KIRKWOOD COMMUNITY COLLEGE  
Regular Meeting of the Board of Trustees Thursday, January 12, 2012, 4:30 PM  
B.A. Jensen Board Room  
Kirkwood Community College, Cedar Rapids, IA

MINUTES

Present: Trustees John Hall, Elaine Harrington, Jim Mollenhauer, Marcia Rogers, Keith Stamp, John Swanson.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary, Jim Choate, Treasurer.

Vice Chair Mollenhauer called the meeting to order at 4:30 p.m.

Trustees Stamp and Swanson moved and seconded approval of the minutes of the regular board meeting held on December 8, 2011, and directed them to be made a part of the permanent record. Motion carried: 6-0.

Trustee Hall and Harrington moved and seconded approval of the amended agenda. Motion carried: 6-0.

At this time, Trustees Bartelme, Glenn and Gorham joined the meeting via conference call

REPORTS OF PRESIDENT AND SECRETARY

Steve Carpenter gave the Kirkwood report.

Todd Prusha and Jed Petersen reported on distance learning formats and a method of delivery using Adobe Connect – a web conferencing software for education.

Lee Belfield gave an update on The Hotel at Kirkwood Center.

CONSENT AGENDA

Trustees Hall and Rogers moved and seconded approval of the Consent Agenda. Motion carried: 9-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. Miron Construction – Johnson Hall – add $900.00
   2. Knutson Construction – Linn Hall – no change
   3. Gingerich Well & Pump Services – Linn Hall – add $5,902.00
   4. Portzen Construction – Jones Hall – add $10,314.00
   5. Portzen Construction – Jones Hall – add $1,230.00
C. Synopsis of Bills pages 1 through 90 for total approval of $3,883,407.08
D. First Reading of Board Policy 732-Business and Operating Procedures-Purchase Orders

REGULAR AGENDA

Trustees Rogers and Swanson moved and seconded approval to move the Baking and Pastry Arts diploma program from the developmental phase to implementation. Motion carried: 9-0.

Trustees Stamp and Harrington moved and seconded approval of Final Industrial New Jobs Training Agreement (260E) pursuant to Chapter 260E, Code of Iowa and Supplemental Program pursuant to section 15A.7, Code of Iowa with Great America Leasing Corporation of Linn County. Motion carried: 9-0.

There being no further business coming before the Board, Trustees Hall and Stamp moved and seconded the meeting be adjourned at 6:43 p.m. Motion carried: 9-0.

By: ________________________________  ________________________________
     Lois Bartelme, Chair               Sheryl Cook, Secretary
1. Retirements
   a. Kathy Goettsch, Administrative Assistant, Academic Affairs, who has been employed 37 years, effective June 30, 2012.
   b. Judy Usher, Department Assistant, Athletics, who has been employed 33 years, effective June 30, 2012.
   c. Chris Hartman, Central Stores Supervisor, Facilities, who has been employed 33 years, effective June 30, 2012.
   d. Dave Maley, Assistant Chief Engineer, KTS Operations, who has been employed 30 years, effective June 30, 2012.
   e. Genny Yarne, Professor, KCELT, Institutional Effectiveness, who has been employed 25 years, effective June 30, 2012.
   f. Craig O’Brien, Media Technologies Director, Media Services, who has been employed 22 years, effective June 30, 2012.
   g. Jayne Wumkes, Instructor/Evaluator, Learning Services, who has been employed 20 years, effective June 30, 2012.
   h. Chris Wickwire, Center Assistant, Belle Plaine, who has been employed 18 years, effective June 30, 2012.
   i. Kathleen Van Steenhuyse, Dean, Social Science/Career Option, who has been employed 14 years, effective June 30, 2012.
   j. Bob Driggs, Dean, Math/Science, who has been employed 13 years, effective June 30, 2012.
   k. Barbara Goings, Associate Professor, Interior Design, Business & Information Technologies, who has been employed 12 years, effective June 30, 2012.
   l. Jim Withrow, Telecom Technician II, Telecommunications, who has been employed 12 years, effective June 30, 2012.
   m. B.J. Smith, Workforce Career Consultant, Skills-to-Employment, who has been employed 11 years, effective June 30, 2012.
   n. Susan Ahrens, Academic Advisor, Iowa City Campus, who has been employed 11 years, effective June 30, 2012.
   o. Deb Klopp, Resource Team Leader, Agricultural Science, who has been employed 11 years, effective June 30, 2012.
   p. Garry Boots, Custodial/Maintenance, Facilities, who has been employed 10 years, effective June 30, 2012.

2. Resignations/Terminations

b. Sandra Cooper, Dean, Nursing, effective January 23, 2012.

3. New Positions

a. Consideration of negotiations for the employment of Regina Fruge, Minority Outreach Coordinator, Heritage Area Agency on Aging, effective January 3, 2012, at an annual salary of $36,000, contingent upon funding from the Iowa Department of Aging - Aging and Disability Resource Center grant.

b. Consideration of negotiations for the employment of Matt Kempf, Instruction Support Specialist, Learning Services, effective January 3, 2012, at an annual salary of $32,500, contingent upon funding from Perkins.

4. Replacements

a. Consideration of negotiations for the employment of Jenna Conrad, Office Coordinator, Arts & Humanities, effective December 8, 2011, at an annual salary of $25,000. She replaces Jan Reiff.

b. Consideration of negotiations for the employment of Ryan Strempek-Durgin, Electronic Resources Specialist, Library Services, effective December 16, 2011, at an annual salary of $36,000. He replaces Xiaomei Gu.

c. Consideration of negotiations for the employment of Rebecca Machen, Department Coordinator, Math/Science, effective January 3, 2012, at an annual salary of $36,000, contingent upon funding from the Grow Iowa Values fund. She replaces Kasey Tumilty.


g. Consideration of negotiations for the employment of Amy Ellsworth, Instructor, Nursing, effective January 11, 2012, at an annual salary of $55,446 for a 201-day contract. She replaces Jessica Block.

h. Consideration of negotiations for the employment of Trisha Swartzendruber, Instructor, Nursing, effective January 11, 2012, at an annual salary of $55,446 for a 201-day contract. She replaces Maggie Heineman.

i. Consideration of negotiations for the employment of Jessica Raabe, Instructor, Nursing, effective January 11, 2012, at an annual salary of $54,868 for a 201-day contract. She replaces Linda Myers.