KIRKWOOD COMMUNITY COLLEGE
Meeting of the Board of Trustees
Thursday, April 11, 2019, 4:30 P.M.
BA Jensen Board Room

MINUTES

Present: Trustees Jim Mollenhauer, Alan Jensen, Tracy Pearson, Rose Rennekamp, Keith Stamp, John Swanson, Joel Thys, Lorraine Williams.

Also Present: Lori Sundberg, President; Jim Choate, Treasurer; Carrie Anderson, Secretary.

Chair Mollenhauer called the meeting to order at 4:30 p.m.

Trustees Williams and Jensen moved and seconded approval of the minutes for the regular meeting held on March 14, 2019, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Rennekamp and Swanson moved and seconded approval of the agenda. Motion carried: 8-0.

Justin Hoehn gave the Kirkwood Report.

INFORMATIONAL ITEMS

Athletic Director, Doug Wagemester introduced Coach Bryan Peterson and the 2019 NJCAA Division II Men's Basketball Champions – The Kirkwood Eagles team members.

Jon Buse, Vice President of Student Services, introduced the topic of how Kirkwood is engaging and supporting diverse student populations. Staff and faculty including Melissa Payne, Dean of Students, Mialisa Wright, Coordinator Student Services, Eliot Blake, Professor of English, and Andrew Freeman, Manager of TRIO Program, shared their experience of working with specific student groups and individuals at Kirkwood.

Jon Buse provided the quarterly enrollment update. Summer enrollment is down in credit hours from this time last year but this year’s academic calendar started later. The academic fall enrollment numbers are positive with an increase of 9% in credit hours and 8% in headcount compared to last year at this time. New student applications are up by 1.6% from last year.

Treasurer Choate gave the financial report with a focus on student fees in technology and specific courses for laboratory fees. These fees have had an impact in supporting the instructional costs and operation of the College.

CONSENT AGENDA

Trustees Rennekamp and Thys moved and seconded approval of the Consent Agenda. Motion carried: 8-0.

A. Personnel (as attached to these minutes).
B. Synopsis of Bills
   1. Kirkwood Community College pages 1 through 79 for a total of $6,538,274.44.
   2. The Hotel at Kirkwood Center pages 1 through 5 for a total of $222,812.91.
C. Change orders:
   2. Conlon Construction, Kirkwood Recreation Center – Increase $5,090.84.
   4. All American Concrete, Internal Roadway Improvements – Increase $1,318.90.
D. Preliminary Industrial New Jobs Training Agreement (260E) with:
   1. Hawkeye Hospitality Management, Inc., Coralville
   2. HSGBS, Inc., d/b/a Marion Process Solutions, Marion

E. Final Industrial New Jobs Training Agreements (260E) with:
   1. Innovative Software Engineering, LLC, Coralville
   2. M2X Energy Incorporated, Cedar Rapids

NEW BUSINESS AGENDA

Administration:
Trustees Jensen and Stamp moved and seconded approval of a resolution declaring an official intent under Iowa Code 260G to designate the use of the FY20 ACE-PIAP Award for the construction and/or renovation of existing space and equipment for the expansion and enhancement of the nursing, advanced manufacturing and robotics, and construction management programs. Motion carried: 8-0.

Trustees Remekamp and Pearson moved and seconded approval for setting May 9, 2019 for public hearing on the proposition of issuance of not to exceed $6,200,000 aggregate principal amount of Industrial New Jobs Training Certificates and providing for publication of notice and setting certain terms for sale of certificates. Motion carried: 8-0.

Trustees Thys and Rennekamp moved and seconded approval of the resolution providing for calling, refunding and replacing the General Obligation School Refunding Bonds, Series 2014A in the original amount of $26,500,000 (the 2014 Bonds). Motion carried: 8-0.

Trustees Pearson and Jensen moved and seconded approval of the sale of $28,440,000 General Obligation Bonds, Series 2019, to J P Morgan Securities, Inc., New York, NY at the interest rate of 2.675836% and adopted the resolutions entitled:
   1. Directing the sale and delivery of $28,440,000 General Obligation School Bonds, Series 2019;
   2. Appointing UMB Bank to serve as paying agent, bond registrar, and transfer agent, approving the paying agent and bond registrar and transfer agent agreement and authorizing the execution of the agreement, and;
   3. Authorizing the issuance of General Obligation School Bonds, Series 2019 in the amount of $28,440,000 and levying a tax for a payment thereof.
Motion carried: 8-0.

Board:
Trustees Rennekamp and Williams moved and seconded approval of new Board Policy 103: College – Freedom of Expression, with no changes. Motion carried: 8-0.


Trustees Williams and Swanson moved and seconded approval of Board Policy 211: Board of Trustees – Organization Meeting, with no changes. Motion carried: 8-0.

There being no further business coming before the Board, Trustees Swanson and Rennekamp moved and seconded the meeting be adjourned at 5:48 p.m.

By:  
James Mollenhauer, Chair  
Carrie L. Anderson, Secretary
1. Separation of Employment
   b. Kathryn Jett, Department Assistant, Regional Center at the University of Iowa, effective May 31, 2019.

2. Retirement (Noon-Incentive Program)

3. Internal Transfer – Promotion/Career Advancement
   a. Ashley Moeller, Department Coordinator, Allied Health, transferred to Associate Dean, Agricultural Science, effective April 8, 2019, at an annual salary of $73,300. She replaces Cydney Lovell.

4. Internal Transfer – Lateral
   a. Kate Hess, Librarian, Iowa City Campus, will transfer to Digital Services Librarian, Library Services, effective July 1, 2019, at no change in her annual salary for a 201-day contract. She replaces Steve Sickels.

5. Continuation of Employment
   a. The employment Becky Briggs, Program Specialist, Workplace Learning Connection, whose position ended March 21, 2019, due to loss of funding, will continue employment in the position of Specialist, Heritage Area Agency on Aging, effective March 22, 2019, at an hourly rate of $17.24. She replaces Vicki Moshier.

6. Change in Status
   a. Zachary Wollert, Temporary Instructor, Art, Arts & Humanities, moves from temporary status to regular status effective August 1, 2019, at no change in his annual salary. He replaces Jeanine Hill.
   b. Kim Woods, Assistant Professor, Nursing Programs, will change from a 201-day to a 174-day contract on a permanent basis, effective September 1, 2019.

7. New Position
   a. Consideration of negotiations for the employment of Connie Thurman, Chief Officer, Institutional Effectiveness and Innovation, effective June 30, 2019, at an annual salary of $90,000.