MINUTES

Present: Trustees Gregg Bosch, Merv Cronbaugh, Paul Glenn, Karen Gorham, John Hall, Elaine Harrington, Stacey Iben, Jim Mollenhauer, Lois Bartelme.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary

Board Chair Bartelme called the meeting to order.

Board Chair Bartelme declared the meeting open for Public Hearing on the issuance of not to exceed $4,000,000 Industrial New Jobs Training Certificates. There being no questions or comments the public hearing was declared closed.

Trustee Mollenhauer and Glenn moved and seconded approval of the minutes of the regular board meetings held September 15 and 29, 2005, and directed them to be made a part of the permanent record. Motion carried: 9-0

Trustee Iben and Harrington moved and seconded the Board adjourn. Motion carried: 9-0.

The meeting was turned over to the Secretary for the purpose of organizing the Board of Trustees for FY 2005-2006.

Secretary Cook called the organizational meeting to order.

Re-elected Trustees Gorham, Hall and Cronbaugh were administered the oath of office by Trustee Bosch.

Trustees Gorham and Mollenhauer nominated and seconded Lois Bartelme for the office of Chair, Board of Trustees.

Trustees Cronbaugh and Glenn moved and seconded nominations close. Roll call vote as follows: Ayes - Bosch, Cronbaugh, Glenn, Gorham, Hall, Harrington, Iben, Mollenhauer. Nays – none. Trustee Bartelme abstained. Motion carried.

Lois Bartelme was elected to the position of Chair by acclamation.

The meeting was turned over to newly elected chair, Lois Bartelme.

Trustees Harrington and Bosch nominated and seconded Merv Cronbaugh for the office of Vice Chair, Board of Trustees.

Trustees Gorham and Hall moved and seconded nominations close. Roll call vote as follows: Ayes - Bosch, Glenn, Gorham, Hall, Harrington, Iben, Mollenhauer, Bartelme. Nays – none. Trustee Cronbaugh abstained. Motion carried.

Merv Cronbaugh was elected to the position of Vice Chair by acclamation.

Trustee Glenn nominated Sheryl Cook for the position of Secretary, Board of Trustees, and Lois Nanke for the position of Treasurer, Board of Trustees. Trustee Bosch seconded the nomination.
Trustees Cronbaugh and Harrington moved and seconded that nominations close. Roll call vote as follows: Ayes - Bosch, Cronbaugh, Glenn, Gorham, Hall, Harrington, Iben, Mollenhauer, Bartelme. Nays – none. Motion carried.

Trustee Cronbaugh administered the oath of office to the Secretary.

Trustee Glenn and Mollenhauer moved and seconded approval of the agenda. Motion carried: 9-0

REPORTS OF PRESIDENT AND SECRETARY

Steve Carpenter gave the Kirkwood report.

Nancy Glab and Health faculty/staff gave a tour of the Heath Sciences department.

Dee Baird gave a report on the Skills Advantage Program.

CONSENT AGENDA

Note: Trustee Bosch had to leave the meeting so did not vote on the remaining agenda items.

Trustees Mollenhauer and Harrington moved and seconded approval of the Consent Agenda. Motion carried: 8-0

A. Personnel (as attached to these minutes)
B. Certificates:
   1. Borst Bros Construction Inc  2005 Miscellaneous Improvements $10,001.96
   2. Walter, Inc  Iowa City Expansion $116,761.60 (final)
   3. Kleiman Construction Inc  Community Training & Response Center $65,809.00 (final)
   4. Kleiman Construction Inc  Iowa & Kirkwood Hall Remodel $54,340.00
C. Synopsis of Bills for Payment, Legacy Synopsis, pages 94 through 95, in the amount of $11,408.00, and Datatel Colleague Synopsis, pages 1 through 138, in the amount of $3,899,714.24.
D. Bids/Quotes:
   1. Lynch Ford  Pick-up Truck $13,687.00
   2. Spreitzer, Inc.  Wheel Loader $65,000.00
E. Consideration of a resolution approving a 28E Agreement with the City of Tipton and the Tipton Community School District pursuant to the authority conferred upon them by Chapter 28E, Code of Iowa 1993.
F. Consideration of a resolution approving a 28E Agreement with the City of Williamsburg pursuant to the authority conferred upon them by Chapter 28E, Code of Iowa 1993.
G. Consideration of approval to pay the bonds of the Secretary and Treasurer of Kirkwood Community College for the 2005-2006 school year, pursuant to Chapter 260C.12, Code of Iowa.
H. Consideration of approval of a resolution authorizing the Secretary of the Board when the Board is not in session to issue payments for salaries pursuant to the terms of a written contract and to issue payments upon the receipt of verification filed with the Secretary for expenses of all funds for the period of July 1, 2005 through June 30, 2006. This authorization is in keeping with the provisions of Chapter 260C.42 of the Code of Iowa.

REGULAR AGENDA
Trustees Gorham and Hall moved and seconded to vote on the following resolutions as one item. Motion carried 8-0. Trustee Glenn and Harrington moved and seconded approval of the following resolutions. Motion carried: 8-0.

