



## **Board of Trustees Meeting**

Kirkwood Community College

Nov 9, 2023 at 4:30 PM CST to Nov 9, 2023 at 6:00 PM CST

Kirkwood Community College • 7725 Kirkwood Blvd SW • Cedar Rapids, IA 52404 •

Tippie Business Event Room

### **Agenda**

#### **I. Call to order and roll call**

Presenter: James [Jim] Mollenhauer

#### **II. Public Comment**

#### **III. Approval of minutes of the Board meeting on October 5, 2023**

Presenter: James [Jim] Mollenhauer

#### **IV. Approve or amend agenda**

Presenter: James [Jim] Mollenhauer

#### **V. Kirkwood Report**

Presenter: Justin Hoehn

#### **VI. Informational Items**

##### **A. Aviation**

Presenters: Dr. Jennifer Bradley, Nathan Bellinger, Colette Atkins

#### **VII. Financial Report**

Presenter: Casey Drew

#### **VIII. Consent Items**

##### **A. Personnel**

Presenter: Wes Fowler

##### **B. Bills**

Presenter: Casey Drew

##### **C. Certificates, Invoices, Change Orders**

Presenter: Monica Davis

#### **IX. New Business**

##### **A. Administration**

##### **1. Resolution - Approve the 4+ Transitional Services [Vital] Agreements with the following partner institutions:**

Presenter: Kristy Black

Consideration of a resolution to approve the 4+ Transitional Services [Vital] Agreements with the following partner institutions:

- Belle Plaine Community School District

- Benton Community School District
- Cedar Rapids Community School District
- Center Point Urbana Community School District
- Linn Mar Community School District
- Lisbon Community School District
- Monticello Community School District
- Mount Vernon Community School District
- North Cedar Community School District
- Solon Community School District
- Tipton Community School District
- West Branch Community School District
- Williamsburg Community School District

## **B. Board**

### **X. Delegations, Petitions, and Communications**

### **XI. Reports of Board Members**

### **XII. Adjourn**

The Board of Trustees will attend the Samuel J. Kirkwood event, The Hotel at Kirkwood Center, immediately following the board meeting. Dinner will be in concert with the event.

**Next Meeting:** Thursday, December 7, 2023, 4:30 p.m., Tippie Business Event Room, The Hotel at Kirkwood.

**Our Mission:** Kirkwood Community College ensures access to quality education, training, and lifelong learning with clear educational pathways that provide opportunities and support for all students to succeed.

**Board of Trustees' Agenda  
November 9th, 2023**

Replacements/New Positions

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Effective Date</b>	<b>Replaces/New</b>
Kristie Fisher	President	President's Office	10/30/2023	Lori Sundberg
Tyler Schehl	Instructor	Secondary Programs	09/25/2023	NEW
Sarah Schrobilgen	Sr Director Accounting & Finance	Finance	10/30/2023	Melissa Christianson
Yadira Dominguez	Program Advisor- TRIO	Admissions	10/31/2023	Eric Prevo
Sarah Brown*	Director	Human Resources	10/30/2023	NEW

*\*Internal Promotion*

**Separation of Employment**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Effective Date</b>
Constance Thurman	Vice President	Institutional Effectiveness/Research	10/30/2023
Shaun Rients	Sous Chef	The Hotel	09/29/2023
Amy Lasack	Executive Director	Continuing Ed	11/03/2023
Shannon Ingleby	Associate Director	Global Learning	11/21/2023
Andrew Schramm	Manager	Skills to Employment	10/24/2023
Rachel Kadlec	Workforce Career Consultant	Skills to Employment	10/26/2023
Lara Buckles	Director	Finance	11/03/2023

**Retirements**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Effective Date</b>
Lori Sundberg	President	President's Office	10/29/2023

**Continuation of Contract**

A recommendation was made to terminate the following individuals effective June 30, 2023, due to uncertainty of funds, funds which have now been secured. Recommend the continuation of the contracts for the following named individuals for the 2023/2024 contract year, contingent upon future funding:

<b>Name</b>	<b>Title</b>	<b>Department</b>
Amanda Albertsen	Instructor/Coordinator	Secondary Programs
Michelle Barker	Instructor/Coord, IMCC	Secondary Programs
Nikki Chambers	Instructor/Coord, ASP	Secondary Programs
Kris Farrar	Instructor, ASP	Secondary Programs
Brad Gardner	Instructor	Secondary Programs
Cyd Hanson	Instructor/Coordinator	Secondary Programs
Kristin Ho	Instructor/Coordinator	Secondary Programs
Joe Jordan	Instructor, IMCC	Secondary Programs
Alexandra Lubbers	Instructor/Coordinator	Secondary Programs
Jennifer Mooney	Instructor/Coordinator	Secondary Programs
Paul Reimann	Instructor, ASP	Secondary Programs
Mary Shanney	Instructor, IMCC	Secondary Programs

A recommendation was made to terminate the following individuals effective August 31, 2023, due to uncertainty of funds, funds which have now been secured. Recommend the continuation of the contracts for the following named individuals for the 2023/2024 contract year, contingent upon future funding:

Sean McAtee	Instructor	Secondary Programs
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