MINUTES

Present: Trustees Gregg Bosch, Merv Cronbaugh, Paul Glenn, Karen Gorham, John Hall, Elaine Harrington, Stacey Iben, Jim Mollenhauer, Lois Bartelme.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Lois Nanke, Treasurer

Board Chair Bartelme called the meeting to order.

Minutes of the regular board meeting held July 7, 2005 were approved and directed to be made a part of the permanent record.

The amended agenda was approved.

REPORTS OF PRESIDENT AND SECRETARY

Steve Carpenter gave the Kirkwood report.

Doug Feil gave a report on the Community Training & Response Center.

Mary Lou Lauer shared information on the Kirkwood Center for Excellence in Learning and Teaching.

CONSENT AGENDA

Trustees Bosch and Mollenhauer moved and seconded approval of the Consent Agenda. Motion carried: 9-0

A. Personnel (as attached to these minutes)

B. Change orders:
   1. Borst Brothers Construction 2005 Miscellaneous Improvements $1,175.00
   2. Greenley Development Co Monticello Classroom Remodel $11,192.00

C. Certificates:
   1. Climate Engineers Kirkwood Resource Center – final payment $7,500.00
   2. Greenley Development Co Monticello Classroom Remodel $10,355.00
   3. Greenley Development Co Monticello Classroom Remodel $16,720.00
   4. Kleiman Construction Inc Bookstore & Benton Hall Addition $66,000.30
   5. Borst Brothers Construction 2005 Miscellaneous Improvements $17,061.37

D. Synopsis of Bills for Payment, Legacy Synopsis, pages 61 through 85, in the amount of $85,032.43, and Datatel Colleague Synopsis, pages 1 through 137, in the amount of $4,765,656.85.

E. Bids:
   1. Xerox Corporation Paper/Purchasing Dept. $16,940.00
   2. CR Truck Center Semi/Diesel Mechanics Program $22,500.00

REGULAR AGENDA

Trustees Cronbaugh and Hall moved and seconded approval of a resolution appointing Dwight Hughes, Pat Cobb, Jay Gruenwald and Art Christoffersen to the Kirkwood Foundation Board of Directors. Motion carried: 9-0.

Trustees Gorham and Cronbaugh moved and seconded approval of the FY 2005 progress report for the workforce training and economic development fund. Motion carried: 9-0.

Trustees Glenn and Hall moved and seconded approval of the updated two year plan for the workforce training and economic development fund for FY 2006 and FY 2007. Motion carried: 9-0.
Trustees Cronbaugh and Iben moved and seconded a resolution approving preliminary Industrial New Jobs Training Agreements (260E) with:

1. Automation Systems and Control Inc of Linn County
2. De De Inc of Linn County
3. Esco Energy Services Company of Linn County
4. StratosFour Inc of Linn County

Motion carried 9-0.

Trustees Glenn and Gorham moved and seconded a resolution approving a final Industrial New Jobs Training agreement (260E) with Applied Microwave Technology Inc of Linn County, pursuant to chapter 260E, Code of Iowa and supplemental program, pursuant to section 15A.7, Code of Iowa. Roll call vote as follows: Ayes - Bosch, Cronbaugh, Glenn, Gorham, Hall, Harrington, Iben, Bartelme. Abstain – Mollenhauer. Nays – none. Motion carried 8-0.

Trustees Hall and Gorham moved and seconded a resolution approving a final Industrial New Jobs Training agreement (260E) with Cedar Rapids Bank and Trust Company of Linn County, pursuant to chapter 260E, Code of Iowa and supplemental program, pursuant to section 15A.7, Code of Iowa. Roll call vote as follows: Ayes - Bosch, Cronbaugh, Glenn, Gorham, Hall, Harrington, Iben, Mollenhauer, Bartelme. Nays – none. Motion carried 9-0.

Trustees Bosch and Harrington moved and seconded a resolution approving a final Industrial New Jobs Training agreement (260E) with Infinity Contract Inc of Linn County, pursuant to chapter 260E, Code of Iowa and supplemental program, pursuant to section 15A.7, Code of Iowa. Roll call vote as follows: Ayes - Bosch, Cronbaugh, Glenn, Gorham, Hall, Harrington, Iben, Mollenhauer, Bartelme. Nays – none. Motion carried 9-0.

Trustees Gorham and Mollenhauer moved and seconded a resolution approving a final Industrial New Jobs Training agreement (260E) with Modine Manufacturing Company of Washington County, pursuant to chapter 260E, Code of Iowa and supplemental program, pursuant to section 15A.7, Code of Iowa. Roll call vote as follows: Ayes - Bosch, Cronbaugh, Glenn, Gorham, Hall, Harrington, Iben, Mollenhauer, Bartelme. Nays – none. Motion carried 9-0.