A. Consideration of approval of a resolution instituting proceedings to take additional action for the issuance of not to exceed $4,000,000 Industrial New Jobs Training Certificates.
   i. Consideration of a resolution approving the sale and delivery of $1,115,000 Industrial New Jobs Training Certificates, Series 2005-1A.
   ii. Consideration of a resolution approving the sale and delivery of $2,470,000 Industrial New Jobs Training Certificates, Series 2005-1B.
   iii. Consideration of approval of placing the form of tax exemption certificate on file.
   iv. Consideration of approval of placing the continuing disclosure certificate on file.
   v. Consideration of approval of a resolution authorizing the issuance of $3,585,000 Industrial New Jobs Training Certificates, Series 2005-1A and Series 2005-1B, and providing for the securing of such certificates for the purpose of carrying out an Industrial New Jobs Training Program Project designated as the 2005-1 Multiple Project.

Trustee Mollenhauer and Bosch moved and seconded approval of the Recreation Center parking lot project and awarding the bid to Pirc-Tobin Construction, Inc. at the base bid of $147,125.00. Motion carried: 8-0

Trustee Cronbaugh and Mollenhauer moved and seconded a resolution approving preliminary Industrial New Jobs Training agreements (260E) with Retrac, Inc a/k/a Think Safe Inc of Linn County. Roll call vote as follows: Ayes - Cronbaugh, Glenn, Gorham, Hall, Harrington, Iben, Mollenhauer, Bartelme. Nays – none. Motion carried 8-0.

There being no further business coming before the Board Trustee Cronbaugh and Harrington moved and seconded the meeting be adjourned at 6:45 PM.

By:

Lois Bartelme, Chair 

Sheryl Cook, Secretary
RESIGNATIONS/TERMINATIONS FOR AGENDA................................................. October 13, 2005

Karen S. Pankratz, Instructor/Coordinator, Surgical Technology, Health Science; (8/31/05 – 9/7/05); Resigned for personal reasons.

Mary J. Ott, Lab Specialist, Iowa City Credit Center, (7/1/04 – 10/6/05); Resigned to work part-time.

Michelle R. Homewood, Records Specialist, Financial Aid, (2/4/02 – 10/6/05); Resigned to accept other employment.

Daryl L. McCall, Assistant Professor, Electrical Engineering Technology, Industrial Technologies, (8/17/00 – 10/14/05); Resigned to accept other employment.

BIOGRAPHICAL SKETCH FOR NEW PERSONS HIRED ON AGENDA............. October 13, 2005

Linda J. Miller
GED Instructor, Anamosa State Penitentiary
Linda received her A.A. in general studies from Kirkwood Community College, her B.A. in health education from the University of Northern Iowa, and her M.A.E in special education from the University of Northern Iowa. Prior to joining Kirkwood, Linda was a front desk clerk for the Clarion Hotel in Cedar Rapids and a substitute teacher or the Iowa Braille and Sight Saving School in Vinton.

Melissa M. Carnahan
Instructor/Coordinator, Surgical Technology Program, Health Science
Melissa received her A.A. and diploma in surgical technology from Kirkwood Community College and her B.S. in biology from Coe College. Prior to joining Kirkwood, Melissa was an office manager for Affiliates of Family Practice in Cedar Rapids.

Kathleen M. Gibbon
Workforce Career Consultant, Skills-to-Employment
Kathleen received her B.A. in psychology from the University of Iowa. Prior to joining Kirkwood, Kathleen was a counseling assistant supervisor and office manager for Mirasol Eating Disorder Treatment Center in Tucson, Arizona.

Robin R. Cook
Workforce Career Consultant, Skills-to-Employment
Robin received her A.A. in liberal arts from Kirkwood Community College and her B.A. in social work from Mount Mercy College. Robin was previously employed as a caseworker for Tanager Place in Cedar Rapids.

Cindy S. McMahon
Office Associate/Receptionist, Skills-to-Employment
Cindy worked for Kirkwood Community College as a part-time office associate/receptionist in the Skills-to-Employment since September 2003. Prior to that, she was a credit analyst for McLeodUSA.
Cherise R. Kintz  
Custodial/Maintenance, Facilities  
Cherise has been a crew member of the McDonald’s and a cleaner for Cathy’s Cleaning.

Thomas A. Smull  
Custodial/Maintenance, Facilities  
Tom graduated from Starmont Schools in Arlington, Iowa. Prior to joining Kirkwood, Tom was a lead custodian for LBB Associates in Iowa City.

Karie Mobley  
Science Lab Specialist, Iowa City Campus  
Karie received her B.A. in psychology and clinical laboratory sciences from the University of Iowa. She is also a paramedic and EMT. Prior to joining Kirkwood, Karie was a lab manager at the University of Iowa Public Health office in Iowa City.

Lisa M. Koury  
Instructor, Surgical Technology, Health Science  
Lisa received her surgical technology diploma from Marshalltown Community College. Prior to joining Kirkwood, Lisa was employed by University of Iowa Hospitals and Clinics as a certified surgical technician.

JoEllen Hopp Petri  
Director, Institutional Research, Instruction  
JoEllen received her B.A. in organizational communication from Creighton University, Omaha, Nebraska, and her M.A. in Higher Education Administration from the University of Iowa. JoEllen’s was Director of Institutional Research, for Montgomery County Community College, Blue Bell, Pennsylvania; Assistant Director of System Research and Business Analyst for Pennsylvania State System of Higher Education, Elizabethtown, Pennsylvania.