KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees
Thursday, April 10, 2014, 4:30 P.M.
Jones Regional Education Center
Monticello IA

MINUTES

Present: Trustees Paul Glenn, Karen Gorham, John Hall, Jim Mollenhauer, Marcia Rogers, Keith Stamp, John Swanson, Joel Thys.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Vice Chair Mollenhaur called the meeting to order at 4:30 p.m.

Trustees Glenn and Stamp moved and seconded approval of the minutes for the regular meeting held on March 13, 2014, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Hall and Rogers moved and seconded approval of the amended agenda. Motion carried: 8-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA

Trustees Gorham and Swanson moved and seconded approval of the Consent Agenda. Motion carried: 8-0.

A. Personnel (as attached to these minutes)

B. Change Orders:
   2. Garling Construction – Facilities Storage - $3,672.00.

C. Synopsis of Bills pages 1 through 90 for a total of $6,963,690.73.

D. Minutes of the March 13, 2014 Audit Committee Meeting.

REGULAR AGENDA

Trustees Glenn and Rogers moved and seconded approval of Final Industrial New Jobs Training Agreements (260E) pursuant to Chapter 260E, Code of Iowa and Supplemental Program, pursuant to Section 15A.7, Code of Iowa with:

1. Clickstop of Benton County
2. Coles Quality Foods Inc. of Johnson County
3. Donald J O’Connell dba Shasta QA of Johnson County
4. Iowa Renewable Energy of Washington County
5. Premiere Business Solutions LLC of Linn County
6. Specialty Blending of Linn County
7. Tri State Tower of Linn County
8. Tipton Structural Fabrication, Inc. of Linn County

Motion carried: 8-0.

Trustees Thys and Hall moved and seconded approval of Preliminary Industrial New Jobs Training Agreements (260E) with SOS Sales Help of Linn County. Motion carried: 8-0.
Trustees Gorham and Swanson moved and seconded approval of a Resolution Directing the Publication of a Notice of Intention to Issue Not To Exceed $5,000,000 Aggregate Principal Amount of Industrial New Jobs Training Certificates and Calling a Public Hearing on May 8, 2014, on the Proposal to Issue said Certificates. Motion carried: 8-0.

Trustees Rogers and Thys moved and seconded approval of a Resolution Declaring an Official Intent under Iowa Code 260C, to designate the use of the FY13, FY14, and FY15 ACE PLAP award for the construction and/or renovation of existing facility space in Linn Hall for the Expansion and Enhancement of the Nursing Programs. Motion carried: 8-0.

Trustees Stamp and Glenn moved and seconded approval of Resolutions Authorizing the Early Redemption of New Jobs Training Certificates,
1. Series 2005-1A and Series 2005-1B.
2. Series 2006-1A and Series 2006-1B.
Motion carried: 8-0

Trustees Swanson and Hall moved and seconded approval of Resolutions Authorizing the Following Items Related to Refunding Series 2014A in the Aggregate Principal Amount of $26,500,000.
1. Appointing Bankers Trust Company of Des Moines, Iowa, to Serve as Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement and Authorizing the Executive of Same.
2. Directing the Sale of General Obligation School Refunding Bonds, Series 2014A in the Aggregate Principal amount of $26,500,000.

Trustees Rogers and Gorham moved and seconded approval of Resolutions Authorizing the Following Items Related to Capital Loan Notes and Refunding Notes 2014B in the Aggregate Principal Amount of $14,125,000.
1. Appointing Bankers Trust Company of Des Moines, Iowa, to Serve as Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent, Note Registrar and Transfer Agent Agreement and Authorizing the Executive of Same.
2. Directing the Sale of Plant Fund Capital Loan and Refunding Notes, Series 2014B in the Aggregate Principal Amount of $14,125,000.
3. Authorizing the Issuance of $14,125,000 Plant Fund Capital Loan and Refunding Notes, Series 2014B and Providing for the Securing of Such No

Trustees Hall and Swanson moved and seconded approval of a Resolution Approving the Sale of the Kirkwood Resource Center located at 1030 5th Avenue SE, Cedar Rapids IA for $4,000,000. Motion carried: 8-0.

Trustees Gorham and Thys moved and seconded approval of a Resolution Approving a Loan from the Iowa Energy Bank Loan Program, a Joint Program Administered by Iowa Economic Development Authority (IEDA) and Iowa Finance Authority (IFA). Motion carried: 8-0.

Trustees Glenn and Rogers moved and seconded approval of a Resolution Approving a Certificate of Authority to Enter into a Merchant Relationship with TouchNet. Motion carried: 8-0.

Trustees Hall and Gorham moved and seconded approval of a Resolution Setting Tuition for FY 2014-15 at $145.00 per credit hour. Motion carried: 8-0.
Trustees Rogers and Swanson moved and seconded acceptance of the Resignation of District II Trustee, Paul Glenn, effective May 9, 2014. Motion carried: 8-0.

INFORMATIONAL ITEMS

Lisa Folken, Kristy Black and staff and students from the Jolca Regional Education Center shared updates and testimonials for the Center.

Kim Becicka, Jeff Mitchell, Chad Daugherty, Austin Chapman and Ana Gilbertson gave an update on the Iowa Advanced Manufacturing grant and Industrial Maintenance Technologies and Automation and Instrumentation Technologies.

There being no further business coming before the Board, Trustees Glenn and Hall moved and seconded the meeting be adjourned at 6:57 p.m.

By:  
Lois Bartelme, Chair  
Sheryl Cook, Secretary
Board of Trustees’ Agenda
April 10, 2014
PERSONNEL

1. New Position
   a. Consideration of negotiations for the employment of Kim Wagemester, Pathways Navigator/Academic Advisor, Student Services, effective March 24, 2014, at an annual salary of $38,175, contingent upon funding from K-Pace.
   b. Consideration of negotiations for the transfer of Gary Vogt, Workforce Career Consultant, Skills-to-Employment, to Career Development Specialist, Business & IT effective March 31, 2014, at no change in his annual salary and contingent upon funding from the ITCDC grant.
   c. Consideration of negotiations for the employment of Cyd Hanson, Learning Center Instructor, Secondary Programs, effective April 14, 2014, at an annual salary of $35,672, contingent upon funding from the State of Iowa AEL.

2. Resignations/Terminations
   b. Milton Obermann, Department Assistant, Nursing Programs, effective March 12, 2014.
   d. Dale Simon, Associate Vice President, Iowa City Campus, effective June 30, 2014.

3. Retirement (under Retirement Incentive Plan)
   a. Cynthia Fabor, Associate Professor, Microbiology, Math/Science, who has been employed 10 years, effective August 31, 2014.

4. Replacements
   c. Consideration of negotiations for the employment Dan Felton, Sales Manager, KTOS/Continuing Education & Training Services, effective March 14, 2014, at an annual salary of $44,838. He replaces Kelley Drowne.

5. Extension of Contracts
   a. Contract extension for David Keller, Curriculum/Learning Outcome Assessment Specialist, Academic Affairs, for Summer 2014 has been changed from 10 days to 20 days, at a salary of $7,548.