There being no further business coming before the Board the meeting was adjourned at 6:40 PM.

By:  
Lois Bartelme, Chair  
Sheryl Cook, Secretary
1. New Positions

a. Consideration of negotiations for the employment of Patricia A. Charboneau, Catering Chef Coordinator, Iowa Hall Food Service, effective July 1, 2005, at an annual salary of $22,099.


c. Consideration of negotiations for the employment of Joe E. Shreeves, Custodial/Maintenance, Facilities, effective July 8, 2005, at an annual salary of $20,500.


e. Consideration of negotiations for the employment of Sarah E. Barfels, Instructor, Sociology, Social Science, effective August 8, 2005, at an annual salary of $36,900 for 174-day contract.


2. Extension of Employment

a. The employment of the following named individuals was terminated by the Board of Trustees at their regularly scheduled meeting on April 14, 2005, because of the uncertainty of the continuation of funding. It is recommended that these individuals be reinstated to their positions for the period of July 1, 2005, through June 30, 2006, contingent upon funding from the Iowa Department of Corrections.

   Mary R. Feeney-Wilfer  Instructor, Anamosa State Penitentiary
   Barbara J. Szucs  Instructor, Anamosa State Penitentiary
   Brenda J. Hampton  Instructor/Coordinator, Iowa Medical Classification Center
   Nancy R. York  Instructor, Iowa Medical Classification Center

b. The employment of the following named individuals was terminated by the Board of Trustees at their regularly scheduled meeting on April 14, 2005, because of the uncertainty of student enrollment and ongoing contracts with school districts. It is recommended that these individuals be reinstated to their positions for the period of August 30, 2005, through August 29, 2006, contingent upon student enrollment and ongoing contracts with school districts.

   Jennifer Marshall Duncan  Instructor, NewDirections Alternative High School
   Debra L. Hoppman  Instructor, NewDirections Alternative High School
   Stephanie S. Coble-Day  Instructor, Center Point/Urbana Alternative High School
   Hannah L.M. Byrne  Instructor, Jones County Alternative High School

3. Terminations/Resignations


c. Christine L. Keith, Assistant Professor, Computer Programming, Business & Information Technology, effective July 13, 2005.

d. Hillary E. Faber, Instructor, Iowa Medical Classification, effective July 15, 2005.


f. Donald E. Erlenbush, Custodial/Maintenance, Facilities, effective July 26, 2005.


i. Jeffrey M. Elkins Nesheim, Director, Information Technologies, effective August 12, 2005.

4. Replacements

a. Consideration of negotiations for the employment of Jennifer M. Slaymaker, Office Associate, Heritage Area Agency on Aging, effective July 25, 2005, at an annual salary of $20,500, contingent upon funding from the Older American’s Act. She replaces Janelle L. Haible.

b. Consideration of negotiations for the employment of Nancy L. Craig, Annual Giving Director, Resource Development, effective August 1, 2005, at an annual salary of $38,000. She replaces Kathleen D. Kaiser.


d. Consideration of negotiations for the employment of Elizabeth Anne Grimm, Department Coordinator, Health Science, effective August 4, 2005, at an annual salary of $43,000. She replaces Stacy L. DeMoss.

e. Consideration of negotiations for the employment of Elizabeth L. McCarthy, Temporary Instructor, Computer Programming, Business & Information Technology, effective August 8, 2005, at an annual salary of $34,500 for a 174-day contract. She replaces Christine L. Keith.


g. Consideration of negotiations for the employment of Randall P. Schultz, Instructor, Psychology, Social Science, effective August 8, 2005, at an annual salary of $35,300 for a 174-day contract. He replaces Christopher C. Barnum.

h. Consideration of negotiations for the employment of Brooke O. James, Temporary Instructor, Sign Language, Social Science/Career Option, effective August 8, 2005, at an annual salary of $37,572 for a 201-day contract. She replaces Tina K. Lynch.

5. Reclassifications/Promotions

a. Shannon C. Bowen, Network Engineer, Information Technologies, has been reclassified as
b. Jane R. Snook, Technology Liaison Coordinator, Information Technologies, has been reclassified as Application Support Director, Information Technologies, effective July 1, 2005, at no change in her annual salary.

c. Laurie D. Wilcox, Systems Engineer, Information Technologies, has been reclassified as Windows System Administrator, Information Technologies, at an annual salary of $43,601.