



## **Kirkwood Board of Trustees Meeting - Linn County Regional Center**

Kirkwood Community College

Apr 11, 2024 at 4:30 PM CDT to Apr 11, 2024 at 6:00 PM CDT

Linn County Regional Center • 1770 Boyson Road • Hiawatha, IA 52233 • Room 100

### **Agenda**

#### **I. Call to order and roll call**

Presenter: James [Jim] Mollenhauer

#### **II. Public Comment**

Presenter: James [Jim] Mollenhauer

#### **III. Public Hearing**

##### **A. FY25 Adopted Budget**

Presenter: James [Jim] Mollenhauer

##### **B. Kirkwood Community College Oakdale Campus Parking Lot Addition [Johnson County Regional Center]**

Presenter: James [Jim] Mollenhauer

##### **C. Issuance and sale of Industrial New Jobs Training Certificates**

Presenter: James [Jim] Mollenhauer

#### **IV. UAE Humphrey Fellow Introduction**

Presenter: Dawn Wood

Dawn Wood, Dean - Global Learning - brief introduction of UAE Humphrey Fellow to the Board:

- Rawdha Al Mansoori - UAE Humphrey Fellow

#### **V. Approval of minutes of the Board meeting on March 7, 2024**

Presenter: James [Jim] Mollenhauer

#### **VI. Approve or amend agenda**

Presenter: James [Jim] Mollenhauer

#### **VII. Kirkwood Report**

Presenter: Justin Hoehn

#### **VIII. Informational Items**

##### **A. Linn County Regional Center: Celebrating 10 years of Programming, Partnerships and Student Success**

Presenters: Kristy Black, Mindy Thornton

#### **IX. Financial Report**

Presenter: Casey Dunning

## **X. Consent Items**

### **A. Personnel**

Presenter: Wes Fowler

### **B. Bills**

Presenter: Kristie Fisher

### **C. Certificates, Invoices, Change Orders**

Presenter: Troy McQuillen

### **D. Approval - Final Reading of Board Policy 212: Conduct of Meetings**

Presenter: Kristie Fisher

## **XI. New Business**

### **A. Administration**

#### **1. Resolution - Approval of the Budget for FY25**

Presenter: Kristie Fisher

Consideration of a Resolution Approving the Budget for FY25.

#### **2. Resolution - Approve the Publication of the Amended Budget for Fiscal Year 2024**

Presenter: Kristie Fisher

Consideration for the approval for Publication of the Amended Budget for Fiscal Year 2024 and setting the date of May 9, 2024 for Public Hearing.

#### **3. Resolution - To proceed with the issuance and sale of industrial new jobs training certificates, series 2024-1 in an aggregate amount not to exceed \$6,000,000.00.**

Presenter: Tyler McCarville

Consideration of a resolution to proceed with the issuance and sale of industrial new jobs training certificates, series 2024-1 in an aggregate amount not to exceed \$6,000,000.00.

#### **4. Resolution - Preliminary Industrial New Jobs Training Agreements [260E]**

Presenter: Tyler McCarville

Consideration of a Resolution Approving the Preliminary Industrial New Jobs Training Agreements [260E] with the following:

1. Engineered Seal Products, Inc., Cedar Rapids

#### **5. Resolution - Final Industrial New Jobs Training Agreements [260E]**

Presenter: Tyler McCarville

Consideration of a Resolution Approving Final Industrial New Jobs Training Agreements (260E) with the following:

1. CEI Equipment Company d/b/a KT Pacer, Cedar Rapids
2. Solutions Management Group, Cedar Rapids
3. Travero Logistics, LLC, Fairfax

**6. Resolution - Declare the official intent under Iowa Code 260G to designate the use of the FY25 ACE-PIAP Award**

Presenter: Tyler McCarville

Consideration to approve a resolution declaring an official intent under Iowa code chapter 260G to designate the use of the FY25 ACE-PIAP award for the construction and/or renovation of the existing facility space for the expansion and enhancement of the nursing, welding, paramedic programs or major renovations and major repairs as needed by the college.

**B. Board**

**1. Resolution - Authorization for Kristie Fisher, as President, to execute any and all instruments which might require the signature of the Treasurer**

Presenter: James [Jim] Mollenhauer

Consideration of a resolution authorizing Kristie Fisher, as President, to execute any and all instruments which might require the signature of the Treasurer, due to the recent and untimely death of Casey Drew, Vice President-CFO/COO.

