overview of the programs offered at the Kirkwood Continuing Education and Training Center (KCETC) along with the KCETC staff, Kim Fensterman, Program Developer I, Ashley Grimm, Transportation Business Liaison, and David Hughes, Fire and Safety Manager.

Kim Becicka introduced Carla Andorf, Director of Skills-to-Employment who provided an overview of Iowa Workforce System programs and the proposed realignment for the state.

There being no further business coming before the Board, Trustees Swanson and Rennekamp moved and seconded the meeting be adjourned at 7:12 p.m.

By: __________________________________________  __________________________________________
    James Mollenhauer, Chair                                      Carrie L. Anderson, Secretary
1. New Position
   a. Consideration of negotiations for the employment of Stephanie Momany, Program Specialist, Dean of Students Office, effective March 18, 2018, at an annual salary of $45,222, contingent upon federal grant.

2. Replacement
   a. Consideration of negotiations for the employment of Katherine Farrier, Academic Advisor/Iowa City Campus, Student Services, effective April 9, 2018, at an annual salary of $42,100. She replaces Tara Gallardo.
   b. Consideration of negotiations for the employment of Lauren Doty, Accountant, Finance, effective April 9, 2018, at an annual salary of $44,000. She replaces Mindi Bucklin.
   c. Consideration of negotiations for the employment of Jonathan Konga, English Language Learner, Enrollment Management, effective April 9, 2018, at an hourly rate of $15.82. He replaces Saria Gassouma.
   e. Consideration of negotiations for the employment of Liberty Vasquez, Systems Reporting Analyst I, IT Services, effective June 18, 2018, at an annual salary of $44,000. She replaces Mike Rochford.

3. Retirement (Under Retirement Incentive Program)
   a. Vicki Terronez, Veteran Services Coordinator, Enrollment Management, who has been employed 37 years, effective June 30, 2018.
   b. Doug Bannon, Dean, Admissions, effective June 30, 2018, who has been employed 33 years, effective June 30, 2018.
   c. Steve Sickels, Librarian, Library Services, who has been employed 28 years, effective August 31, 2018.
   d. Mike Penrod, Professor, Criminal Justice, Social Sciences, who has been employed 18 years, effective August 31, 2018.

4. Separation of Employment
   e. Holly Schwarz, Department Assistant, Distance Learning, effective April 8, 2018.

5. Internal Transfers-Career Advancement
   a. Jerilyn Garnant, Department Assistant, Continuing Education & Training Services, advanced to Specialist, Continuing Education & Training Services, effective March 18, 2018, at an hourly rate of $17.70. She replaces Jessica Baustian.
b. Katherine Arnold, Office Assistant, Continuing Education & Training Services, advanced to Department Assistant, Continuing Education & Training Services, effective March 18, 2018, at an hourly rate of $15.82. She replaces Jerilyn Garnant.

6. Change in Contract

a. Catherine Schaff-Stump, Professor, English, has requested a permanent change from a 201-day contract to a 174-day contract effective September 1, 2018.