**XII. Delegations, Petitions, and Communications**

**XIII. Reports of Board Members**

**XIV. Adjourn**

A dinner for the Board of Trustees will be held immediately following the meeting in Room 200 - Linn County Regional Center.

**Next Meeting:** Thursday, May 9, 2024, 4:30 p.m., in the B.A. Jensen Board Room.

**Our Mission: Kirkwood Community College ensures access to quality education, training, and lifelong learning with clear educational pathways that provide opportunities and support for all students to succeed.**

**Board of Trustees' Agenda  
April 11, 2024**

**Replacements/New Positions**

Name	Title	Department	Effective Date	Replaces/New
Paul Ruffalo	Instructor	Business & IT	03/18/2024	Peggy DeJong
Travis Jubeck	Custodian	Facilities	03/18/2024	Sawyer Kabance
Jason Hayes	Accountant I- Grants	Finance	04/01/2024	Pamela Waddell
Whitney Uzomah	Associate Director	Global Learning	03/18/2024	Shannon Ingleby
Vazha Grigalashvili	Test Center Support Specialist	AISD	04/01/2024	NEW
Ollie Trejo	Instructor	Nursing	04/29/2024	Ruth Roberts
Katie Tanner**	Registrar	Registrar	04/01/2024	Chance McWorthy
Brett Eilers**	Grounds Director	Facilities	04/01/2024	Mike Andresen

\*Internal Transfer

\*\* Internal Promotion

**Separation of Employment**

Name	Title	Department	Effective Date
Randy Drafahl	Electro Mechanical Tech	Facilities	02/23/2024
Amanda Nelson	Records Specialist	Student Services	03/22/2024
Casey Drew	Vice President	Finance	03/11/2024
Ann Sunde-Wilson	Custodian	Facilities	03/25/2024
Dustin Rhodes	Education Tech Specialist	Continuing Education/Training Services	05/31/2024
Adam Boysen	Instructor	Agriculture Sciences	08/31/2024
Hannah Konopinski	Program Developer I	Continuing Education	05/10/2024
Michael Aguilar	Program Developer I	Continuing Education	05/30/2024
Ruth Roberts	Assistant Professor	Nursing	05/15/2024

**Termination of Continuing Contract**

Consideration of termination of continuing contracts, effective date as noted below, for those individuals not requesting private hearings and for those which notices of termination have been served, as required by Chapter 279.15 of Iowa code. The President recommends their termination as follows:

Name	Title	Department	Effective Date
Amanda Albertsen	Instructor/Coordinator, KLIFE	Secondary Programs	06/30/2024
Michelle Barker	Instructor/Coordinator, Iowa Medical Classification Center	Secondary Programs	06/30/2024
Nicole Chambers	Instructor/Coordinator, Anamosa State Penitentiary	Secondary Programs	06/30/2024
Kris Farrar	Instructor, Anamosa State Penitentiary	Secondary Programs	06/30/2024
Brad Gardner	Instructor, KLIFE	Secondary Programs	06/30/2024
Cyd Hanson	Instructor/Coordinator, KLIFE	Secondary Programs	06/30/2024
Kristin Ho	Instructor/Coordinator, Kirkwood Regional Center at U of I	Secondary Programs	06/30/2024
Joe Jordan	Instructor, Iowa Medical Classification Center	Secondary Programs	06/30/2024
Alexandra Lubbers	Instructor/Coordinator, Kirkwood Regional Center at U of I	Secondary Programs	06/30/2024
Sean McAtee	Instructor, KLIFE	Secondary Programs	08/31/2024
Jennifer Mooney	Instructor/Coordinator, Kirkwood Regional Center at U of I	Secondary Programs	06/30/2024
Paul Reimann	Instructor, Anamosa State Penitentiary	Secondary Programs	06/30/2024
Tyler Schehl	Instructor, KLIFE	Secondary Programs	06/30/2024
Mary Shanney	Instructor, Iowa Medical Classification Center	Secondary Programs	06/30/2024
Philip Schroeder	Instructor	Math/Science	08/31/2024